

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
AUGUST 16, 2017
7:00 P.M. BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White, Council members: Butler, Franks, and Watson

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

Absent: Councilman Gunn and Councilman Horowitz

1. **FALL FESTIVAL:** Councilman Watson and Councilman Butler discussed final details regarding the Fall Festival.

Councilman Watson stated that a rain date for the picnic has been set for September 10, 2017.

Borough Clerk/Administrator Reibrich stated that there was a facility use request by the Deal PBA for the morning of September 10, 2017.

Councilman Watson stated that apparel has been ordered and all of the licenses and contracts are in place. New banners have been ordered.

Councilman Watson passed around an example of a large format postcard that was created by Councilman Butler. The small save the date postcard was well received. The format was continued for the second mailing.

Councilman Butler stated that the large format cards are not mailed directly from the printer. The cards require a stamp and a label.

Mayor Nohilly stated that the staff at Borough Hall will mail them out.

Councilman Watson stated that the registration table at the event will gather information regarding attendees and also encourage volunteer sign up. The registration table and merchandise table will be next to each other to encourage sales and to reduce the number of volunteers needed to cover both stations.

Councilman Butler and Councilman Franks discussed the new signage for the event.

Council had a brief discussion regarding sign placement.

Councilman Watson stated that he would ask his neighbors to volunteer. A spreadsheet of volunteer hours will be distributed to Council, so that available volunteer time slots would be known when recruiting volunteers.

Council discussed additional details regarding the picnic including required amounts for ice and soft drinks.

Councilman Butler stated that there would be different color armbands for those that are over 21.

Councilman Franks stated that he would like to talk about the abuses regarding the sign ordinance in the Borough.

Mayor Nohilly stated that the matter was not on the agenda and could not be discussed at this workshop.

2. **NEW BUSINESS:** No new business was discussed at this time.
3. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.
4. **ADJOURNMENT:** Councilman Franks made a motion to adjourn, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second						X	
Approved		X	X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused				X	X		

Lori Reibrich, RMC
 Administrator/Clerk