

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

**January 8, 2018, 7:00 p.m.
MINUTES**

1.0 CALL TO ORDER

Mrs. Lowell called the January 8, 2018, meeting to order at 7:02 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- Dr. Abrams Yes_____ No__X__
- Mr. Schoonover Yes__X__ No_____
- Mrs. Montanari Yes__X__ No_____
- Mr. Cohen Yes__X__ No_____
- Ms. Barrett Yes__X__ No_____

2.0 FLAG SALUTE

3.0 3.0 CERTIFIED ELECTION RESULTS

Full Term	Votes
Dean L. Schoonover	236
Jill Barrett	245

One-year Unexpired Term	
Linda Abrams	242

Oath of Office

The Business Administrator/Board Secretary administered the oath of office to Mr. Schoonover and Ms. Barrett.

4.0 NOMINATIONS FOR PRESIDENT FOR CALENDAR YEAR 2018

Mr. Schoonover was nominated by Ms. Barrett for President of the Board of Education.

It was motioned by Ms. Barrett, seconded by Mrs. Montanari to close the nominations.

AYES: (4) NOES: (0) ABSTENTIONS: (0)

Appoint Dean Schoonover as President of the Interlaken Board of Education.

- Mr. Schoonover Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Cohen Yes X No _____
- Ms. Barrett Yes X No _____

AYES: (4) NOES: (0) ABSTENTIONS: (0)

5.0 NOMINATIONS FOR VICE PRESIDENT FOR CALENDAR YEAR 2018

Mr. Cohen was nominated by Mrs. Montanari for Vice President of the Board of Education.

It was motioned by Ms. Barrett, seconded by Mrs. Montanari to close the nominations.

AYES: (4) NOES: (0) ABSTENTIONS: (0)

Appoint Jonathan Cohen as Vice President of the Interlaken Board of Education.

- Mr. Schoonover Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Cohen Yes X No _____
- Ms. Barrett Yes X No _____

AYES: (4) NOES: (0) ABSTENTIONS: (0)

6.0 PRESENTATION

Allen Schechter, CPA presented the 2016-2017 Comprehensive Annual Financial Report.

It was motioned by Mr. Cohen, seconded by Ms. Barrett to accept the audit. The audit report is included in section 2, the financial section, of the Comprehensive Annual Financial Report. There are no audit findings or recommendations.

- Mr. Schoonover Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Cohen Yes X No _____
- Ms. Barrett Yes X No _____

AYES: (4) NOES: (0) ABSTENTIONS: (0)

7.0 DEPOSITORY

It was motioned by Mr. Cohen, seconded by Ms. Barrett to approve the following resolution:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

Be it further resolved, that the Board of Education approves the President of the Board of Education or in his/her absence, the Vice President of the Board of Education, and the Business Administrator be authorize to sign all legal documents, payrolls and warrants as required by law as follows:

Account Name	Authorized Signer
Interlaken General Account	President, Dean Schoonover Vice President, Jonathan Cohen Business Administrator, Corey Lowell
Interlaken 6 month CD	President, Dean Schoonover Vice President, Jonathan Cohen Business Administrator, Corey Lowell

- Mr. Schoonover Yes X No
- Mrs. Montanari Yes X No
- Mr. Cohen Yes X No
- Ms. Barrett Yes X No

AYES: (4) NOES: (0) ABSTENTIONS: (0)

8.0 OFFICIAL NEWSPAPER

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to approve the following the Asbury Park Press as the official newspaper for the Interlaken Board of Education:

- Mr. Schoonover Yes X No
- Mrs. Montanari Yes X No
- Mr. Cohen Yes X No
- Ms. Barrett Yes X No

AYES: (4) NOES: (0) ABSTENTIONS: (0)

9.0 MEETING SCHEDULE

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to approve the following motion:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on the following Mondays at 6:30 p.m. in Borough Hall as listed below:

- January 29, 2018
- March 19, 2018
- May 7, 2018 (public hearing on the budget)
- June 25, 2018
- August 27, 2018
- October 1, 2018
- November 19, 2018

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

- Mr. Schoonover Yes X No
- Mrs. Montanari Yes X No
- Mr. Cohen Yes X No

- Ms. Barrett Yes X No _____

AYES: (4) NOES: (0) ABSTENTIONS: (0)

10.0 APPOINTMENTS

It was motioned by Ms. Barrett, seconded by Ms. Barrett to approve the following the appointments:

Representative to NJSBA and Monmouth County SBA	Jonathan Cohen
Affirmative Action Officer	Corey Lowell
Public Agency Compliance Officer	Corey Lowell

- Mr. Schoonover Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Cohen Yes X No _____
- Ms. Barrett Yes X No _____

AYES: (4) NOES: (0) ABSTENTIONS: (0)

11.0 REPORT FROM THE BUSINESS ADMINISTRATOR

None.

12.0 COMMUNICATIONS

None

13.0 OLD BUSINESS

None

14.0 NEW BUSINESS

None

15.0 APPROVE MINUTES

It was motioned by Ms. Barrett, seconded by Mrs. Montanari to approve the following minutes:

- November 27, 2017
- November 27, 2017 – executive session

- Mr. Schoonover Yes X No _____
- Mrs. Montanari Yes X No _____
- Mr. Cohen Yes X No _____
- Ms. Barrett Yes X No _____

AYES: (4) NOES: (0) ABSTENTIONS: (0)

16.0 BILL PAYMENT

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to approve the bills list for January 8, 2018, in the amount of \$32,468.45.

- Mr. Schoonover Yes X No
- Mrs. Montanari Yes X No
- Mr. Cohen Yes X No
- Ms. Barrett Yes X No

AYES: (4) NOES: (0) ABSTENTIONS: (0)

17.0 FINANCIAL REPORTS

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to accept the following financial reports:

- Report of the Board Secretary/Treasurer Dated:
 - November 30, 2017
- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:

None.

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of November 30, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Mr. Schoonover Yes X No
- Mrs. Montanari Yes X No
- Mr. Cohen Yes X No
- Ms. Barrett Yes X No

AYES: (4) NOES: (0) ABSTENTIONS: (0)

18.0 FORMAL RESOLUTIONS

None

19.0 AUDIENCE PARTICIPATION

None

20.0 EXECUTIVE SESSION

None

21.0 ADJOURNMENT

It was motioned by Mr. Cohen, seconded by Ms. Barrett to adjourn the meeting at 7:26 p.m.

AYES: (4) NOES: (0) ABSTENTIONS: (0)