

**BOROUGH OF INTERLAKEN
MINUTES
JANUARY 16, 2019
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order at 8:11 p.m., by Mayor Nohilly. The Sunshine Statement was read by Borough Clerk Administrator Reibrich. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President White, Council members: Butler, Watson and Maloney

Absent: Councilwoman Horowitz and Councilman Fama

Also Present: Borough Attorney Richard Shaklee and Borough Clerk/Administrator Lori Reibrich

1. PUBLIC COMMENTS: FOR AGENDA SPECIFIC ITEMS ONLY- EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor or public comment. With no public present Mayor Nohilly closed the floor.

2. APPROVAL OF MINUTES: DECEMBER 19, 2018- WORKSHOP & REGULAR & JANUARY 2, 2019 REORGANIZATION MEETING

With no further comments from the Governing Body, Council President White made a motion to approve, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

3. RESOLUTION 2019-31: AUTHORIZING EXECUTION OF A CONTRACT FOR CANADIAN GOOSE MANAGEMENT PROGRAM

AUTHORIZING EXECUTION OF AN AGREEMENT FOR CANADIAN GOOSE MANAGEMENT PROGRAM

WHEREAS, Canadian goose presence on the Borough of Interlaken properties result in accumulation of feces, grazing of lawns, aggressive behavior of geese during nesting season, creation of traffic hazards on roadways, hazards to aviation and other problems that affect the quality of life for residents and employees in the surrounding Borough of Interlaken properties; and

WHEREAS, the Borough Council of the Borough of Interlaken are desirous of continuing a Canadian Goose Management Program with the United States Department of Agriculture, Animal and Plant Health Inspection Service (USDA/APHIS) Wildlife Service at a cost not to exceed \$2449.00 for 2019.

WHEREAS, the Borough Council of the Borough of Interlaken awards this contract without public advertising for bids being it is below the bid threshold; and

WHEREAS, the contract is being awarded to the USDA, a government entity, pursuant to N.J.S.A. 40A:11-5(2); and

WHEREAS, funds have been made available in the Annual Budget of the Borough of Interlaken to support these services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Interlaken that:

- 1) The attached agreement is hereby ratified and confirmed.
- 2) Said agreement was awarded without public bidding by being under the bid threshold.
- 3) Said agreement was awarded to governmental entity pursuant to N.J.S.A. 40A:11-5(2)
- 4) The Mayor and Borough Administrator/Clerk are hereby authorized to execute the agreement.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Nicole Rein, Wildlife Biologist, USDA
2. Lori Reibrich, Borough Administrator
3. Stephen Gallagher, Chief Financial Officer

With no further comments from the Governing Body, Council President White made a motion to approve, seconded by Councilwoman Maloney and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		X					
Motion to Second						X	
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

4. **RESOLUTION 2019-32: APPOINTMENT OF TODD MORGANO AS DEPUTY PLUMBING INSPECTOR, BUILDING SUBCODE AND MECHANICAL INSPECTOR**

AUTHORIZING APPOINTMENT OF TODD MORGANO AS DEPUTY PLUMBING INSPECTOR, DEPUTY BUILDING SUBCODE/INSPECTOR AND DEPUTY MECHANICAL INSPECTOR

WHEREAS, James Ammaturo, Plumbing Subcode/Inspector for the Borough of Interlaken, tendered his resignation effective December 31, 2018; and

WHEREAS, the Borough Administrator, Mayor and Construction Official have discussed and agreed upon a Deputy Plumbing Inspector to conduct plumbing inspections while a suitable replacement is sought for James Ammaturo; and

WHEREAS, the Borough Administrator and Mayor have discussed and agreed upon that having a deputy for these disciplines in the case of emergency or extra coverage as needed would benefit the Interlaken Construction Department; and

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby confirms the appointment of Mr. Todd Morgano to the as-needed part time position of Deputy Plumbing Inspector, Deputy Building SubCode/Inspector and Deputy Mechanical Inspector at an as-needed rate of \$150.00/per day retroactive to January 10, 2019;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen O. Gallagher, CFO
3. Todd Morgano

With no further comments from the Governing Body, Councilman Watson made a motion to appoint, seconded by Council President White and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve					X		
Motion to Second		X					
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

5. **RESOLUTIONS 2019-33: APPOINTMENT OF MARTY TELLEKAMP TO PLUMBING SUBCODE OFFICIAL AND INSPECTOR**

AUTHORIZING APPOINTMENT OF PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR

WHEREAS, James Ammaturo, Plumbing Inspector and Plumbing Sub Code Official for the Borough of Interlaken, tendered his resignation effective December 31, 2019; and

WHEREAS, the Borough Administrator, Construction Official and Mayor have discussed and agreed upon a suitable replacement.

BE IT RESOLVED by the Borough Council of the Borough of Interlaken that it hereby confirms the appointment of Mr. Marty Tellekamp to the part-time position of Plumbing Sub Code Official and Plumbing Inspector at an annual salary of \$5200.00 effective January 17, 2019;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Lori Reibrich, Borough Administrator/Clerk
2. Stephen O. Gallagher, CFO
3. Marty Tellekamp

With no further comments from the Governing Body, Councilwoman Maloney made a motion to appoint, seconded by Council President White and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve						X	
Motion to Second		X					
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

6. **RESOLUTIONS 2019-34: AUTHORIZING REFUNDS FOR WINTER SOCIAL TICKETS**

AUTHORIZING REFUNDS- WINTER SOCIAL

WHEREAS, two residents requested refunds of both and/or one of their pre-purchased for the 2018 Winter Social Event tickets as they were unable to attend; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Interlaken hereby authorize refunds as stated below.

Mr. Jonathan Cohen	715 Bendermere Avenue	Purchased two (2) tickets requested refund of one (1) ticket	Refund \$75.00
Mr. Teddy Miller	511 Windermere Avenue	Purchased two (2) tickets requested refund of two (2) Tickets	2 x \$75.00 Refund \$150.00

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the following:

1. Stephen O. Gallagher, CFO

Council President White questioned whether this refund should be approved. It should have been donated.

Councilwoman Maloney stated that it was not stated anywhere that no refunds would be given.

Borough Clerk/Administrator Reibrich stated that the no money was lost due to this refund. No refunds were granted after the final count was given to the venue, as these cancellations would incur cost to the Borough.

Council briefly discussed refund procedures for future events. Future refund terms will be stated in initial event correspondence going forward.

With no further comments from the Governing Body, Councilwoman Maloney made a motion to authorize refund, seconded by Councilman Watson and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve						X	
Motion to Second					X		
Approved				X	X	X	
Opposed		X					
Abstain/ Recuse							
Absent/ Excused			X				X

7. **RESOLUTION 2019-35 : PAYMENT OF BILLS**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
12/21/18-01/15/19	\$135,171.62

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated January 16, 2019 is in the amount of One Hundred Thirty Five Thousand One Hundred Seventy One Dollars and Sixty Two Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Council President White noted that the bill for the Aspen Tree Service contract was pulled from the list. Shade Tree made the decision to change vendors.

With no further comments from the Governing Body, Councilman Watson made a motion to authorize payment, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve					X		
Motion to Second				X			
Approved				X	X	X	
Opposed		X					
Abstain/ Recuse							
Absent/ Excused			X				X

8. **REPORTS/CORRESPONDENCE:**

- **Administration/Finance:** Borough Clerk/Administrator Reibrich stated that committee meetings will be set to meet with Borough CFO/Tax Collector, Stephen Gallagher.

Council President White noted that the Committee meets together with Borough Clerk/Administrator Reibrich and Borough CFO/Tax Collector Gallagher and then the discussion will be brought to a workshop meeting. The budget will be introduced at a regular meeting. The vote will typically be in April. Everyone will have the opportunity to review the budget.

Mayor Nohilly made note that Borough CFO/Tax Collector Gallagher will make a full presentation. Mayor Nohilly stated that Borough CFO/Tax Collector Gallagher does a great job guiding Council to maintain the budget.

- **Public Safety:** Council President White noted that Council has received the monthly report in their packets.
- **Streets & Roads:** Councilman Butler would like the Committee to meet to discuss a road project to pave Scarba Street this year.
- **Shade Tree:** No report.
- **Planning Board:** Borough Clerk/Administrator Reibrich stated that the meeting date was changed from January 21, 2019 to January 28, 2019 due to the holiday.
- **Board of Education:** No report.
- **Borough Administrator:** Borough Clerk/Administrator Reibrich stated that the truck ordered for DPW is complete and delivery is expected within the week. The old truck will be sold through government auction.

9. **NEW BUSINESS:** None

10. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no public present for comment, he closed the floor.

11. **ADJOURNMENT:** With no further comments, Council President White made a motion to adjourn, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilwoman Horowitz	Councilman Butler	Councilman Watson	Councilwoman Maloney	Councilman Fama
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

Lori Reibrich, RMC
Borough Clerk/Administrator