

**BOROUGH OF INTERLAKEN
MINUTES
MARCH 16, 2016
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:49 p.m., by Council President White. It was followed by a salute to the flag and a moment of silence. Sunshine Statement was read by Borough Clerk Administrator Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Council President White and Council members: Franks, Gunn, Horowitz, and Butler

Also Present: Borough Attorney Richard Shaklee, CFO/Tax Collector Stephen Gallagher and Borough Clerk/Administrator Lori Reibrich

Absent: Mayor Nohilly, Councilman Handerhan

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Council President White opened the floor for public comment. With no public comment, Council President White closed the floor.

2. APPROVAL OF MINUTES: MARCH 2, 2016- WORKSHOP & REGULAR

With no Council comment. Councilman Franks made a motion to approve minutes, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve				X			
Motion to Second					X		
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused	X		X				

3. RESOLUTION 2016-47: INTRODUCTION OF THE 2016 MUNICIPAL BUDGET

With no Council comment. Councilwoman Horowitz made a motion to introduce, seconded by Councilman Gunn and unanimously carried by roll call.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve						X	
Motion to Second					X		
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused	X		X				

COUNCIL PRESIDENT WHITE SET THE PUBLIC HEARING FOR APRIL 20, 2016

4. **RESOLUTION 2016-48: SELF EXAMINATION OF THE 2016 MUNICIPAL BUDGET**

Self-Examination of 2016 Municipal Budget

WHEREAS, N.J.S.A. 40A4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Interlaken has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough of Interlaken meets the necessary conditions to participate in the program for the 2016 budget year.

BE IT RESOLVED, by the Borough Council of the Borough of Interlaken that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A.40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the following:

1. Timothy Cunningham, Director, Division of Local Government Services
2. Stephen Gallagher, Chief Financial Officer
3. Lori Reibrich, Borough Administrator
4. Robert Hulsart, Municipal Auditor

CFO/Tax Collector Gallagher stated that every three years the budget must be examined by the State for compliance to various laws and reservations. The Borough was reviewed by the State last year. In the other two years, municipalities are permitted to do a self-examination of the budget. The CFO certifies that the budget complies and it is reviewed by the Borough Auditor. This resolution is to document that whole process to the State.

With no Council comment, Councilman Gunn made a motion to approve examination, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve					X		
Motion to Second				X			
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused	X		X				

5. **RESOLUTION 2016-49: PAYMENT OF BILLS**

BOROUGH OF INTERLAKEN BILL LIST REPORT FOR BOROUGH COUNCIL APPROVAL

DATE SPAN	TOTAL
03/02/16-03/14/16	\$15,178.07

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated March 16, 2016 is in the amount of Fifteen Thousand One Hundred Seventy-Eight Dollars and Seven Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Council President White stated that he reviewed the bills and found them to be in order. With no further Council comment, Councilman Butler made a motion to authorize payment, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve							X
Motion to Second					X		
Approved		X		X	X	X	X
Opposed							

Abstain/ Recuse							
Absent/ Excused	X		X				

6. **REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE – Council President White stated that he was at a meeting with Mayor Nohilly, Borough Clerk/Administrator Reibrich, Deal Borough Administrator, Carasia and Deal Police Chief Ronen Neuman regarding the use of the court facilities in Deal while the CDBG grant renovations are being made to Borough Hall. The renovations will take about three months to complete. The subject came up that court services may be moved to the Deal location permanently. In the preliminary conversation it was discussed that Interlaken would keep the court revenue, as it does now. It was discussed that if the court was moved, it would basically entail adding it to the current police services contract. The contract may be renegotiated today, as opposed to four years from now when it comes up. There was discussion of putting a possible cap into a new 14 year contract.

Council had a brief discussion about moving the court services to Deal Borough.

Council President White stated that currently the court revenues pay for staffing and court services. The cost and the revenues basically are a wash.

Councilman Butler asked questions regarding costs.

Councilman Gunn stated that he would be for the relocation, if the Borough was going to be losing the expenses and keeping the revenues. Councilman Gunn stated that he was struck by the number of police officer required during court and also witnessed prisoners in handcuffs and wondered, if this facility was the best place for this type of services.

Council President White stated that it would be easier for the Deal Police to provide court services at the Deal facilities.

Councilman Franks asked questions regarding Loch Arbour’s contract.

Council President White stated that Loch Arbour’s contract has a 4% cap. Interlaken has no cap on their current contract. If a cap could be added to the current Interlaken contract, it would be a win-win. Deal is open to working with the Borough. The discussion is on the table and the Borough is looking at some different numbers.

- PUBLIC SAFETY- No report.
- STREETS & ROADS – Borough Clerk/Administrator Reibrich stated that DPW Foreman, Norm Cottrell was out last week doing pot hole repair and crack sealing. DPW Forman Cotrell informed Borough Clerk/Reibrich of a reoccurring problem with deterioration on a portion of Raymere Avenue. Borough Clerk/Administrator Reibrich stated that Borough Engineer Avakian has been contacted for recommendations.

Council had a brief discussion regarding the road deterioration and the Streets and Roads five year plan.

Council discussed the status of the street lighting in the Borough.

Councilman Butler stated that according to the information from JCP&L there are 138 lamps in the Borough. A vast majority (95 out of the 138) of the bulbs are mercury vapor bulbs. Councilman Butler stated that mercury bulbs were outlawed in 1982.

Councilman Gunn stated that street lights are a public safety issue. With today’s lighting technology there could be significant future energy cost savings.

Councilman Franks asked whether the street striping project will be done this year.

Council President White stated that he believed it would.

- RECREATION ADVISORY COMMITTEE – Borough Clerk/Administrator Reibrich stated that the Easter Egg Hunt will be held as a joint event with the Borough of Allenhurst on Sunday, March 20, 2016. The Borough will be providing the prize baskets.

Council had a brief discussion regarding plans for the Town Wide Yard Sale to be held April 23, 2016.

- SHADE TREE COMMISSION- No report.
- PLANNING BOARD – Councilman Gunn stated that the Planning Board did not meet, as there have been no applications before the Board.
- BOARD OF EDUCATION- Councilwoman Horowitz stated that she will attend the next meeting on March 28, 2016.
- BOROUGH ADMINISTRATOR – Borough Clerk/Administrator Reibrich stated that Deal Police Traffic Officer, Nick Vaccaro supplied a quote for solar panel radar detectors. The quote was for four units. Two would be solar powered and two would be battery powered, for a total cost of \$9,000. Battery powered units were recommended by Officer Vaccaro, so the units are easily movable.

Borough Clerk/Administrator Reibrich stated that the Township of Ocean Sewerage excess flow bill came back with a \$4,798.00 credit.

Borough Clerk/Administrator Reibrich stated that election petitions are due by 4pm on April 4, 2016.

Council had a brief discussion regarding an OPRA request that was received by the Village of Loch Arbour.

Borough Clerk/Administrator Reibrich announced that she will be on vacation the last week of March.

7. COMMENTS FROM THE PUBLIC

Council President White opened the floor for public comment.

With no public present for comment, Council President White closed the floor.

8. **ADJOURNMENT**- With no Council comments, Councilman Franks made a motion to adjourn, seconded by Councilman Gunn and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler
Motion to Approve				X			
Motion to Second					X		
Approved		X		X	X	X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused	X		X				

Lori Reibrich, RMC
Borough Administrator/Clerk