

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**December 18, 2023 6:00 PM  
Minutes**

**1.0 CALL TO ORDER**

Dr. Abrams called the December 18, 2023, meeting to order at 6:04 PM.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

● Mr. Ludwig	Yes <u>  X  </u>	No <u>      </u>
● Ms. Barrett	Yes <u>  X  </u>	No <u>      </u>
● Mr. Cohen	Yes <u>      </u>	No <u>      </u>
● Mr. Schoonover	Yes <u>  X  </u>	No <u>      </u>
● Dr. Abrams	Yes <u>  X  </u>	No <u>      </u>

**2.0 FLAG SALUTE**

**3.0 COMMUNICATIONS**

**RECOGNITION**

- Dean Schoonover

**4.0 OLD BUSINESS**

**5.0 NEW BUSINESS**

- June 30, 2023 Audit - Presentation Allen Schecter

**6.0 APPROVE MINUTES**

It was motioned by Mr. Ludwig, seconded by Mr. Schoonover to approve the following minutes:

October 23, 2023

- |                  |              |          |
|------------------|--------------|----------|
| ● Mr. Ludwig     | Yes <u>X</u> | No _____ |
| ● Ms. Barrett    | Yes <u>X</u> | No _____ |
| ● Mr. Cohen      | Yes _____    | No _____ |
| ● Mr. Schoonover | Yes <u>X</u> | No _____ |
| ● Dr. Abrams     | Yes <u>X</u> | No _____ |

## 7.0 RESOLUTIONS

### A. Approval of a Bill List

It was motioned by Ms. Barrett, seconded by Mr. Ludwig to approve the following Bill list:

General Fund - \$217,757.83

October 2023 Payroll - \$1,973.58

November 2023 Payroll - \$1,973.58

- |                  |              |          |
|------------------|--------------|----------|
| ● Mr. Ludwig     | Yes <u>X</u> | No _____ |
| ● Ms. Barrett    | Yes <u>X</u> | No _____ |
| ● Mr. Cohen      | Yes _____    | No _____ |
| ● Mr. Schoonover | Yes <u>X</u> | No _____ |
| ● Dr. Abrams     | Yes <u>X</u> | No _____ |

### B. Financial Reports

It was motioned by Ms. Barrett, seconded by Mr. Schoonover to approve the following financial reports:

Report of the Board Secretary/Treasurer Dated:

- September 30, 2023
- October 31, 2023

That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1 as attached:

Monthly Budgetary Line-Item Status Certification: Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of June 30, 2022, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- |                  |              |          |
|------------------|--------------|----------|
| ● Mr. Ludwig     | Yes <u>X</u> | No _____ |
| ● Ms. Barrett    | Yes <u>X</u> | No _____ |
| ● Mr. Cohen      | Yes _____    | No _____ |
| ● Mr. Schoonover | Yes <u>X</u> | No _____ |
| ● Dr. Abrams     | Yes <u>X</u> | No _____ |

### C. Approval of Meeting Dates

It was motioned by Mr. Schoonover, seconded by Mr. Ludwig to approve the following:

Recommend Board approval of the following Public Notice for meeting dates:

#### PUBLIC NOTICE

NOTICE IS HEREBY GIVEN by the Interlaken Board of Education to the residents of the Interlaken That:

The regular/workshop meetings of the Interlaken Board of Education for the year 2024 will be held at Interlaken Borough Hall at 6:00 PM, unless otherwise noted, on the dates listed below:

- January 8
- February 19
- March 11
- May 6
- June 17
- August 26
- September 23
- October 21
- December 16

- |                  |                   |                  |
|------------------|-------------------|------------------|
| ● Mr. Ludwig     | Yes <u>  X  </u>  | No <u>      </u> |
| ● Ms. Barrett    | Yes <u>  X  </u>  | No <u>      </u> |
| ● Mr. Cohen      | Yes <u>      </u> | No <u>      </u> |
| ● Mr. Schoonover | Yes <u>  X  </u>  | No <u>      </u> |
| ● Dr. Abrams     | Yes <u>  X  </u>  | No <u>      </u> |

### D. Acceptance of Comprehensive Annual Financial Report

It was motioned by Ms. Barrett, seconded by Mr. Schoonover to approve the following:

Recommend the Board accept the June 30, 2023 Comprehensive Annual Financial Report for the 2022-2023 school year with an unqualified opinion and one audit recommendations.

- |                  |                   |                  |
|------------------|-------------------|------------------|
| ● Mr. Ludwig     | Yes <u>  X  </u>  | No <u>      </u> |
| ● Ms. Barrett    | Yes <u>  X  </u>  | No <u>      </u> |
| ● Mr. Cohen      | Yes <u>      </u> | No <u>      </u> |
| ● Mr. Schoonover | Yes <u>  X  </u>  | No <u>      </u> |
| ● Dr. Abrams     | Yes <u>  X  </u>  | No <u>      </u> |

### E. Acceptance of Corrective Action Plan

It was motioned by Mr. Schoonover, seconded by Mr. Ludwig to approve the following:

Recommend the Board accept the Corrective Action Plan for the June 30, 2023 Comprehensive Annual Financial Report.

- Mr. Ludwig Yes X No \_\_\_\_\_
- Ms. Barrett Yes X No \_\_\_\_\_
- Mr. Cohen Yes \_\_\_\_\_ No \_\_\_\_\_
- Mr. Schoonover Yes X No \_\_\_\_\_
- Dr. Abrams Yes X No \_\_\_\_\_

#### 8.0 PUBLIC COMMENT - None

#### 9.0 EXECUTIVE SESSION (*if warranted*)

It was motioned by Mr. Schoonover, seconded by Ms. Barrett to go into closed executive session to discuss matters of:

- Attorney client privilege
  - Contracts
- Mr. Ludwig Yes X No \_\_\_\_\_
  - Ms. Barrett Yes X No \_\_\_\_\_
  - Mr. Cohen Yes \_\_\_\_\_ No \_\_\_\_\_
  - Mr. Schoonover Yes X No \_\_\_\_\_
  - Dr. Abrams Yes X No \_\_\_\_\_

It was motioned by Mr. Schoonover, seconded by Mr. Ludwig to return from closed executive session.

- Mr. Ludwig Yes X No \_\_\_\_\_
- Ms. Barrett Yes X No \_\_\_\_\_
- Mr. Cohen Yes \_\_\_\_\_ No \_\_\_\_\_
- Mr. Schoonover Yes X No \_\_\_\_\_
- Dr. Abrams Yes X No \_\_\_\_\_

#### 10.0 ADJOURNMENT

It was motioned by Mr. Schoonover, seconded by Mr. Ludwig to adjourn the meeting at 6:30 PM..

- Mr. Ludwig Yes X No \_\_\_\_\_
- Ms. Barrett Yes X No \_\_\_\_\_
- Mr. Cohen Yes \_\_\_\_\_ No \_\_\_\_\_
- Mr. Schoonover Yes X No \_\_\_\_\_
- Dr. Abrams Yes X No \_\_\_\_\_