

**BOROUGH OF INTERLAKEN
MINUTES**

AUGUST 17, 2016

7:30 P.M. AT DEAL BOROUGH HALL 190 NORWOOD AVE, DEAL, NJ

The regular meeting of the Borough of Interlaken was called to order at 7:30 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice of a location change to the Coaster and Asbury Park Press on August 8, 2016. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White and Council members: Butler, Franks, and Horowitz

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

Absent: Councilmen Gunn and Handerhan

1. **PUBLIC COMMENTS:** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.
2. **APPROVAL OF MINUTES: JULY 20, 2016- WORKSHOP & REGULAR**
With no comments, Councilman Franks made a motion to approve the minutes, seconded by Council President White and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve				X			
Motion to Second						X	
Approved		X		X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X		X		

3. **RESOLUTION 2016-70: AUTHORIZING AWARD OF BID CONTRACT**
"IMPROVEMENTS TO STAFFA STREET"
AUTHORIZING AWARD OF BID CONTRACT
"IMPROVEMENTS TO STAFFA STREET"

WHEREAS, bids for the project known as ***"Improvements to Staffa Street"*** were duly advertised and publicly opened pursuant to law; and

WHEREAS, one (1) contractor took out a bid packet and one (1) complete bid was received, for \$125,005.00; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the recommendation of the Borough Engineer, that said bid be awarded to Fernandes Construction Inc. 88 South River, NJ 08882; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute all documents in this regard; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fernandes Construction Inc, Bid winner
2. Lori Reibrich, Borough Administrator/Clerk
3. Stephen Gallagher, Chief Financial Officer
4. Peter Avakian, Borough Engineer

Certification of Funds:

I, Stephen O. Gallagher, CPA, Chief Financial Officer of the Borough of Interlaken, County of Monmouth, State of New Jersey, hereby certify that there are funds available for the purpose of award of a contract as identified herein.

Only amounts for the _____ Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Signature Date

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on August 17, 2016.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments made, Council President White made a motion to approve, seconded by Councilman Butler and unanimously carried.

Record of Vote	Mayor Nohilly	Councilman White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve		X					
Motion to Second							X
Approved		X		X		X	X
Opposed							
Not Voting/Recuse							
Absent/Excused			X		X		

4. RESOLUTION 2016-71: PAYMENT CERTIFICATE #1 MCCAULEY CONSTRUCTION COMPANY INC.

RESOLUTION AUTHORIZING PAYMENT CERTIFICATE #1 IMPROVEMENTS TO INTERIOR RENOVATION OF EXISTING COUNTER AND TOILET ROOMS

WHEREAS, the Borough previously entered into a contract with McCauley Construction Inc. for the Community Development Block Grant project entitled “*Interior Renovation of Existing Counter and Toilet Rooms*”; and

WHEREAS, the Borough Engineer has recommended approval of Payment Certificate No. 1 to McCauley Construction Inc. authorizing payment of \$19,755.00 for work completed to date;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that Payment Certificate No. 1 to McCauley Construction Inc is hereby authorized in the payment of \$19,755.00 for work completed to date.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. McCauley Construction, Inc, Erick Luton
2. Peter Avakian, Borough Engineer
3. Borough Administrator
4. Chief Financial Officer

Certification of Funds:

I, Stephen O. Gallagher, CPA, Chief Financial Officer of the Borough of Interlaken, County of Monmouth, State of New Jersey, hereby certify that there are funds available for the purpose of award of a contract as identified herein.

Only amounts for the _____ Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Signature Date

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on August 17, 2016.

Lori Reibrich,
Borough Administrator/Clerk

With no comments made, Council President White made a motion to approve the minutes, seconded by Councilwoman Horowitz and unanimously carried.

Record of Vote	Mayor Nohilly	Councilman White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve		X					
Motion to Second						X	
Approved		X		X		X	X
Opposed							
Not Voting/Recuse							
Absent/Excused			X		X		

5. RESOLUTION 2016-72: AUTHORIZING CHANGE ORDER #1&2

**RESOLUTION AUTHORIZING CHANGE ORDER #1 & CHANGE ORDER #2
*“Interior Renovation of Existing Service Counter and Toilet Rooms”***

WHEREAS, the Borough previously entered into a contract with McCauley Construction Company, Inc. for the Community Development Block Grant project entitled *“Interior Renovation of Existing Service Counter and Toilet Rooms; and*

WHEREAS, McCauley Construction Company Inc. submitted Change Order No. 1 which increases the overall contract by \$824.00 due to credits and debits regarding minor plan changes; and

WHEREAS, McCauley Construction Company Inc. submitted Change Order No. 2 which increases the overall contract by \$6,093.00 due to a baseboard heating issue; and

WHEREAS, the following changes have been submitted and approved by Borough Engineer, Leon S. Avakian, Inc.:

Original Contract Amount:	\$97,000.00
Amount of Supplemental Agreement #1 :	(6,917.00)
Total Adjusted Contract Amount Due:	\$103,917.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that Change Order No. 1 is hereby authorized; and

BE IT FURTHER RESOLVED that the Borough Administrator/Clerk is hereby authorized to execute the necessary documents for Change Order and Supplemental Agreement No. 1.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

5. Peter Avakian, Borough Engineer
6. Erick Luton, McCauley Construction Company Inc.
7. Borough Administrator
8. Chief Financial Officer

Certification of Funds:

I, Stephen O. Gallagher, CPA, Chief Financial Officer of the Borough of Interlaken, County of Monmouth, State of New Jersey, hereby certify that there are funds available for the purpose of award of a contract as identified herein.

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on August 17, 2016.

Only amounts for the _____ Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

 Lori Reibrich, RMC

With no comments made, Council President White made a motion to approve, seconded by Councilwoman Horowitz and unanimously carried.

Record of Vote	Mayor Nohilly	Councilman White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve		X					
Motion to Second						X	
Approved		X		X		X	X
Opposed							
Not Voting/Recuse							
Absent/Excused			X		X		

6. RESOLUTION 2016-73: FACILITY USE- DEAL PBA

RESOLUTION: 2016-73

RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, the Deal PBA has submitted an application to utilize the Borough of Interlaken Ballfield located at 725 Bridlemere Avenue, on September 11, 2016 from the hours of 10 a.m. to 1 p.m.; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to the Deal PBA to utilize the ballfield on date and time listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Daniel Lockerson, Applicant

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on August 17, 2016.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments, Councilman Franks made a motion to approve, seconded by Council President White and unanimously carried.

Record of Vote	Mayor Nohilly	Councilman White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve				X			
Motion to Second		X					
Approved		X		X		X	X
Opposed							
Not Voting/Recuse							
Absent/Excused			X		X		

7. **RESOLUTION 2016-74: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
07/19/16-08/15/16	\$ 518,989.66

Resolution 2016-74:

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated August 17, 2016 is in the amount of Five Hundred Eighteen Thousand Nine Hundred and Eighty Nine Dollars and Sixty-Six Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

I , Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on August 17, 2016.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments made, Council President White made a motion to approve, seconded by Councilman Butler and unanimously carried.

Record of Vote	Mayor Nohilly	Councilman White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve		X					
Motion to Second							X
Approved		X		X		X	X
Opposed							
Not Voting/Recuse							
Absent/Excused			X		X		

8. REPORTS/CORRESPONDENCE:

Administration and Finance- No report

Public Safety Committee- No report

Street and Roads- Councilman Butler reported that JCP&L has approved the credit of \$10,789.56 for overpayment of lighting billing is being processed and should be received shortly.

Councilman Butler reported that the engineering cost of installing the new Colonial style light fixtures on Grasmere Avenue came back at \$48,684.00. Jim Markey, JCP&L municipal area manager, stated that the engineer will forward the contract for the project and removal and installation is set to begin in late September or early October.

The Mayor and Council discussed the changing of the last few mercury lights to the sodium vapor. Borough Administrator Reibrich will set up their replacement with JCP&L.

Planning Board- There was no meeting last month. No report.

Shade Tree Commission- Council President White reported that the Shade Tree Commission received a Community Stewardship Incentive Program Grant of \$10,000 for a Tree Inventory. The Commission members have been meeting with foresters regarding the project.

Board of Education- No report.

Borough Administrator- Borough Administrator Reibrich reported that the NJ DOT and NJ Transit railroad repair project has been set for September 8- September 14. There will be a complete close and detour of the area during the work.

9. COMMENTS FROM THE PUBLIC: Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

10. ADJOURNMENT: With no further discussion, Council President White made a motion to adjourn at 7:50 p.m., seconded by Councilman Franks and unanimously carried.

Record of Vote	Mayor Nohilly	Councilman White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve		X					
Motion to Second				X			
Approved		X		X		X	X
Opposed							
Not Voting/Recuse							
Absent/Excused			X		X		

Lori Reibrich, RMC
Borough Administrator/Clerk