

**BOROUGH OF INTERLAKEN
MINUTES
FEBRUARY 21, 2018
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order at 7:31 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Administrator Reibrich. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Butler, Franks, Gunn, Horwitz and Watson

Also Present: Borough Attorney Richard Shaklee, and Borough Clerk/Administrator Lori Reibrich

Absent: None

1. PUBLIC COMMENTS- FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. With no public comment, Mayor Nohilly closed the floor.

2. APPROVAL OF MINUTES: JANUARY 17, 2018- WORKSHOP & REGULAR

With no Council comments, Council President White made motion to approve minutes, seconded by Councilman Franks and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler | Councilman Watson |
|-------------------|---------------|-------------------------|-------------------|-----------------|-----------------------|-------------------|-------------------|
| Motion to Approve | | X | | | | | |
| Motion to Second | | | X | | | | |
| Approved | | X | X | X | X | X | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | | | | | | | |

3. RESOLUTION 2018-35: AUTHORIZING TRANSFER OF FUNDS

RESOLUTION AUTHORIZING TRANSFER OF FUNDS

WHEREAS, there exists insufficient balances in certain line item appropriations of the reserve year 2017 budget, and

WHEREAS, under the provisions of N.J.S.A. 40A:5-59 it is legal to transfer to certain appropriations which are expected to be insufficient to pay claims authorized or incurred during said preceding fiscal year from certain appropriations which are expected to have an excess between January 1 and March 31,

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Interlaken, County of Monmouth, State of New Jersey (not less than 2/3 of all member of the Governing Body concurring) that the Chief Financial Officer is hereby authorized to make the following transfers:

| <u>Appropriations</u> | <u>TO</u> | <u>FROM</u> |
|---|-----------|-------------|
| Police Services Borough of Deal– Other Expenses | 21,432.00 | |
| Legal Services – Other Expenses | | 11,432.00 |
| Engineering – Other Expense | | 5,000.00 |
| Streets & Roads – Salary & Wages | | 5,000.00 |
| Total of All Transfers | 21,432.00 | 21,432.00 |

BE IT FURTHER RESOLVED that a copy of the within resolution be forwarded to the following:

1. Chief Financial Officer
2. Borough Auditor

With no Council comments, Council President White made motion to approve transfer, seconded by Councilman Franks and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler | Councilman Watson |
|-------------------|---------------|-------------------------|-------------------|-----------------|-----------------------|-------------------|-------------------|
| Motion to Approve | | X | | | | | |
| Motion to Second | | | X | | | | |
| Approved | | X | X | X | X | X | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | | | | | | | |

4. **RESOLUTIONS 2018-36: BILL LIST**

BOROUGH OF INTERLAKEN BILL LIST REPORT FOR BOROUGH COUNCIL APPROVAL

| DATE SPAN | TOTAL |
|-------------------|--------------|
| 01/19/18-01/20/18 | \$564,650.82 |

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated February 21, 2018 is in the amount of Five Hundred Sixty Four Thousand, Six Hundred Fifty Dollars and Eighty Two Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

With no Council comments, Council President White made motion to approve payment, seconded by Councilwoman Horowitz and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler | Councilman Watson |
|-------------------|---------------|-------------------------|-------------------|-----------------|-----------------------|-------------------|-------------------|
| Motion to Approve | | X | | | | | |
| Motion to Second | | | | | X | | |
| Approved | | X | X | X | X | X | X |
| Opposed | | | | | | | |
| Abstain/ Recuse | | | | | | | |
| Absent/ Excused | | | | | | | |

5. REPORTS/CORRESPONDENCE

- ADMINISTRATION/FINANCE – Council President White stated that the Committee had a preliminary budget meeting with Borough CFO/Tax Collector, Stephen Gallagher. Borough Clerk/Administrator Reibrich will distribute a copy of the preliminary budget and ask for any notes. One of the larger increases is due to the Police Contract. There was a billing miscommunication as to when the contract went into effect which affected the yearly increase.

Mayor Nohilly stated that he attended a meeting with the Governor and Senator Vin Gopal and received their contact information.

- PUBLIC SAFETY - No report.
- STREETS & ROADS – Jersey Central Power & Light Representative, Jim Markey, updated Council on the lighting project. Crews have been busy elsewhere in the state. It is currently estimated that the project in the Borough will be completed in the next three weeks.

Councilman Butler gave an update regarding road projects. A \$150,000 grant was received for the project to repave Raymere Avenue. There is a surplus. The project will be covered with the grant.

Borough Clerk/Administrator Reibrich stated that there is a surplus for engineering costs.

Councilman Butler stated that the design for the new street light posts has been decided and the cost per set up will be \$900. There are approximately 40-45 signs. The total cost of the project has been estimated at \$50,000 – \$60,000.

Council discussed the condition of Borough roads and the possibility of completing an additional road project this year. The conditions of Staffa Street and Scarba Street were discussed.

Borough Clerk/Administrator Reibrich noted the DPW lot driveway pavement replacement was being considered. Councilman Butler noted that the DPW lot project could be included with Raymere Avenue project.

Council will consult with CFO/Tax Collector Gallagher regarding funding for road projects.

Council President White stated that there is a proposed tax increase in this year's budget of an average \$112 per home for the year, or \$9 a month. From a municipal standpoint, there has been no increase in the past six or seven years.

Council discussed a complaint from a resident regarding speeding.

Mayor Nohilly noted that discussion regarding what Council is doing regarding speeding should be done at Council table, on record. The Borough will not be telling the Police what they should do.

Councilman Franks agreed that Council should not be telling the Police how to do their job. The Police can come to Council, if they have a need for a study or equipment.

Mayor Nohilly stated that the Borough is being very proactive regarding this issue. The data is being collected and the Police are keeping the Borough informed.

Mayor Nohilly noted that responses to residents will be to acknowledge the receipt of the complaint and advise that it has been passed on to the Police Department.

- SHADE TREE COMMISSION – Council President White noted that Shade Tree has completed and submitted their Annual report.
- PLANNING BOARD - No report.
- BOARD OF EDUCATION - No report.
- BOROUGH ADMINISTRATOR - Borough Clerk/Administrator Reibrich gave follow up regarding the proposed dog event with the Deal Police for an event in the park where the money would be raised to benefit dogs that are adopted. The Deal Police and the Borough belong to the same insurance company. Borough Clerk/Administrator Reibrich noted that she received the same cautions when she asked about the previous "Bark in the Park" event, but was told it was the Borough's choice whether to have the event. The event would be covered by the Joint Insurance Fund. The Deal Police were given the go ahead, as well.

- Borough Clerk/Administrator Reibrich stated that the Egg Hunt is a joint event with Allenhurst and Loch Arbour. Allenhurst Park is under construction and the Borough has been asked to host the event. The Borough will be working with Allenhurst to put the event together. There will be a breakfast with the Easter Bunny beforehand and the hunt will be March 24, 2018 at 11:30.

Borough Clerk/Administrator Reibrich is not sure what type of volunteerism is needed. Gina Kneser will make the prize baskets. Allenhurst will supply the eggs.

Councilman Gunn suggested the Borough Hall grounds as an alternate location.

Councilwoman Horowitz noted that is where previous egg hunts have been held.

6. **COMMENTS FROM THE PUBLIC** Mayor Nohilly opened the floor for public comment. With no public comment, Mayor Nohilly closed the floor.
7. **ADJOURNMENT** With no further discussion Councilman Gunn made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

| | Mayor Nohilly | Council President White | Councilman Franks | Councilman Gunn | Councilwoman Horowitz | Councilman Butler | Councilman Watson |
|-------------------|---------------|-------------------------|-------------------|-----------------|-----------------------|-------------------|-------------------|
| Motion to Approve | | | | X | | | |
| Motion to Second | | | X | | | | |
| Approved | | X | X | X | X | X | X |
| Opposed | | | | | | | |
| Abstain/Recuse | | | | | | | |
| Absent/Excused | | | | | | | |

Lori Reibrich, RMC
Borough Administrator/Clerk