

**BOROUGH OF INTERLAKEN
MINUTES
APRIL 23, 2014
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:30p.m., by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council members Handerhan, Miller, Morley, Napoli

Absent: Council President White, Councilman Cohen

Also Present: Borough Administrator Lori Reibrich, Borough Attorney Richard Shaklee and CFO Stephen Gallagher

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. Hearing no public comment, Mayor Nohilly closed the floor.

2. MAYOR'S PROCLAMATION: ARBOR DAY

MAYOR'S PROCLAMATION



WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, 2014 is the 142th anniversary of the holiday and Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Michael J. Nohilly, Mayor of the Borough of Interlaken, do hereby proclaim *April 27, 2014* as the 142th anniversary celebration of Arbor Day in the Borough of Interlaken, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

3. APPROVAL OF MINUTES: APRIL 2, 2014 – WORKSHOP & REGULAR

Councilman Miller made a MOTION to approve the minutes, seconded by Councilman Morley.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second				X			
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

4. ORDINANCE 2014-3: BOND ORDINANCE PROVIDING FOR VARIOUS SEWER SYSTEM IMPROVEMENTS AND APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$25,510 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY

**BOROUGH OF INTERLAKEN
COUNTY OF MONMOUTH**

Bond Ordinance No. 2014-3

BOND ORDINANCE PROVIDING FOR VARIOUS SEWER SYSTEM IMPROVEMENTS APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$25,510 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the MUNICIPAL COUNCIL OF THE BOROUGH OF INTERLAKEN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Interlaken, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$100,000, said sum being inclusive of all appropriations heretofore made therefore, and including the sum of \$74,490 as the down payment for said purposes.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$25,510 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of various sewer system improvements, together with all items necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefore on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$25,510 as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$100,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$100,000 over

the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$74,490 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$25,510 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$15,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ORDINANCE READING	DATE
1ST READING BY TITLE:	April 23, 2014
2ND READING BY TITLE:	May 7, 2014

Councilman Napoli MOTIONED, seconded by Councilman Miller and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve					X		
Motion to Second			X				
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

5. RESOLUTION 2014-70: RENEWAL OF THE 2014 EMPLOYEE HANDBOOK AND POLICIES AND PROCEDURES MANUAL FOR THE BOROUGH OF INTERLAKEN

APPROVING RENEWAL OF THE 2014 EMPLOYEE HANDBOOK AND THE POLICIES AND PROCEDURES MANUAL FOR THE BOROUGH OF INTERLAKEN

WHEREAS, it is the policy of the Borough of Interlaken to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General’s guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meetings Act; and

WHEREAS, the Borough Council of the Borough of Interlaken has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations,

NOW, THEREBY, BE IT RESOLVED by the Borough Council of the Borough of Interlaken that the Personnel Policies and Procedures Manual and Employee Handbook attached hereto, first adopted in 2004, then later amended in 2006, 2008, 2010 and 2012 is hereby amended again in 2014 and renewed.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough of Interlaken officials, appointees, employees, volunteers, and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED, that this manual is intended to provide guidelines covering public service by the Borough of Interlaken employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough of Interlaken.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Interlaken shall operate under the legal doctrine known as “employment at will”.

BE IT FURTHER RESOLVED that the Borough Administrator and all managerial supervisory personnel are responsible for these employment practices. The Assistant to the Administrator (Personnel Administrator) and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures of the Borough of Interlaken.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

Municipal Excess Liability (MEL) Fund Office
 Richard Shaklee, Esq., Borough Attorney
 Lori Reibrich, Borough Administrator
 William Coy, Personnel Administrator

Councilman Miller made a MOTION to approve the renewal of the handbook, seconded by Councilman Morley and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second				X			
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

6. RESOLUTION 2014-71: RENEWAL OF THE DEAL LAKE COMMISSION CHARTER AGREEMENT

A RESOLUTION TO RENEW THE DEAL LAKE COMMISSION CHARTER AGREEMENT

WHEREAS, The Borough of Interlaken, Monmouth County, borders on Deal Lake; and,

WHEREAS, Since 1974, all of the municipalities bordering Deal Lake have entered into a Agreement, renewed from time to time, to create the joint meeting known as the Deal Lake Commission in recognition of the fact that one cooperative body with a continuous existence to manage the welfare of the lake is beneficial to all municipalities bordering on the lake; and,

WHEREAS, The Borough Council of the Borough of Interlaken previously adopted a Resolution authorizing entry into the contractual relationship with other municipalities bordering Deal Lake to create the Deal Lake Commission through December 31, 2014; and,

WHEREAS, The current governing body of the Borough of Interlaken believes it is in the best interests of the Borough of continue its membership and participation in the Deal Lake Commission.

NOW, THEREFORE, BE IT RESOLVED, By the Borough Council of the Borough of Interlaken, Monmouth County, as follows:

1. The Borough of Interlaken, Monmouth County, shall continue to be a member of the Deal Lake Commission for a period of ten (10) years, through December 31, 2024.
2. The Mayor and Clerk are hereby authorized to execute the Agreement with the Deal Lake Commission.
3. A copy of the Agreement shall be on file in the Clerk’s office and available for public inspection during regular business hours.
4. A certified copy of this Resolution, along with the executed Agreement, shall be supplied to the Deal Lake Commission.

Councilman Handerhan made a MOTION to approve the charter agreement, seconded by Councilman Morley.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second				X			
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

Councilman Miller questioned budget percent versus flat fee.

Borough Administrator Reibrich stated that she would verify the budget calculation with the DLC.

Councilman Miller made a MOTION to TABLE the charter agreement, seconded by Councilman Handerhan and unanimously passed.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second							X
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

7. RESOLUTION 2014-72: RECYCLING TONNAGE GRANT

APPROVING 2013 RECYCLING TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants for calendar year 2012 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough Council of the Borough of Interlaken to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Interlaken that the Borough of Interlaken hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Norman Cottrell, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Councilman Miller made a MOTION to approve tonnage grant, seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second							X
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

8. RESOLUTION 2014-73: REFUND OF STREET OPENING ESCROW

AUTHORIZING REFUND OF \$500.00 TO JEFF YOUNG’S WATER AND SEWER FOR STREET OPENING ESCROW

BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Chief Financial Officer to refund said payment to Jeff Young’s Water and Sewer in the amount of \$500.00.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen Gallagher, Chief Financial Officer
3. Jeff Young’s Water and Sewer

Councilman Miller made a MOTION to approve tonnage grant, seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second							X
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

9. RESOLUTION 2014-74: RECOGNIZING AND HONORING THE ARMED FORCES HERITAGE HOUSE (Supported by Councilman Keith Miller)

**RESOLUTION OF THE BOROUGH OF INTERLAKEN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
RECOGNIZING AND HONORING THE ARMED FORCES HERITAGE HOUSE MUSEUM**

WHEREAS, The mission of the Armed Forces Heritage House Museum is to preserve, present, and educate all on the rich history, artistry, heritage, and environment of the Armed Forces located at the Joint Base McGuire-Dix-Lakehurst; and

WHEREAS, In pursuit of its mission, the goal of the Armed Forces Heritage House Museum is to create and build a museum on the perimeter of the joint base that is accessible to the general public and will present the heritage and history of the base from its inception in 1917 to the present day; and

WHEREAS, The Armed Forces Heritage House Museum recognizes the importance of the Joint Base McGuire-Dix-Lakehurst, which serves as a national model as the country’s first operational joint

base and only tri-service joint base, is home to over 80 missions, represents all service branches of the United States military, and provides a centralized location for military operations in New Jersey; and

WHEREAS, The Joint Base McGuire-Dix-Lakehurst has conducted basic training, combat training, airlift, airdrop, air-refueling and aero medical operation missions, anti-submarine warfare, crucial aircraft carrier engineering, and other vital functions which are all underscored by the Armed Forces Heritage House Museum in its effort to raise awareness about the joint base; and

WHEREAS, The Armed Forces Heritage House Museum displays unwavering patriotism and outstanding support for America’s military personnel and their families; and

WHEREAS, The Armed Forces Heritage House Museum will serve as a major tourist attraction in New Jersey that will provide economic growth throughout the region; and

WHEREAS, The New Jersey Senate and General Assembly has each adopted a resolution recognizing the valuable service and commitment of the armed Forces Heritage House Museum, it is accordingly fitting and proper for us to recognize the contributions and patriotism of this organization.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Interlaken, State of New Jersey, hereby honors and recognizes the Armed Forces Heritage House Museum for its commitment, service and undertaking to establish a world-class museum for the Joint Base McGuire-Dix-Lakehurst; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be provided by the Township Clerk to the Armed Heritage House Museum, Monmouth & Ocean County Freeholders, NJ 11th & 12th District Congressmen Frank Pallone, Chris Smith and Governor Chris Christie.

Councilman Miller made a MOTION to approve tonnage grant, seconded by Councilman Napoli and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve			X				
Motion to Second					X		
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

10. RESOLUTION 2014-75: PAYMENT OF BILLS

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
04/08/14-04/17/14	\$52,367.46

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated April 2, 2014 is in the amount of Fifty Two Thousand, Three Hundred Sixty-Seven and Forty-Six Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Councilman Handerhan made MOTION to approve the payment of bills, seconded by Councilman Miller and unanimously carried with no comment from Council.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve							X
Motion to Second			X				
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

11. DISCUSSION: ASBURY PARK CAMERA TRUCK USE (Councilman Napoli to lead)

Councilman Napoli presented Council with a suggestion that Interlaken borrow Asbury Park’s camera truck in exchange for light maintenance to the vehicle. Councilman Napoli stated that Asbury Park came to the Borough’s aid when there was an emergency need, but in order to continue research and other issues regarding water flowing through the laterals, a camera is needed. For Interlaken to receive the services needed to do the work by renting a truck from someone else, it could cost \$25,000. The truck is worth \$250,000. Councilman Napoli discussed this arrangement with the Asbury Park’s City Manager. Interlaken would keep the truck in a secure location and keep it maintained to specification. Maintenance would include things like oil changing, greasing, part replacement and drive train replacement. No major repairs would be done.

Mayor Nohilly questioned who would be responsible for the truck should a major repair, such as the engine seizing, occur while the vehicle was in our possession.

Councilman Napoli stated that the Borough would maintain the electronics, but not costly items. This type of truck is not used every day. Councilman Napoli stated that Asbury Park replaced much of its sewer system and does not have need to use the truck very often. Interlaken has a need at this time. The truck can be used to determine the sewer issues. Councilman Napoli has discussed the truck use with DPW Supervisor Cottrell who agreed it would be beneficial to have the truck.

Mayor Nohilly stated that his concern was the liability of the Borough.

Borough Attorney Shaklee agreed that there would need to be an agreement to include who would be responsible for the truck or if someone got injured by the truck.

Councilman Miller asked, if DPW Supervisor Cottrell looked at the truck.

Councilman Napoli stated that DPW Supervisor Cottrell did look at the truck.

Councilman Napoli stated that this agreement would be like any other interlocal.

Mayor Nohilly stated that this arrangement is unorthodox. A mechanical breakdown could leave the Borough liable.

Borough Attorney Shaklee and Council discussed how to limit the Borough’s liability, including capping the amount the Borough would spend on the truck to be sure there would be no unexpected large expense. Capping the expense at \$2,500 was discussed. Borough Attorney Shaklee stated that the cap could be done. There were other concerns that needed addressing including liability release, damage to truck, which insures the truck and who is responsible if a Borough employee is driving it and it causes damages or injury.

Councilman Napoli questioned Borough Attorney Shaklee regarding the insurance coverage by JIF.

Councilman Napoli stated that the agreement would only be needed for one year. The work that is needed could be done in that time.

Borough Attorney Shaklee stated that he could draw up some general terms the Council could review.

Councilman Napoli stated that he would have Asbury Park put together an agreement that Borough Attorney Shaklee could review.

12. REPORTS /CORRESPONDENCE

- **ADMINISTRATION/FINANCE**- No report.
- **PUBLIC SAFETY** – Councilman Napoli commented that Deal Police are doing a great job overall and have had several traffic and drug arrests.
- **STREETS & ROADS** –. Councilman Miller stated that he has seen progress on the road improvements on Interlaken Drive and Barra Street. Bridlemere Avenue has been marked off.

Councilman Miller stated that the street sweeper is operational and is out on the road.

Councilman Miller reported that there was no word on the decision regarding the State Grant on Buttermere Avenue, and was not sure why there was a delay in the decision.

- **RECREATION ADVISORY COMMITTEE** – Councilman Miller stated that the tennis courts have held up over the winter and only needed cleaning. Councilman Miller stated that Borough Administrator Reibrich and DPW Supervisor Cottrell were looking into cleaning methods.

Councilman Miller stated that a more predominant sign was required for prohibiting bikes and skateboards on the court.

Mayor Nohilly asked whether DPW Supervisor Cottrell believed he would be able to do the cleaning.

Borough Administrator Reibrich stated that DPW Supervisor Cottrell believed he had a method that would work.

Councilman Miller also reported that the nets stayed up all winter, but just needed some adjustments. Councilman Miller stated that he would investigate whether he was able to make the adjustments himself.

Borough Administrator Reibrich stated that the town wide yard sale would be the same day as the kitchen tour on April 26, 2014.

Council had discussions regarding plans for the Town wide yard sale. Council members divided tasks for the event. The office would provide copies of the map and list of participants.

- **SHADE TREE COMMISSION** – No report.
- **PLANNING BOARD** – Councilman Miller stated that Planner is scheduled to meet with the Board at the April 21st meeting. The report by Allison Coffin will be discussed. Councilman Miller feels that there may have been some misunderstanding about the tasks the Planner was asked to work on and what the Planning Chairman, at the time, asked the Planner do.
- **BOARD OF EDUCATION** – Councilman Miller stated that the Board of Education is still waiting on the decision by the Commissioner regarding the sending district decision. Councilman Miller stated that the 45 day deadline was extended due to the Easter and Passover holidays in addition to the new seating of the new Asbury Park BOE Commissioner.
- **BOROUGH ADMINISTRATOR** – Borough Administrator Reibrich stated that the old loader sold for \$12,020.00 and the Borough's portion was \$11,118.50. The loader was expected to be picked up in two days.

13. COMMENTS FROM THE PUBLIC

Mayor Nohilly opened the floor for public comment.

Robert Todd, 304 Grassmere Avenue, urged that the Borough push the County Shade Tree Commission to replace the trees that were removed in front of 302 – 305 Grassmere Avenue.

Mayor Nohilly stated that the Interlaken Shade Tree Commission has been in touch with the

county. They are working together to replace the trees and the Borough Shade Tree Commission has already chosen which types of trees will be planted.

With no further comment from the public, Mayor Nohilly closed the floor.

14. COMMENTS FROM COUNCIL

Mayor Nohilly opened the floor for Council comment.

Councilman Napoli asked that the expected bill from TOSA not be paid, until questions regarding the charges are discussed.

Mayor Nohilly stated that the bill will be held for review.

Councilman Miller stated that the Deal PBA is considering joining with the original Bark in the Park event. Deal PBA would be expanding the event with a BBQ on the beach in Loch Arbour after the dog walk through Loch Arbour. Donations would go to the ASPCA. The tentative event date is the weekend after Labor Day, when the beaches are closed.

Mayor Nohilly closed the floor for Council comment.

13. ADJOURNMENT

Councilman Handerhan motioned to ADJOURN, seconded by Councilman Morley and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve							X
Motion to Second				X			
Approved			X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused		X				X	

Lori Reibrich
 Borough Administrator/Clerk
 Date Approved: _____