

**BOROUGH OF INTERLAKEN  
WORKSHOP MINUTES  
APRIL 19, 2017  
7:00 P.M. BOROUGH HALL**

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The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk/Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White and Council members: Butler, Franks

Also Present: Borough Attorney Richard Shaklee, Borough Engineer/Planner Peter Avakian and Borough Clerk/Administrator Lori Reibrich

Absent: Councilman Franks and Councilwoman Horowitz

Late Arrival: 7:15 Councilman Watson

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1. **ENGINEERING PROJECTS:** Borough Engineer Peter Avakian

Borough Engineer/Planner Avakian reviewed upcoming projects in the Borough.

The first project was the street striping project. Borough Engineer/Planner Avakian stated that Borough Clerk/Administrator Reibrich met with Dave Howarth, from Borough Engineer/Planner Avakian's office and the Deal Police, Chief Ronan Neuman, to approve the striping plan which includes a variety of stop lines, stop bars and traffic control pavement markings. The intersections were typed and a key was made to aid the contractor in execution. All primary roadways were addressed.

Borough Engineer/Planner Avakian stated that Grassmere Avenue, the intersection coming on to Wickapecko, Bendermere Avenue, a double line and stop lines on Bridlemere Avenue are all tagged for striping. Not only those streets, but the intersections leading up to those streets.

Council briefly discussed the striping plan.

Borough Engineer/Planner Avakian reviewed the next project of paving Raymere Avenue. Borough Engineer/Planner Avakian stated that when the State is contacted all inquiries are referred to the website for grant allocation information. Borough Engineer/Planner Avakian's office is monitoring this site for information. The plan being that grant funding would be used to finance Raymere Avenue paving. Requests would be submitted each year, if monies were not awarded for this year.

Councilman Butler expressed concern that the project would be bumped out until 2018.

Council had a discussion regarding which roadways would go forward.

Borough Engineer/Planner Avakian stated that a letter has been sent to the County regarding the circle flooding issue.

Mayor Nohilly questioned the scope of the project to change out one 12" pipe.

Borough Engineer/Planner Avakian stated that the difficulty is that the pipe is somewhat submerged in the lake.

Borough Engineer/Planner Avakian stated that there is flooding not only on the pavement but flooding on the south side grass. A request has been made for that to be investigated along with the upgrade of the pipe diameter.

Borough Engineer/Planner Avakian stated that another project to discuss is regarding Wickapecko Drive.

Borough Engineer/Planner Avakian stated that the water mains had been replaced and Wikapecko Drive is scheduled to be repaved by the Township of Ocean over the summer. Last year the Borough agreed to connect a link of sidewalk from Ocean Township to Interlaken on the east side. The Borough agreed to pay \$6,000 for the project. Subsequently, Borough Engineer/Planner Avakian's engineer on the Ocean project was approached by the new administrator of Ocean Township to ask the Borough, if they would agree to pay half of the cost of the road pavement.

Council had a brief discussion about the water main replacement project, which part of the roadway was affected, which part is being paved and the expectations of Ocean Township regarding payment for the road pavement.

Mayor Nohilly asked if New Jersey American Water was replacing their water lines, shouldn't they be responsible for paving?

Board Engineer/Planner Avakian stated that, if the project was in Interlaken that would be the expectation, or an escrow account could be set up to use the funds for other projects.

Councilman Gunn questioned why NJ American Water did not contact the Borough for a project involving a Borough roadway.

Borough Attorney Shaklee questioned the fact that NJ American Water did work on roadways in two different towns and did not get permits from them.

Council questioned what paperwork was received in connection to the request to pay for the roadway.

Borough Clerk/Administrtor Reibrich stated that the only communication regarding the Wickapecko project was from Ocean Township's previous Administrator, Andrew Brennen and it was only regarding the sidewalk project, which she brought to Council and was subsequently approved. There has been no official communication or request regarding the road paving.

There was some discussion by Council regarding what part of the road was damaged by the project.

Mayor Nohilly feels there has been no formal request, so there will be no response to the inquiry.

Council President White feels that NJ American Water should be responsible to repair the roadway.

Borough Engineer Avakian stated that there is a situation where Verizon Wireless has been corresponding with municipalities and are not asking for permission, but saying they will be coming to the area to install little caps onto utility poles. The request includes a blanket approval.

Borough Engineer/Planner Avakian stated that he has become aware that there is a distinction between Verizon and Verizon Wireless. Verizon Wireless is not governed by EPU and the Borough has no responsibility to treat them as such. Verizon Wireless has been coming in and saying they are going to put little bumpers on the utility poles and then saying by the way, we are going to install additional poles where we need extra service.

Borough Engineer/Planner Avakian feels that there should be a written response. The Borough should have something in place before Verizon Wireless comes before Council to agree to only what the Borough wants to agree to, rather than agree to their blanket request.

Borough/Clerk Administrator Reibrich stated that Verizon Wireless has requested to be put on the agenda of the next available workshop meeting.

Borough Engineer Avakian stated that the part to be added to the utility pole looks like a transformer in the photos, but then seen in person it is actually almost 2ft in height to be put at the top of a utility pole.

Borough Attorney Shaklee stated that it was his understanding that Verizon Wireless has been going around asking for this blanket approval almost making it seem like it is required and they are going to use that as a bootstrap later to ask for specific approvals. They would still have to get specific approvals for sites where they would want to put them, if they are in the Borough's right of way. From what Borough Attorney Shaklee has heard, most other municipalities are saying, "No." to the blanket approval and when a specific request comes in it is reviewed.

Borough Attorney Shaklee asked for a copy of the letter received from Verizon Wireless. It is suspected that it is the same letter received by other municipalities.

Councilman Gunn asked about the status of the pump house project.

Borough Engineer/Planner Avakian stated that he did not know the schedule for the project, but does know that the desire is to raise the building and the pumps.

Borough Engineer/Planner Avakian stated that the response when questioned was that Capital funds were used to fund other improvements to their facility and the project was being held off until a FEMA claim involving the site is resolved. When the claim is resolved and the funding is in place they will come back to the Planning Board. The visit to the Planning Board for review will be a courtesy to the Borough.

Council had a brief discussion regarding the pump house building.

2. **NEW BUSINESS:** No new business was discussed at this time.
  
3. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no comments made, he closed the floor.
  
4. **ADJOURNMENT:** Councilman Gunn made a motion to adjourn, seconded by Council President White and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve				X			
Motion to Second		X					
Approved		X		X		X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused			X		X		

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Lori Reibrich, RMC  
 Administrator/Clerk