

**BOROUGH OF INTERLAKEN
MINUTES
MAY 20, 2015
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:30 p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence for former Police Chief Edward Megill. Borough Clerk Reibrich read the sunshine statement “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press April 2, 2015. A copy of the notice is posted on the Borough bulletin board, on the Borough website and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Franks, Gunn, Handerhan, Horowitz, Miller

Also Present: Borough Attorney Richard Shaklee, Borough Administrator/Clerk Lori Reibrich

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY- EXCLUSIVE OF ORDINANCES Mayor Nohilly opened the floor for public comment.

Bill Dalton, 419 Grasmere Avenue, thanked Mayor Nohilly for recognizing the passing of former Police Chief Edward Megill. Mr. Dalton shared a funny story of interactions he had with Mr. Megill while Mr. Dalton was the Mayor.

With no further comments, Mayor Nohilly closed the floor.

2. APPROVAL OF THE MINUTES - APRIL 8, 2015

A typographical error was found and would be amended. Council President White made a motion to approve the minutes as amended, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve							
Motion to Second		X					X
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

3. APPROVAL OF THE MINUTES - APRIL 15, 2015

Councilman Miller made a motion to approve the minutes, seconded by Councilman Franks. Councilman Gunn indicated he did not have time to review the minutes due to the fact he was working and the time of their receipt. Borough Administrator Reibrich said that this is a very unusual occurrence to have them so late and if the Council so chooses, they could table the minutes until the next meeting.

Mayor Nohilly tabled the minutes till the next meeting.

Council President White indicated there was a motion and second on the floor. If the other members were able to review them and were voting in favor, we should not move them to the next meeting.

By roll call vote, the minutes were approved.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve							
Motion to Second		X					X
Approved		X	X	X	X		X
Opposed						X	
Abstain/ Recuse							
Absent/ Excused							

4. **APPROVAL OF THE MINUTES – APRIL 22, 2015**

Councilman White made a motion to approve the minutes, seconded by Councilman Franks and carried by roll call vote.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve		X					
Motion to Second					X		
Approved		X	X	X	X		X
Opposed						X	
Abstain/ Recuse							
Absent/ Excused							

5. **RESOLUTION 2015-60 – CDBG BLOCK GRANT RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE A PROJECT AGREEMENT WITH MONMOUTH COUNTY FOR PERFORMANCE AND DELIVERY OF FISCAL YEAR 2015 COMMUNITY DEVELOPMENT PROJECTS**

WHEREAS, certain federal funds are potentially available to the Monmouth County under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the County of Monmouth expects to receive an allocation for FY 2015 from the United States Department of Housing and Urban Development; and

WHEREAS, the County of Monmouth has submitted its Annual Plan for FY 2015 to the U.S. Department of Housing and Urban Development, which included a project hereinafter referred to as Borough of Interlaken with a grant allocation of \$110,536.00.

WHEREAS, the Borough of Interlaken hereby met all the requirements for the release of funds to begin incurring costs for this project; and

WHEREAS, the Borough of Interlaken has filed with the Monmouth County Community Development Program an acceptable “TIMETABLE FOR PROJECT COMPLETION AND EXPENDITURE OF GRANT FUNDS,” which is included as Appendix I of the Project Agreement.

NOW, THEREFORE, BE IT ORDAINED, that the Mayor and Municipal Clerk of the Borough of Interlaken are authorized to execute with the County of Monmouth the attached Project Agreement.

With no Council comments, Council President White made a motion to approve, seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve		X					
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

6. RESOLUTION 2015-61 – CDBG BLOCK GRANT RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CERTIFICATE PROHIBITING THE USE OF EXCESSIVE FORCE AND A CERTIFICATION PROHIBITING THE USE OF FEDERAL FUND FOR LOBBYING

WHEREAS, certain federal funds are potentially available to the Monmouth County under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the United States Department of Housing and Urban Development has allocated funding to the County of Monmouth for FY 2015; and

WHEREAS, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and

WHEREAS, it is required that the Borough of Interlaken execute a project agreement with Monmouth County to undertake a project known as “ADA Improvements to Borough Hall”; and

WHEREAS, the U.S. Department of Housing and Urban Development is requiring the Mayor of the Borough of Interlaken sign additional certifications in order to receive these funds; and

WHEREAS, the Borough of Interlaken has adopted a policy prohibiting the use of excessive force by its law enforcement

WHEREAS, a copy of that policy is attached to and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Interlaken has met the conditions of receiving a FY 2015 allocation by adopting a police prohibiting the use of excessive force and by not using federal funds for lobbying or disclosing that funds have been used for lobbying.

BE IT FURTHER RESOLVED, that the Mayor of the Borough of Interlaken is hereby authorized to sign the attached certifications which will become part of the FY 2015 Project Agreement.

With no Council comments, Councilman Miller made a motion to approve, seconded by Councilman Franks and unanimously

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve			X				
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							

Absent/ Excused							
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7. RESOLUTION 2015-62 – APPROVAL OF THE AMENDED LOCAL EMERGENCY OPERATIONS PLAN

WHEREAS, the Mayor of the Borough of Interlaken serves in the capacity of Emergency Management Director, and as such, is ultimately responsible for the protection of life and property within the Borough of Interlaken; and

WHEREAS, the existing local Emergency Operations Plan of the Borough of Interlaken is due for review and updating, which is required every three (3) years; and

WHEREAS, the Emergency Management Coordinators have reviewed and amended the local Emergency Operations Plan and recommends the approval of the amendments contained within be approved by the Borough Council.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Interlaken that the amended local Emergency Operations Plan be approved; and

BE IT FURTHER RESOLVED that the appropriate officials be authorized to execute the updated Emergency Operations Plan; and

BE IT FURTHER RESOLVED, that one (1) Emergency Operations Plan Manual complete with original signatures be forwarded to the Monmouth County Office of Emergency Management.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. NJ State Office of Emergency Management
2. Monmouth County Office of Emergency Management
3. Chief Ronen Neuman, OEM Coordinator
4. Captain Earl Alexander, OEM Coordinator
5. Lori Reibrich, Borough Administrator/Clerk

With no Council comments, Councilman Miller made a motion to approve, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve			X				
Motion to Second						X	
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

8. RESOLUTION 2015-63 - AUTHORIZING APPOINTMENT OF LINDA REEVES TO THE SHADE TREE COMMISSION

APPROVING APPOINTMENT OF LINDA REEVES TO THE SHADE TREE COMMISSION – FIVE YEAR TERM

BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby appoints Linda Reeves to the Shade Tree Commission to fill a vacancy, for a term of the remaining five (5) years, effective May 20, 2015 through December 31, 2019; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Linda Reeves, 32 Barra Street
2. Interlaken Shade Tree Commission
3. Lori Reibrich, Borough Administrator

Though not in attendance, Mayor Nohilly thanked Ms. Reeves for volunteering with the Shade Tree Commission.

With no further comments, Councilman Handerhan made a motion to approve, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve				X			
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

9. RESOLUTION 2015-64 – AUTHORIZING PARK USE AGREEMENT AND APPLICATION – SEPHARDIC YOUTH BOYS CLUB

WHEREAS, the Sephardic Youth Boys Camp (S.Y.B.C.) has submitted an application to utilize the Borough of Interlaken Ballfield located at 715 Bridlemere Avenue, from June 25 through August 14, 2015, Monday through Friday, from 11 am to 12:30 pm; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to the S.Y.B.C. to utilize the ballfield on dates and times listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Isaac Escava, S.Y.B.C.

With no Council comments, Councilman Miller made a motion to approve, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve			X				
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							

Abstain/ Recuse							
Absent/ Excused							

10. **RESOLUTION 2015-65 – PAYMENT OF BILLS**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
04/21/15-05-18-15	\$ 178,679.59

Resolution 2015-65:

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated May 20, 2015 is in the amount of One Hundred Seventy Eight Thousand, Six Hundred Seventy Nine Dollars and Fifty-Nine Cents;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no Council comments, Council President White made a motion to approve the bill list, seconded by Councilwoman Horowitz and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

11. **DISCUSSION – ANNUAL PICNIC**

The Mayor and Council discussed the annual picnic.

The strong need for volunteers was discussed.

Councilman Handerhan said that the Council needs to realize that the volunteers will probably only be them. The picnic was a success last year but, it was only the Mayor and few Council people who participated along with the Borough employees. We need to organize the picnic with the expectation that the people at the Council table will be doing the most work.

Councilwoman Horowitz said that a spreadsheet of all the needed activities for volunteers would be helpful. Then when people come forward wanting to volunteer they can be

assigned a job. She has some ideas to make the picnic more family friendly and have events that the parents can do with the children.

The Council decided to dedicate the next full workshop to the annual picnic discussion. Councilman Handerhan said that everyone needs to come prepared to the meeting to make progress because we are close to the date.

12. REPORTS/CORRESPONDENCE

Administration and Finance: No report.

Public Safety: Councilman Franks informed Council of a meeting that he and Borough Administrator Reibrich had with Chief Neuman and Captain Alexander in reference to OEM. It was determined that Borough Hall would be used in the case of an emergency where coffee, food, phone chargers would be available. It was decided it would not be a shelter for long term housing. The Police/OEM Coordinators would transport residents to local fully stocked shelters with beds if the need arises. Councilman Franks discussed the efforts that will be made to locate any residents who are high risk during emergencies that way they can be helped immediately.

Councilman Miller recapped the Deal Police Awards Meeting. He talked about the awards given and the fact that the Deal Police received State Accreditation again which is not an easy task.

Councilman Gunn said he was very impressed at the Deal Police Awards Meeting. He said he has great respect for the Officer who was given an award for organizing a drive for charity during the holidays.

Streets and Roads: No report.

Recreation Advisory Committee: Next month's workshop will be dedicated to the Annual Picnic.

Shade Tree Commission: Arbor Day was a very nice event. Borough Administrator Reibrich spoke of numerous emails and phone calls that have been received in the office regarding the beautiful work that the DPW crew have done in the Arboretum.

Planning Board: Councilman Miller reported that the Master Plan review is underway but, there is plenty of time being the deadline is not until January 2017.

Board of Education: Councilman Miller and Councilwoman Horowitz reported that the Board of Education budget was approved and that it contained a \$2,000 decrease from the previous year. Currently, there is still no signed contract with a duration of time or cost.

Borough Administrator: Borough Administrator Reibrich referred the Council to the New Jersey Natural Gas correspondence she forwarded to the Council. NJNG is looking to upgrade some of the safety valves in all of the municipalities throughout the County. Ms. Reibrich explained that the three streets affected in the Borough are Grasmere Avenue, Woodmere Avenue and Interlaken Drive. In some cases, NJNG can repair the valves between the curb and sidewalk but, there may be some road openings. The repairs that affect the road would be coordinated with the Borough Engineer and infra-red patching will be used.

Comment from Councilman Miller: Councilman Miller informed the Council about how the beach replenishment is affecting the Deal Lake flume. Assembly members are getting involved with the intent to push for funding to be contributed to have the flume extended so it is not adversely affected by the beach sand.

13. COMMENTS FROM THE PUBLIC – Mayor Nohilly opened the floor for public comment.

Bill Dalton, 419 Grasmere Avenue, wanted to confirm that the Council is not moving forward with changes to the noise ordinance. Mayor and Council verified they will not be discussing changes.

Jodi Heinz, 512 Windermere Avenue, thanked Borough Administrator Reibrich for organizing and attending the meeting between Shade Tree Commission and Department of Public Works. It was a very informative meeting with a lot of cooperation from all parties. She said that there were a lot of things decided and that the work done to date looks wonderful.

Mrs. Heinz discussed the lack of the Arbor Day flyer and how it may have been the reason that Arbor Day Celebration did not have as many participants. She stated even though there were signs and it was on the website, it appears this town really requires mailers as the way to inform.

Christine Papp, 37 Rona Street, told the Mayor and Council that the Garden Club dedicated a tree today in the Arboretum to longtime resident, Maureen Sobiesczyk, who passed away this year. There were 30 people in attendance.

Mrs. Papp talked about the Blue Star Memorial. The Blue Star Marker for the Veterans will be dedicated in a coordinated event with Veterans Day.

Marguerite Dalton, 419 Grasmere Avenue, informed the Council of the Shade Tree Commission's focus this year is the arboretum. They plan planting new native trees. The Shade Tree Commission is looking to create new activities for children to become involved in. They were discussing a monarch butterfly project and also environmental programs.

With no further comments from the public, Mayor Nohilly closed the floor.

14. **ADJOURNMENT** With no further Council comments, Council President White made a motion to adjourn, seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve		X					
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused							

Lori Reibrich
Borough Administrator/Clerk