

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**January 7, 2019, 7:00 p.m.  
MINUTES**

**1.0 CALL TO ORDER**

Ms. Lowell called the January 7, 2019, meeting to order at 7:00 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

• Ms. Barrett	Yes_____	No__x__
• Mr. Cohen	Yes__x__	No_____
• Mrs. Montanari	Yes__x__	No_____
• Mr. Schoonover	Yes__x__	No_____

**2.0 FLAG SALUTE**

**3.0 CERTIFIED ELECTION RESULTS**

<b>Full Term</b>	<b>Votes</b>
Susanne Montanari	343
Ryan Ludwig	314

**Oath of Office**

The Business Administrator/Board Secretary administered the oath of office to Mrs. Montanari and Mr. Ludwig.

**4.0 NOMINATIONS FOR PRESIDENT FOR CALENDAR YEAR 2019**

Nominating motion: Mr. Schoonover nominated by Mr. Cohen

Closing of the nominations:

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to close the nominations.

All in favor? AYES: (4) NOES: (0) ABSTENTIONS: (0)

**Appoint Mr. Shoonover as President of the Interlaken Board of Education.**

- Mr. Cohen Yes  No
- Mr. Ludwig Yes  No
- Mrs. Montanari Yes  No
- Mr. Schoonover Yes  No

*The Board Secretary presented the gavel to the new Board President.*

**5.0 NOMINATIONS FOR VICE PRESIDENT FOR CALENDAR YEAR 2019**

Nominating motion: Mr. Cohen nominated by Mrs. Montanari

Closing of the nominations:

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to close the nominations.

All in favor? AYES: (4) NOES: (0) ABSTENTIONS: (0)

**Appoint Mr. Cohen as Vice President of the Interlaken Board of Education.**

- Mr. Cohen Yes  No
- Mr. Ludwig Yes  No
- Mrs. Montanari Yes  No
- Mr. Schoonover Yes  No

**6.0 DEPOSITORY**

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to approve the following resolution:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

Be it further resolved, that the Board of Education approves the President of the Board of Education or in his/her absence, the Vice President of the Board of Education, and the Business Administrator be authorize to sign all legal documents, payrolls and warrants as required by law as follows:

Account Name	Authorized Signer
Interlaken General Account	President, Mr. Schoonover Vice President, Mr. Cohen Business Administrator, Corey Lowell
Interlaken 6 month CD	President, Mr. Schoonover Vice President, Mr. Cohen Business Administrator, Corey Lowell

- Mr. Cohen                    Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Ludwig                Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mrs. Montanari            Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Schoonover            Yes\_\_\_x\_\_\_    No\_\_\_\_\_

## 7.0 OFFICIAL NEWSPAPER

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to approve the following the Asbury Park Press as the official newspaper for the Interlaken Board of Education:

- Mr. Cohen                    Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Ludwig                Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mrs. Montanari            Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Schoonover            Yes\_\_\_x\_\_\_    No\_\_\_\_\_

## 8.0 MEETING SCHEDULE

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to approve the following motion:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on the following Mondays at 7:00 p.m. in Borough Hall as listed below:

- March 11, 2019
- April 29, 2019 (public hearing on the budget)
- June 24, 2019
- August 26, 2019
- October 28, 2019
- December 9, 2019

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

- Mr. Cohen                    Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Ludwig                Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mrs. Montanari            Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Schoonover            Yes\_\_\_x\_\_\_    No\_\_\_\_\_

## 9.0 APPOINTMENTS

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to approve the following the appointments:

Representative to NJSBA and Monmouth County SBA  
Affirmative Action Officer  
Public Agency Compliance Officer

Jonathan Cohen  
Corey Lowell  
Corey Lowell

- Mr. Cohen                    Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Ludwig                Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mrs. Montanari            Yes\_\_\_x\_\_\_    No\_\_\_\_\_
- Mr. Schoonover            Yes\_\_\_x\_\_\_    No\_\_\_\_\_

**10.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

*None.*

**11.0 COMMUNICATIONS**

*None.*

**12.0 OLD BUSINESS**

*The Board discussed the bus route for the elementary school and how the route could be shortened.*

**13.0 NEW BUSINESS**

*None.*

**14.0 APPROVE MINUTES**

It was motioned by Mrs. Montanari, seconded by Mr. Cohen to approve the following minutes:

- November 19, 2018
- November 19, 2018 – executive session

- Mr. Cohen                    Yes   x      No
- Mr. Ludwig                Yes           No        (abstain)
- Mrs. Montanari            Yes   x      No
- Mr. Schoonover            Yes   x      No

**15.0 BILL PAYMENT**

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to pay bills for January 7, 2019, approve the bills list, in the amount of \$103,665.84.

- Mr. Cohen                    Yes   x      No
- Mr. Ludwig                Yes   x      No
- Mrs. Montanari            Yes   x      No
- Mr. Schoonover            Yes   x      No

**18.0 FINANCIAL REPORTS**

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:

- November 30, 2018
- December 31, 2018

- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:

**November 2018 (attachment)**

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of December 31, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Mr. Cohen      | Yes <u>  x  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  x  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  x  </u> | No <u>      </u> |
| • Mr. Schoonover | Yes <u>  x  </u> | No <u>      </u> |

**19.0 FORMAL RESOLUTIONS**

*None.*

**20.0 AUDIENCE PARTICIPATION**

*The Borough Council liaison to the Board of Education introduced herself.*

**21.0 EXECUTIVE SESSION**

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to go into closed executive session to discuss student matters at 7:20pm.

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Mr. Cohen      | Yes <u>  x  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  x  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  x  </u> | No <u>      </u> |
| • Mr. Schoonover | Yes <u>  x  </u> | No <u>      </u> |

**22.0 ADJOURNMENT**

t was motioned by Mrs. Montanari, seconded by Mr. Ludwig to adjourn the meeting at 7:25p.m.

