

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REORGANIZATION MEETING**

JANUARY 2, 2014, 5:30 p.m.

MINUTES

1.0 CALL TO ORDER

Mrs. Wong called the January 2, 2014, reorganization meeting to order at 5:30 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this January 2, 2014, Reorganization Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

| | | |
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| • Mrs. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> X </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mrs. Wong | Yes <u> X </u> | No <u> </u> |

2.0 FLAG SALUTE

3.0 RESULTS OF ELECTION

The annual election of the Interlaken Board of Education was held on Tuesday, November 5th, 2013, at the Interlaken Borough Hall. Mrs. Handerhan was elected to a full three year term. Mrs. Hoyle was elected to a one year expired term. It was noted in the agenda of the regular December 23, 2013 meeting that Mrs. Hoyle officially resigned her position effective December 1, 2013.

It was motioned by Mrs. Weeden, seconded by Mrs. Wong, to accept the results of the election as stated above for entry into the minutes of the reorganization meeting. The motion was approved by the following roll call vote:

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| • Mrs. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> X </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mrs. Wong | Yes <u> X </u> | No <u> </u> |

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

4.0 ADMINISTER OATH OF OFFICE

Board Secretary administered the oath of office to:

- Mrs. Handerhan

5.0 NOTICE OF BOARD VACANCY

The Board President announced an open Board Member position. Interested applicants were asked to please submit a letter of interest to the Borough of Interlaken Board Secretary, Mrs. O’Halloran, by Friday, January 10th, 2014.

6.0 NOMINATIONS FOR PRESIDENT

Nominations opened for President.

Mrs. Wong was nominated by Mrs.Watt and seconded by Mrs. Weeden for President.

Mrs. Wong was approved as President by the following roll call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

7.0 NOMINATIONS FOR VICE PRESIDENT

Nominations opened for Vice President.

Mrs. Handerhan was nominated by Mrs.Weeden and seconded by Mrs.Watt for Vice President.

Mrs. Handerhan was approved as Vice President by the following roll call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

8.0 APPOINTMENTS

It was motioned by Mrs.Wong, seconded by Mrs. Weeden, to approve the following:

RESOLUTION: WHEREAS, there exists a need for a Board of Education Attorney and Insurance Agent; and

WHEREAS, funds are available for this purpose, and the Local Public Schools Contract Law authorizes the contracting of such professional services without competitive bidding; now, therefore,

BE IT RESOLVED, by the Board of Education of the Borough of Interlaken, that the Board of Education hereby authorizes the engagement of the following professional services:

- Mr. Anthony Sciarrillo, Esq., as Board Attorney with no retainer fee;
- The insurance services of the New Jersey School Boards Association Insurance Group as Insurance Agent.

These appointments, in place until the 2015 reorganization meeting, are made without competitive bidding as exempt under the Public School Contracts Law and are contingent on receipt of newly-required Political Contribution Disclosure information.

These appointments for approved by the following role call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

9.0 DEPOSITORY

It was motioned by Mrs.Weeden, seconded by Mrs.Watt, to approve the following:

BE IT RESOLVED, that PNC Bank and Investors Bank are hereby designated as depositories for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

BE IT FURTHER RESOLVED, that an account or accounts in the name of the Board of Education of the Borough of Interlaken be maintained at any of said banks for Board of Education deposits, and that the bank is hereby authorized to make payments from the notes and acceptances of the General Fund of the Board of Education of the Borough of Interlaken signed by the Board President or Vice President and Board Secretary.

The depositories were approved by the following roll call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

10.0 MEETING SCHEDULE

It was motioned by Mrs.Watt, seconded by Mrs.Weeden, to approve the following:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on Mondays at 7:00 p.m. in the Borough Hall as listed below:

- January 22, 2014
- February 24, 2014
- March 24, 2014 (Tentative Budget Hearing)
- April 21, 2014
- May 19, 2014
- June 16, 2014
- July 21, 2014
- August 18, 2014
- September 15, 2014
- October 20, 2014
- November 17, 2014
- December 15, 2014

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

The schedule of regular monthly meeting was approved by the following roll call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

11.0 OFFICIAL NEWSPAPERS

It was motioned by Mrs.Watt, seconded by Mrs.Weeden, to approve the Asbury Park Press as the official newspaper. The official newspaper was approved by the final role call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

12.0 APPOINTMENTS

It was motioned by Mrs.Watt, seconded by Mrs. Weeden, to make the following appointments:

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|--|-------------------------------|
| Representative to NJ and Monmouth County SBA | Meredith Wong |
| Affirmative Action Officer | School Business Administrator |
| Public Agency Compliance Officer | School Business Administrator |

The appointments were approved by the following role call vote:

- Mrs. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

14.0 ADJOURNMENT

It was motioned by Mrs.Weeden, seconded by Mrs.Wong to adjourn the meeting at 5:48 p.m.
Motion carried.

Respectfully Submitted,

Susanne M. O’Halloran

Business Administrator/Board Secretary