

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**August 22, 2022 6:00 p.m.  
AGENDA**

**1.0 CALL TO ORDER**

Mr. Schoonover called the August 22, 2022, meeting to order at 6:01 PM

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Special Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

● Dr. Abrams	Yes__X__	No_____
● Ms. Barrett	Yes__X__	No_____
● Mr. Cohen	Yes__X__	No_____
● Mr. Ludwig	Yes_____	No__X__
● Mr. Schoonover	Yes__X__	No_____

**2.0 FLAG SALUTE**

**3.0 COMMUNICATIONS**

- Transportation

**4.0 OLD BUSINESS**

- Transportation

**5.0 NEW BUSINESS**

**6.0 APPROVE MINUTES**

It was motioned by Mr. Cohen, seconded by Dr.Abrams to approve the following minutes:

June 20, 2022

● Dr. Abrams	Yes__X__	No_____
● Ms. Barrett	Yes__X__	No_____

- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes           No
- Mr. Schoonover                Yes   X      No

## 7.0 RESOLUTIONS

### A. Approval of a Bills List

It was motioned by Dr.Abrams, seconded by Ms. Barrett to approve the following bills list:

General Fund - \$10,714.76  
 June 2022 Payroll - \$1,659.59  
 July 2022 Payroll - \$1,659.59

June 30, 2022 Supplemental List of Bills - \$49,282.77

- Dr. Abrams                      Yes   X      No
- Ms. Barrett                    Yes   X      No
- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes           No
- Mr. Schoonover                Yes   X      No

### B. Approval of the use of Fund Balance

It was motioned by Ms. Barrett, seconded by Dr.Abrams to approve the following resolution:

Recommend Board approval of the use of Fund Balance for the 2021-2022 school year, as approved by the County Business Administrator, as follows:

- Transportation - \$10,019.84 - 11-000-270-518
- Tuition - \$14,600.00 - 11-000-100-561
- Speech Services - \$1,885.00 - 11-000-216-320
- Special Education Services WLB - \$575.00 - 11-000-100-562

- Dr. Abrams                      Yes   X      No
- Ms. Barrett                    Yes   X      No
- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes           No
- Mr. Schoonover                Yes   X      No

### C. Financial Reports

It was motioned by Mr. Cohen, seconded by Ms. Barrett to approve the following financial reports:

Report of the Board Secretary/Treasurer Dated:

- June 30, 2022

That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1 as attached:

Monthly Budgetary Line-Item Status Certification: Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of June 30, 2022, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- Dr. Abrams                      Yes   X        No
- Ms. Barrett                    Yes   X        No
- Mr. Cohen                      Yes   X        No
- Mr. Ludwig                    Yes             No
- Mr. Schoonover                Yes   X        No

#### **D. Approval of a Contract - Busch Law Group**

It was motioned by Dr. Abrams, seconded by Ms. Barrett to approve the following contract:

Recommend Board approval of a contract with the Busch Law Group, for the 2022-2023 school year, at a rate of \$165.00 per hour, for legal services on an as needed basis.

- Dr. Abrams                      Yes   X        No
- Ms. Barrett                    Yes   X        No
- Mr. Cohen                      Yes   X        No
- Mr. Ludwig                    Yes             No
- Mr. Schoonover                Yes   X        No

#### **E. Approval of a Contract - Systems 3000**

It was motioned by Mr. Cohen, seconded by Ms. Barrett to approve the following contract:

Recommend Board approval of a contract with Systems 3000 Inc., for the 2022-2023 school year, in the amount of \$5,260.00, for a financial software license agreement.

- Dr. Abrams                      Yes   X        No
- Ms. Barrett                    Yes   X        No
- Mr. Cohen                      Yes   X        No
- Mr. Ludwig                    Yes             No
- Mr. Schoonover                Yes   X        No

#### **F. Approval of a Contract - Public Risk Group**

It was motioned by Dr. Abrams, seconded by Mr. Cohen to approve the following contract:

Recommend Board approval of a contract with Public Risk Group, for the 2022-2023 school year, for the following insurance premium:

- Package \$1,906
- General Liability/Auto Included Included
- Excess Liability Included Included
- E&O \$3,658
- Workers Compensation \$500
- Supplemental Indemnity \$500
- Bonds \$788 (F.Gripp)
- Total Premium \$ 7,352

- |                  |     |               |    |               |
|------------------|-----|---------------|----|---------------|
| ● Dr. Abrams     | Yes | <u>  X  </u>  | No | <u>      </u> |
| ● Ms. Barrett    | Yes | <u>  X  </u>  | No | <u>      </u> |
| ● Mr. Cohen      | Yes | <u>  X  </u>  | No | <u>      </u> |
| ● Mr. Ludwig     | Yes | <u>      </u> | No | <u>      </u> |
| ● Mr. Schoonover | Yes | <u>  X  </u>  | No | <u>      </u> |

#### G. Approval of a Contract - Business Administrator

It was motioned by Dr.Abrams, seconded by Ms. Barrett to approve the following:

*Whereas*, the Board is in need of the part-time services of a School Business Administrator; and  
*Whereas*, Frank Gripp III is duly certified by the New Jersey State Board of Examiners as a School Business Administrator and is willing to provide said services; and  
*Whereas*, the Board and Mr. Gripp have agreed upon an Employment Contract to include compensation at the maximum annual salary of \$18,500 per annum, based on an 8-hour, 48-day work year, prorated for the actual number of days worked per contract year, for a term commencing on July 1, 2022 through June 30, 2023; and  
*Whereas*, the Executive County Superintendent has approved the Employment Contract;  
 Now, therefore, be it resolved that the Board approves the Employment Contract and authorizes the Board President to execute same on its behalf;  
 Be it further resolved, that the Board hereby approves the appointment of Frank Gripp III as School Business Administrator, in accordance with the terms and conditions set forth in the Employment Agreement, retroactively effective on July 1, 2022.

- |                  |     |               |    |               |
|------------------|-----|---------------|----|---------------|
| ● Dr. Abrams     | Yes | <u>  X  </u>  | No | <u>      </u> |
| ● Ms. Barrett    | Yes | <u>  X  </u>  | No | <u>      </u> |
| ● Mr. Cohen      | Yes | <u>  X  </u>  | No | <u>      </u> |
| ● Mr. Ludwig     | Yes | <u>      </u> | No | <u>      </u> |
| ● Mr. Schoonover | Yes | <u>  X  </u>  | No | <u>      </u> |

#### 8.0 AUDIENCE PARTICIPATION

- Comments related to Aid in Lieu transportation
- Comment related to previous bussing for Aid in Lieu students
- Comments related to 2019/2020 school year bussing

#### 9.0 EXECUTIVE SESSION

It was motioned by Mr. Cohen, seconded by Ms. Barrett at 6:47 PM to go into closed executive session

to discuss matters of:

- Tuition Contracts
- Transportation Contracts
- Student Matters

- Dr. Abrams                    Yes   X      No
- Ms. Barrett                Yes   X      No
- Mr. Cohen                   Yes   X      No
- Mr. Ludwig                Yes           No
- Mr. Schoonover            Yes   X      No

It was motioned by Mr. Cohen, seconded by Dr. Abrams at 7:24 PM to return from closed executive session.

- Dr. Abrams                   Yes   X      No
- Ms. Barrett                Yes   X      No
- Mr. Cohen                   Yes   X      No
- Mr. Ludwig                Yes           No
- Mr. Schoonover            Yes   X      No

**10.0 ADJOURNMENT**

It was motioned by Ms. Barrett, seconded by Mr. Cohen to adjourn the meeting at 7:25 PM.

- Dr. Abrams                   Yes   X      No
- Ms. Barrett                Yes   X      No
- Mr. Cohen                   Yes   X      No
- Mr. Ludwig                Yes           No
- Mr. Schoonover            Yes   X      No