

**BOROUGH OF INTERLAKEN  
MINUTES  
JULY 15, 2015  
7:30 P.M. AT BOROUGH HALL**

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The meeting of the Borough of Interlaken was called to order at 7:36 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence. Borough Clerk Reibrich read the sunshine statement “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board, on the Borough website and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Franks, Gunn, Handerhan, Horowitz, Miller

Also Present: Borough Attorney Richard Shaklee, Borough Administrator/Clerk Lori Reibrich, Borough CFO/Tax Collector Stephen Gallagher, Deputy Clerk/Deputy Tax Collector Gina Kneser

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**1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY- EXCLUSIVE OF ORDINANCES**

Mayor Nohilly opened the floor for public comment. With no comments, Mayor Nohilly closed the floor.

**2. APPROVAL OF MINUTES: JUNE 17, 2015 - WORKSHOP & REGULAR MEETING**

Councilman Miller made a motion to approve the minutes, seconded by Council President White and unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|-------------------|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
| Motion to Approve |               |                         | X                 |                      |                   |                 |                       |
| Motion to Second  |               | X                       |                   |                      |                   |                 |                       |
| Approved          |               | X                       | X                 | X                    | X                 | X               | X                     |
| Opposed           |               |                         |                   |                      |                   |                 |                       |
| Abstain/ Recuse   |               |                         |                   |                      |                   |                 |                       |
| Absent/ Excused   |               |                         |                   |                      |                   |                 |                       |

**3. ORDINANCE 2015-4: BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$336,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$214,190.80 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BOROUGH OF INTERLAKEN  
COUNTY OF MONMOUTH**

**Bond Ordinance No. 2015-4**

**BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND APPROPRIATING \$336,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$214,190.80 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**BE IT ORDAINED** by the BOROUGH COUNCIL OF THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Interlaken, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$336,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$11,273.20 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.* and a \$110,536 Community Development Block Grant. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$214,190.80, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3 (a). The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the projects listed below, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough, and the estimated cost of each project, estimated maximum amount of bonds or notes, and the period or average period of usefulness of the improvements are as follows:

- (i) acquisition of various equipment, including a ride-on lawnmower and a snow plow, with a total appropriation and estimated cost of \$25,000, estimated maximum amount of bonds or notes therefor of \$23,750, and an average period of usefulness of 5 years;
- (ii) improvements to Borough Hall, with a total appropriation and estimated cost of \$136,000, estimated maximum amount of bonds or notes therefore of \$24,190.80, grant funds of \$110,536, and an average period of usefulness of 15 years; and
- (iii) various road improvements, with a total appropriation and estimated cost of \$175,000, estimated maximum amount of bonds or notes therefore of \$166,250, and an average period of usefulness of 10 years.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$214,190.80, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$336,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$336,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$11,273.20 down payment and the Community Development Block Grant in the amount of \$110,536.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 11.65 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$214,190.80 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$85,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed

with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, excluding the grant funds referenced in Section 1 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Councilman Handerhan made a motion to introduce the ordinance, seconded by Councilman Miller and unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|-------------------|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
| Motion to Approve |               |                         |                   | X                    |                   |                 |                       |
| Motion to Second  |               |                         | X                 |                      |                   |                 |                       |
| Approved          |               | X                       | X                 | X                    | X                 | X               | X                     |
| Opposed           |               |                         |                   |                      |                   |                 |                       |
| Abstain/ Recuse   |               |                         |                   |                      |                   |                 |                       |
| Absent/ Excused   |               |                         |                   |                      |                   |                 |                       |

Adoption/Public hearing set for July 29, 2015 at 7 p.m, Borough Hall, 100 Grasmere Avenue, Interlaken, NJ 07712.

**4. RESOLUTION 2015-75: CHAPTER 159 – ACCEPTING GRANT MONEY FOR CLEAN COMMUNITIES**

**CHAPTER 159 RESOLUTION  
CLEAN COMMUNITIES GRANT**

**WHEREAS, N.J.S.A.40A:4-87** provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for any equal amount, and

**WHEREAS**, the Borough of Interlaken received \$4,000.00 from the New Jersey Department of Environmental Protection for the Fiscal Year 2015 Clean Communities Program,

**NOW, THEREFORE BE IT RESOLVED** that the Borough of Interlaken, County of Monmouth hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget year 2015 the sum \$4,000.00 which is now available as revenue from the State of New Jersey Department of Environmental Protection.

**BE IT FURTHER RESOLVED** that a like sum is hereby appropriated under the caption of:

Clean Communities Grant 2015

Other Expenses.....\$: 4,000.00

**BE IT FURTHER RESOLVED** that two copies of this resolution be forwarded to the following

1. DLGS, via electronic mail only
2. Director of Public Works
3. Director of Finance
4. Township Auditor

Council President White made a motion to accept the grant, seconded by Councilman Handerhan and unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|-------------------|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
| Motion to Approve |               | X                       |                   |                      |                   |                 |                       |
| Motion to Second  |               |                         |                   | X                    |                   |                 |                       |
| Approved          |               | X                       | X                 | X                    | X                 | X               | X                     |
| Opposed           |               |                         |                   |                      |                   |                 |                       |
| Abstain/ Recuse   |               |                         |                   |                      |                   |                 |                       |
| Absent/ Excused   |               |                         |                   |                      |                   |                 |                       |

**5. RESOLUTION 2015-76: APPOINTMENT OF CONSTRUCTION OFFICIAL**

**AUTHORIZING APPOINTMENT OF CONSTRUCTION OFFICIAL**

**WHEREAS**, Paul Vitale, Construction Official for the Borough of Interlaken, has tendered his resignation effective July 15, 2015; and

**WHEREAS**, the Borough Administrator, Mayor and Chairman of the Finance & Administration have discussed and agreed upon a suitable replacement.

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby confirms the appointment of Mr. Salvatore Massarro, Jr. to the part-time position of Construction Official at an annual salary of \$5,500.00 effective July 15, 2015;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen O. Gallagher, CFO
3. Salvatore Masarro, Construction Official

Council President White made a motion to accept the grant, seconded by Councilman Gunn and unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|-------------------|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
| Motion to Approve |               | X                       |                   |                      |                   |                 |                       |
| Motion to Second  |               |                         |                   |                      |                   | X               |                       |
| Approved          |               | X                       | X                 | X                    | X                 | X               | X                     |
| Opposed           |               |                         |                   |                      |                   |                 |                       |
| Abstain/ Recuse   |               |                         |                   |                      |                   |                 |                       |
| Absent/ Excused   |               |                         |                   |                      |                   |                 |                       |

**6. RESOLUTION 2015-77: APPOINTMENT OF ELECTRICAL SUB CODE OFFICIAL**

**AUTHORIZING APPOINTMENT OF ELECTRICAL SUB CODE OFFICIAL**

**WHEREAS**, Paul Vitale, Electrical Sub Code Official for the Borough of Interlaken, has tendered his resignation effective July 15, 2015; and

**WHEREAS**, the Borough Administrator, Mayor and Chairman of Administration and Finance have discussed and agreed upon a suitable replacement.

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby confirms the appointment of Mr. Eric Sudia to the part-time position of Electrical Sub Code Official at an annual salary of \$2,500.00 effective July 15, 2015;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen O. Gallagher, CFO

Council President White made a motion to appoint, seconded by Councilman Franks and unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|-------------------|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
| Motion to Approve |               | <b>X</b>                |                   |                      |                   |                 |                       |
| Motion to Second  |               |                         |                   |                      | <b>X</b>          |                 |                       |
| Approved          |               | <b>X</b>                | <b>X</b>          | <b>X</b>             | <b>X</b>          | <b>X</b>        | <b>X</b>              |
| Opposed           |               |                         |                   |                      |                   |                 |                       |
| Abstain/ Recuse   |               |                         |                   |                      |                   |                 |                       |
| Absent/ Excused   |               |                         |                   |                      |                   |                 |                       |

**7. RESOLUTION 2015-78: APPOINTMENT OF PLUMBING SUB CODE OFFICIAL**

**AUTHORIZING APPOINTMENT OF PLUMBING SUB CODE OFFICIAL**

**WHEREAS**, Paul Vitale, Plumbing Inspector, for the Borough of Interlaken, has tendered his resignation effective July 15, 2015; and

**WHEREAS**, Salvatore Farruggia Jr., Plumbing Sub Code Official, has tendered his resignation effective July 15, 2015 to allow the Borough to appoint one Plumbing Sub-Code Official/Inspector; and

**WHEREAS**, the Borough Administrator, Mayor and Chairman of Finance and Administration have met and agreed upon a suitable replacement.

**BE IT RESOLVED** by the Borough Council of the Borough of Interlaken that it hereby confirms the appointment of Robert Hartsgrove to the part-time position of Plumbing Sub-Code Official at an annual salary of \$2,500.00 effective July 15, 2015;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen O. Gallagher, CFO

Council President White made a motion to appoint, seconded by Councilwoman Horowitz and unanimously carried.

|  | Mayor Nohilly | Council President | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|--|---------------|-------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
|--|---------------|-------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|

|                   |  |       |   |   |   |   |   |
|-------------------|--|-------|---|---|---|---|---|
|                   |  | White |   |   |   |   |   |
| Motion to Approve |  | X     |   |   |   |   |   |
| Motion to Second  |  |       |   |   |   |   | X |
| Approved          |  | X     | X | X | X | X | X |
| Opposed           |  |       |   |   |   |   |   |
| Abstain/ Recuse   |  |       |   |   |   |   |   |
| Absent/ Excused   |  |       |   |   |   |   |   |

3. RESOLUTION 2015-79: PAYMENT OF BILLS

**BOROUGH OF INTERLAKEN  
BILL LIST REPORT FOR  
BOROUGH COUNCIL APPROVAL**

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| DATE SPAN         | TOTAL         |
|-------------------|---------------|
| 06/30/15-07/13/15 | \$ 121,593.09 |

**WHEREAS**, law requires listing of all bills approved for payment; and

**WHEREAS**, certification of available funds from the Chief Municipal Finance Officer has been made; and

**WHEREAS**, the total bill list for the regular meeting dated July 13, 2015 is in the amount of One Hundred Twenty One Thousand Five Hundred Thirty Nine Dollars and Nine Cents.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Council President White made a motion to approve payment, seconded by Councilman Handerhan and unanimously carried.

|  |               |                         |                   |                      |                   |                 |                       |
|--|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
|  | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|--|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|

|                   |  |   |   |   |   |   |   |
|-------------------|--|---|---|---|---|---|---|
| Motion to Approve |  | X |   |   |   |   |   |
| Motion to Second  |  |   |   | X |   |   |   |
| Approved          |  | X | X | X | X | X | X |
| Opposed           |  |   |   |   |   |   |   |
| Abstain/ Recuse   |  |   |   |   |   |   |   |
| Absent/ Excused   |  |   |   |   |   |   |   |

**REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE - No report.
- PUBLIC SAFETY – Councilman Franks stated that Council received a letter from a resident advising the Borough that there were branches covering a stop sign at the intersection of Buttermere Avenue and Westra Street. Councilman Franks stated that he sent an email to Borough Administrator Reibrich to ask DPW Supervisor, Norm Cottrell to go out and trim the branches. Councilman Franks stated that Councilman Miller sent an email stating that Deal Police get involved to determine that it was unsafe. Councilman Franks did not feel that the Police needed to be involved. DPW Supervisor Cottrell could go out there and see what needed to be cut back. The trees belong to the town. A courtesy notice could be sent to Shade Tree stating the trees should be cut back. Councilman Franks stated that the letter also pointed out the STOP lettering was removed from the street by the gas company, when they put in the high pressure lines and was never put back on the pavement.

Councilman Franks stated that he believes the police department should be more proactive regarding issues concerning traffic safety, dumpsters on the street and signs being put in between the curb and the sidewalk.

Councilman White stated that the trees were trimmed almost immediately. Councilman White stated that he went down the street the next day after receiving the email and the branches had already been trimmed.

Councilman Miller stated that some of the branches that blocked the sign were also part of a resident’s tree and he was hesitant to have the Borough cut the resident’s tree. He stated that the trees were trimmed and the police came out and verified whether any additional action needed to be taken.

Borough Administrator/Clerk Reibrich stated that she would be in contact with the Borough Engineer, Peter Avakian regarding the street marking removed by the gas company.

Councilman Miller stated that the Police Department has been advised that items of concern should be reported immediately to Borough Hall.

- STREETS & ROADS –No report.
- RECREATION ADVISORY COMMITTEE – Council discussed mailings to residents.

- SHADE TREE COMMISSION – No report.
- PLANNING BOARD – No report.
- BOARD OF EDUCATION – Councilman Miller reported that there is no contract yet from the Board of Education. Councilwoman Horowitz stated that the next meeting will be July 27, 2015.
- BOROUGH ADMINISTRATOR – Borough Administrator/Clerk Reibrich stated that sidewalk assessments for the Grassmere Avenue Phase III project will be confirmed at the August 19, 2015 meeting. The assessments had been delayed due to difficulties closing out the project and possible litigation with the contractor, Diamond Construction.

Borough Administrator/Clerk Reibrich stated that Ocean Township will be paving Wickapecko Drive from North Ditmar Avenue and will be paving the Interlaken portion of Wickapecko Drive. Borough Administrator/Clerk Reibrich stated that she received a letter from the Ocean Township Administrator, Andrew Brennan asking if the Borough would like to install sidewalks as well. There is currently no sidewalk in one small section. Completion of the sidewalk will create a continuous path through Interlaken along Wickapecko Drive. Borough Administrator Reibrich stated that Borough Engineer Avakian recommended to move forward with the agreement. The project will increase safety on Wickapecko Drive and would be a cost of approximately \$5,000.

Borough Administrator/Clerk stated that the release of the grant money awarded by CBDG was postponed to October 2015.

#### 4. **COMMENTS FROM THE PUBLIC**

Mayor Nohilly opened the floor for public comment.

Jim Markey, Jersey Central Power & Light (JCP&L) Representative, stated that JCP&L recently sent out information regarding Science & Technology, Engineering and Math grants to area schools. JCP&L annually solicits applications from schools to provide grants of \$1,000 to support projects in the areas of Science & Technology, Engineering and Math. The solicitation process has begun and the awards are distributed in September and October. Mr. Markey also relayed a personal story and message to check in with your own family during emergencies.

Mayor Nohilly stated that a resident knocked on his door and stated that she was upset with the increased traffic on Grassmere Avenue, due to the Sunset Avenue bridge construction project. The resident proposed that additional stop signs be posted along Grassmere Avenue. Council President White stated that there was an additional resident who approached him with the same concern.

Council discussed the bridge project and the duration of the closure.

Mayor Nohilly closed the floor for public comment.

5. **ADJOURNMENT** With no further Council comments, Council President White made a motion to adjourn, seconded by Councilman Handerhan and unanimously carried.

Councilman Handerhan made a motion to adjourn, seconded by Council President White and unanimously carried.

|                   | Mayor Nohilly | Council President White | Councilman Miller | Councilman Handerhan | Councilman Franks | Councilman Gunn | Councilwoman Horowitz |
|-------------------|---------------|-------------------------|-------------------|----------------------|-------------------|-----------------|-----------------------|
| Motion to Approve |               |                         |                   | X                    |                   |                 |                       |
| Motion to Second  |               | X                       |                   |                      |                   |                 |                       |
| Approved          |               | X                       | X                 | X                    | X                 | X               | X                     |
| Opposed           |               |                         |                   |                      |                   |                 |                       |
| Abstain/ Recuse   |               |                         |                   |                      |                   |                 |                       |
| Absent/ Excused   |               |                         |                   |                      |                   |                 |                       |

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Lori Reibrich  
Borough Administrator/Clerk