

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
JUNE 20, 2018
7:00 P.M. BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:02 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Butler, Franks, and Horowitz

Also Present: Borough Attorney Richard Shaklee, and Borough Clerk/Administrator Lori Reibrich, Borough Engineer Peter Avakian

Absent: Councilman Watson

1. STREETS AND ROADS SIGN PROJECT PRESENTATION

Councilman Butler stated that the goal for the workshop was to revisit the process of the Streets and Roads Committee regarding the recommendation of the sign posts. The Committee has worked on it quite a while and has kept the Council updated regularly. The Committee went down the path with one sign that they recommend. At the same time, the Committee is looking at a lower cost solution, but it is not as nice or durable as the one the Committee is recommending. The quote from Lake Shore is the nicer sign. Council has seen a sample of the sign that is cast aluminum with raised lettering. The cost for the material and delivery will be \$48,616.90. Councilman Butler asked that Council put aside the installation costs for this discussion, as there are several ways the signs can be installed and the costs vary. There is a cement option and an option that uses a spike for installation.

Councilman Butler stated that the signs by Garden State Sign are have a similar look to the current signs in the Borough. These signs were quoted at \$18,529.

Borough Administrator/Clerk Reibrich stated that the signs from Garden State Sign would be digitally printed with engineering grade prismatic paper put onto an aluminum or recycled plastic sign and a premium coating would be put on top. There is a 10 year warranty on this sign. Logos can be put on the sign.

Mayor Nohilly questioned the installation using a spike.

Borough Engineer Avakian stated that the spike is commonly used.

Councilman Butler passed around samples of the colors available.

Council President White asked why Council was discussing the options when the amount was approved for the cost at the previous meeting.

Mayor Nohilly stated that the Committee wanted to inform Council of their findings and wanted to put everything on the table, to be sure everyone was in line with the whole process.

Councilman Butler stated that the Committee has made the recommendation of the Lake Shore posts. Now Council has to decide. The Committee is elaborating on the lower cost option so Council can make an informed decision.

Board Attorney Shaklee stated that at some point Council has to pass a resolution to authorize Borough Clerk/Administrator Reibrich to go out to bid.

Council President White stated that the only reason he questioned the cost at the last meeting was that Council has a fiduciary responsibility to the residents and wanted to have all the information to justify spending the money.

Councilwoman Horowitz stated that she questioned a small sampling of residents and the residents did not want any money spent on signs.

Councilwoman Horowitz asked about a plan to repair and replace posts on traffic signs. Councilman Butler stated that those signs are currently being replaced, as needed. Councilman Franks noted that the Committee has discussed going through and replacing signs that are damaged and rusted at a later time.

Mayor Nohilly stated that all comments regarding the newly installed street lights have been 100% positive. Residents have not asked about the cost, because it did not come with any tax increase.

Mayor Nohilly agreed with Council President White that any money spend has to have an explanation of why it was spent.

Borough Clerk/Administrator. Reibrich stated that she would get together with Borough Engineer Avakian and put the bid together. Borough Engineer Avakian stated that it would probably be a standard procurement bond that does not typically require a performance bond.

Borough Clerk/Administrator Reibrich stated that the installation component will be bid separately.

There was a brief discussion regarding the installation of the street signs.

Borough Engineer Avakian stated that it would be a regular proprietary bid for installation.

Borough Clerk/Administrator Reibrich stated that the Lake Shore Company does not do installation of the signs.

Councilman Butler noted that other towns use DPW for installation.

Borough Clerk/Administrator Reibrich stated that it is a big job for the Borough's DPW to be completed within the timeline.

Borough Clerk/Administrator Reibrich stated that there is a 10 to 12 week return to the project delivery on the signs.

2. **NEW BUSINESS:** No new business was discussed at this time.
3. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment.

With no public present, Mayor Nohilly closed the floor.

4. **ADJOURNMENT:** Councilwoman Horowitz made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve					X		
Motion to Second			X				
Approved		X	X	X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused							X

Lori Reibrich, RMC
Borough Clerk/Administrator