

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**January 15, 2014, 5:30 p.m.**

**MINUTES**

**1.0 CALL TO ORDER**

Mrs. Wong called the January 15, 2014, regular meeting to order at 5:30 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this January 15, 2014, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

- |                  |                   |                  |
|------------------|-------------------|------------------|
| • Mrs. Handerhan | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Watt      | Yes <u>      </u> | No <u>  X  </u>  |
| • Mrs. Weeden    | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Wong      | Yes <u>  X  </u>  | No <u>      </u> |

**2.0 FLAG SALUTE**

**3.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

The Business Administrator had nothing to report at this time.

**4.0 COMMUNICATIONS**

The Board members had nothing to communicate at this time.

**5.0 PUBLIC SESSION – AGENDA ITEMS 6.0, 7.0, and 8.0 ONLY**

*President: It is now time for the first audience participation. Is there anyone from the audience who would like to speak on agenda items 6, 7, and 8 only. If so, please stand, and state your name and address for the record.*

There was no public commentary on these items.

**6.0 APPROVE MINUTES**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan to approve the following minutes:

- December 23, 2013
- January 2, 2014 Reorganization meeting

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried   X  

**7.0 BILL PAYMENT AND FINANCIAL REPORTS**

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, to pay bills for January 15, 2014, as presented and to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
  - December 31, 2013
- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of November 30, 2013, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried   X

**8.0 FORMAL RESOLUTIONS**

**A. APPROPRIATION TRANSFER**

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden, to accept the following transfers:

That the listed transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

<u>Date Effective</u>	<u>Transfer #2</u>	<u>To</u>	<u>From</u>
12/31/2013			
1) 11-000-230-331	Legal Services	\$3,929.87	
2) 11-000-230-332	Audit Fees	\$217.03	
3) 11-000-270-518	Contracted Tranport-Special		\$4,146.90

-To reclassify funds

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried   X  

**9.0 OLD BUSINESS**

The meeting schedule for 2014 was revised as follows. All meetings are to be held in the Interlaken Borough Hall at 7:00 p.m.

- February 24, 2014
- March 24, 2014
- April 28, 2014
- May 22, 2014
- June 30, 2014
- July 28, 2014
- August 25, 2014
- September 22, 2014

- October 27, 2014
- November 24, 2014
- December 18, 2014

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act. Resolution to formally approve the new dates will be made at the next public meeting.

**10.0 NEW BUSINESS**

There was no new business to report.

**11.0 BOARD CANDIDATE INTERVIEWS**

The Board interviewed two candidates, Mindy Horowitz and Linda Abrams, in consideration for Kim Hoyle’s vacated position.

**12.0 PUBLIC SESSION – ANY ITEM DEALING WITH THE OPERATIONS OF THE BOARD OF EDUCATION**

*President: It is now time for the second audience participation. Is there anyone from the audience who would like to speak on any item dealing with the operation of the Board of Education, including Agenda Item 11? If so, please stand, and state your name and address for the record.*

The following residents offered public comments:

- Pat Mytrik, 601 Fernmere
- Tom Morley, 400 Bridlemere
- John Gunn, 513 Bridlemere
- Jodi Heinz, 512 Bridlemere
- Rich Abrams, 622 Windermere

**13.0 EXECUTIVE SESSION**

It was motioned by Mrs.Weeden, seconded by Mrs.Handerhan to go into closed executive session at 6:04 p.m. to discuss matters of **Personnel**. Action may be taken:

- |                  |                   |                  |
|------------------|-------------------|------------------|
| • Mrs. Handerhan | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Watt      | Yes <u>      </u> | No <u>      </u> |
| • Mrs. Weeden    | Yes <u>  X  </u>  | No <u>      </u> |
| • Mrs. Wong      | Yes <u>  X  </u>  | No <u>      </u> |

Motion carried   X

It was motioned by Mrs. Weeden, seconded by Mrs. Handerhan, the Board closed executive session and reconvened into open session at 6:17 p.m.

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

Motion carried   X  

**14.0 APPOINTMENT OF BOARD OF EDUCATION MEMBER**

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden to appoint Linda Abrams to the Board of Education of the Borough of Interlaken by the following roll call vote:

- Mrs. Handerhan      Yes   X        No
- Mrs. Watt            Yes             No
- Mrs. Weeden        Yes   X        No
- Mrs. Wong           Yes   X        No

AYES: (3) Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0)                      ABSTENTIONS: (0)

Motion carried   X  

**15.0 ADJOURNMENT**

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden to adjourn the meeting at 6:18 p.m. Motion carried.

Respectfully Submitted,

Susanne M. O'Halloran

Business Administrator/Board Secretary