

**BOROUGH OF INTERLAKEN  
WORKSHOP MINUTES  
JANUARY 16, 2019  
7:00 P.M. BOROUGH HALL**

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The workshop meeting of the Borough of Interlaken was called to order at 7:07 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding notice to the Coaster and Asbury Park Press. A copy of the notice is posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Butler, Watson and Maloney

Absent: Councilwoman Horowitz and Councilman Fama

Late Arrival: None

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

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**1. 2019 GOVERNING BODY GOALS AND OBJECTIVES**

Mayor Nohilly and Council discussed some of Council’s goals and objectives for the coming year.

Councilman Watson stated wants there to be a focus on Borough recreation events with emphasis on collecting emails for ease in communication to residents regarding events and other Borough items. The newly formed Recreation Committee is off to a good start.

Council discussed ways new residents were welcomed in the past and proposed ideas going forward.

Mayor Nohilly noted that there was a time that new residents received a letter of welcome from the Mayor and a recycle bin that was provided by the Borough. At that time, the Borough Historian and another resident was a small committee that would introduce themselves. The Borough Historian had an original sales brochure reprinted to include as part of the welcome. There are still some left.

Mayor Nohilly stated that current new residents are given the information they need by Gina Kneser and Bill Coy when the resident comes to Borough Hall for the Certificate of Occupancy or when they inquire about the trash disposal and recycling.

Councilwoman Maloney suggested that all the necessary information be put in one place on the Borough website. Council discussed the website and an update to the calendar to include recreation events.

Council had discussed the process and questioned the manner in which the emails would be used.

Councilman Watson stated that sending emails to subsequent periodic newsletters would reduce mailing costs and suggested that there be a quarterly email.

Mayor Nohilly stated that the plan has been to do a spring newsletter which would include recycling information where committees would have space and reminders are sent to residents regarding items such as rules for putting brush curbside, parking and dog ordinances.

Councilman Butler would like to see the street sign project complete in March and would like to work with DPW to do some landscaping projects. Mayor Nohilly noted that all direction for DPW projects have to go through Borough Clerk/Administrator Reibrich who meets with

DPW and sets their priorities. Councilman Butler would like to prioritize landscaping projects throughout the Borough including the area in front of the gates, the islands and the circle.

Council had a brief discussion regarding the status of the landscaping at the circle after the completion of the County project.

Mayor Nohilly stated that the paperwork is yet to be signed, but a landscaper can adopt the circle though the County and maintain it in exchange for a small sign advertising the business. Having the option of the Borough's DPW maintain the circle was also discussed.

Council discussed the maintenance of the islands within the Borough and would like the DPW to make them a higher priority.

Councilman White has the goal that the kitchen remodel to be completed, as soon as possible. Borough Administrator Reibrich said that she received one quote and was waiting for two more. The funding has been in place to get it done.

Mayor Nohilly would like to keep the goal of passing on a very stable tax rate and to control the budget to ensure there are not any significant increases though there is a small increase expected due to some debt service that is coming up.

Borough Clerk/Administrator Reibrich stated that she had contacted Tax Assessor, Alex Worth, who will be attending the next meeting. The inspectors for assessments contract has expired and Tax Assessor Worth will come to review the RFP for this contract and also to present an overview about the status of the assessment program.

## 2. **RECREATION EVENTS**

Councilman Watson discussed some proposed events planned by the Recreation Committee stating some events will require RSVP and other will be casual meet ups. A Family Bowl event is proposed for March 10, 2019 at the Bradley Bowl. No Borough funds will be expended. The Borough would like to participate with Allenhurst for the Easter Egg Hunt in April.

Councilman Watson stated that an overnight camping event in Bridlemere Park is proposed for June 8, 2019. The Borough has credit from the movie that was rained out last fall.

Councilman Watson stated that a Corn Hole tournament during the day of June 8<sup>th</sup> is also proposed. Councilman Watson questioned whether there could be cash prizes. Borough Attorney Shaklee stated that he has seen it where local businesses donate prizes. It does not have the same implications as cash prizes.

Borough Clerk/Administrator Reibrich stated that the Borough does not have an ordinance to hold raffles within the Borough.

Council had a discussion regarding fundraising and raffles by the Recreation Committee. Sponsorship by the Deal PBA or the Allenhurst Fire Department for fundraising was discussed. Methods of funding future Recreation events were discussed, such as selling tickets or asking for a suggested donation for participation. Sponsorship of events was discussed, as was previously done in the case of past Interlaken 5K races. Sponsor's made donations to fund the event. Sponsor's names would be put on t-shirts given to participants.

Councilman Watson stated that an event similar to the Winter Social is proposed for July 26, 2019.

Mayor Nohilly noted that the newsletter can communicate events that Council wants to go forward with and a save the date for the Fall Festival can also be included. Councilman Watson stated that September 7, 2019 was the proposed date for the Fall Festival.

Council discussed the date for the Town-wide Yard Sale. Both the Easter holiday and Passover fall in the same week as the scheduled bulk pick up for the month of April 22, 2019. The yard sale was set for April 27, 2019. An extra bulk pick up date will be scheduled for April 29, 2019 to accommodate yard sale disposal.

Council discussed items to be included in the next newsletter including brush collection, recreation events/calendar, bulk pick up, information regarding new street signs and tax payment information.

3. **NEW BUSINESS** – None
4. **PUBLIC COMMENT:** Mayor Nohilly opened the floor. With no public present for comment, Mayor Nohilly closed the floor.
5. **ADJOURNMENT:** With no further comments from the Governing Body, Council President White made a motion to adjourn, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

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Lori Reibrich, RMC  
Borough Clerk/Administrator