

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
MARCH 5, 2014
7:00 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:03 p.m., by Mayor Nohilly. The following statement was read by Borough Administrator Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White, Council members Handerhan, Miller, Morley, Napoli

Absent: Councilman Cohen

Also Present: Borough Administrator Reibrich, Borough Attorney Richard Shaklee, Esq.

1. 2015 PROPOSED ROAD IMPROVEMENT GRANT

Councilman Miller presented a report by Dave Howarth of Leon S. Avakian.

Councilman Miller and Councilman Napoli agree that there should be one complete, comprehensive road improvement plan for the entire Borough. Councilman Miller and Councilman Napoli agree that this road plan should be brought to the Department of Transportation, as a grant application.

Council discussed the sidewalks that were included in the plan. Council discussed how the funding of sidewalks was handled for previous road projects.

Councilman Napoli stated that an aggressive plan would mean that the Borough would not make any requests to the DOT for additional funding for the next three years.

Council discussed the payment of engineering fees and the timing of payments associated with the grant application.

Council briefly discussed what the plan may be, if the Department of Transportation denies the funding request.

Council President White posed questions about the project costs and the comparisons between the current and previous reports.

Councilman Morley stated that actual costs for materials would not be known until the date of purchase.

Councilman Handerhan asked whether the Borough would have to complete the entire project, if the Borough received less funding than expected.

Council agreed more discussion is needed. Councilman Miller would determine DOT grant application deadlines.

2. MANHOLE REPAIR UPDATE -

Councilman Napoli presented Council with the findings of the investigation into the manhole repair survey conducted by Councilman Napoli, Brian Grant and DPW Supervisor Norm Cotrell.

Councilman Napoli advised Council that shortly after the start of the manhole survey a steady stream of clean water was discovered flowing through a manhole on Bendermere Avenue. The flow was significant and consistent.

Council had a brief discussion regarding possible sources of the flow.

Councilman Napoli stated that Brian Grant was away, but would be submitting a full report with details.

Councilman Napoli stated that the water company had been contacted but did not show up for the appointment.

Councilman Napoli stated that DPW Supervisor Cotrell is familiar with the blue prints and can determine where each lateral is. DPW Supervisor Cotrell will be able to lift manholes and continue the investigation into the water source.

Councilman Napoli stated that the investigation would continue.

3. **NEW BUSINESS** – Councilman White stated that the next workshop would be reserved for review of the 2014 Budget.

Councilman Napoli stated that there would be a brief update on his findings regarding the manhole investigation.

Council discussed whether the tree ordinance should be slated for a future workshop meeting.

Mayor Nohilly stated that the ordinance went through committee, was brought to full Council and then given to the Borough Attorney to draft the ordinance. Mayor Nohilly stated that the ordinance should go before full Council for consideration.

Councilman Napoli stated that the committee wanted to review the ordinance written by Borough Attorney Shaklee.

Councilman Morley stated that the committee wanted to review the ordinance, because the committee was not expecting some of the language that was written into the ordinance.

Councilman Napoli stated that there is a felled tree ordinance that the committee wants to merge with this ordinance, so when it is adopted, it's one notice, one hearing.

Council decided the tree ordinance would be scheduled for review at a future workshop meeting.

4. **COMMENTS FROM THE PUBLIC** – No public present.

5. **ADJOURNMENT:** With no further comments, Councilman Handerman made a motion to adjourn at 7:41 p.m., seconded by Councilman Cohen and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerman
Motion to Approve							X
Motion to Second		X					
Approved		X	X	X	X		X
Opposed							
Abstain/Recuse							
Absent/Excused						X	

 Lori Reibrich
 Borough Administrator/Municipal Clerk
 Date Approved: _____