

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

November 23, 2015, 5:30 p.m.

MINUTES

1.0 CALL TO ORDER

Mrs. Weeden called the November 23, 2015, meeting to order at 5:35 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this November 23, 2015, Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- | | | |
|------------------|----------|---------|
| • Mrs. Abrams | Yes_____ | No__X__ |
| • Dr. Handerhan | Yes__X__ | No_____ |
| • Mrs. Watt | Yes__X__ | No_____ |
| • Mrs. Weeden | Yes__X__ | No_____ |
| • Mr. Schoonover | Yes__X__ | No_____ |

2.0 FLAG SALUTE

3.0 REPORT FROM THE BUSINESS ADMINISTRATOR

- After discussion, the Board decided to hold the annual reorganization meeting on Tuesday, January 5th, 2016 at 5:30 p.m.
- Mrs. O’Halloran detailed the cost savings of outsourcing the resident mailings versus using inhouse resources. She estimated savings of \$176.90, most of which was due to using a bulk mailing account (about \$.12 per mailing), versus a postage meter or stamps (\$.485 per mailing for meter, \$.49 for stamps per mailing).
- Mrs. O’Halloran showed an example of a numbering system used for a Board Policy manual. She received a quote from NJSBA for a custom manual at a cost of \$6,500, the cost of which can be split over two budget years, with no cost for updates. The Board felt the price was high for a non-operating district, so Mrs. O’Halloran will look into getting quotes from other organization, such as Strauss Esmay Associates, which many other districts use.

4.0 COMMUNICATIONS

- A letter was received by the Board of Education from a resident stating that her family was very disappointed with the Board’s decision to discontinue the sending relationship with Red Bank Regional after this year, in accordance with the new Board of Education Policy #5200, “School of Attendance”. She said that the timing and circumstances were very unfortunate, since they have a child that was preparing to audition for next year and that they had bought a house here specifically because of the tuition agreement between Red Bank Regional School and Interlaken District.

5.0 OLD BUSINESS

- There was no update yet on the agreement regarding transportation of Vocational students so they can participate in sports at Shore Regional High School, but be covered by insurance as well. Our attorney will contact Mr. Tucci, attorney for SRHS, for an update.

6.0 NEW BUSINESS

- None.

7.0 APPROVE MINUTES

It was motioned by Dr. Handerhan, seconded by Mr.Schoonover to approve the following minutes:

➤ October 26, 2015

- | | | |
|------------------|----------|---------|
| • Mrs. Abrams | Yes_____ | No_____ |
| • Dr. Handerhan | Yes__X__ | No_____ |
| • Mrs. Watt | Yes__X__ | No_____ |
| • Mrs. Weeden | Yes__X__ | No_____ |
| • Mr. Schoonover | Yes__X__ | No_____ |

AYES: (4) Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

8.0 BILL PAYMENT

It was motioned by Dr Handerhan, seconded by Mr. Schoonover, to pay bills for November 23, 2015, as presented.

- Mrs. Abrams Yes_____ No_____
- Dr. Handerhan Yes__X__ No_____
- Mrs. Watt Yes__X__ No_____
- Mrs. Weeden Yes__X__ No_____
- Mr. Schoonover Yes__X__ No_____

AYES: (4) Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

9.0 FINANCIAL REPORTS

It was motioned by Dr. Handerhan, seconded by Mr. Schoonover, to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - October 31, 2015

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of October 31, 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Mrs. Abrams Yes_____ No_____
- Dr. Handerhan Yes__X__ No_____
- Mrs. Watt Yes__X__ No_____
- Mrs. Weeden Yes__X__ No_____
- Mr. Schoonover Yes__X__ No_____

AYES: (4) Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

10.0 FORMAL RESOLUTIONS

A. APPOINTMENT OF AUDIT SERVICES

It was motioned by Mrs. Watt, seconded by Dr. Handerhan, to approve the following:

RESOLUTION: WHEREAS, there exists a need for a Board of Education Auditor, and

WHEREAS, funds are available for this purpose, and the Local Public Schools Contract Law authorizes the contracting of such professional service without competitive bidding; now, therefore,

BE IT RESOLVED, by the Board of Education of the Borough of Interlaken, that the Board of Education hereby authorizes the engagement of the following professional services:

Mr. Allen Schechter, CPA, as Board Auditor

This appointment, in place until the 2016 reorganization meeting, is made without competitive bidding as exempt under the Public School Contracts Law and is contingent on receipt of newly-required Political Contribution Disclosure information.

Mr. Schoonover proposed an amendment to the Resolution that the cost of Mr. Schecter’s services be part of the Resolution. The cost of audit services for the 2014-2015 school year will be \$5,000, the same cost as previous years.

- Mrs. Abrams Yes_____ No_____
- Dr. Handerhan Yes__X__ No_____
- Mrs. Watt Yes__X__ No_____
- Mrs. Weeden Yes__X__ No_____
- Mr. Schoonover Yes__X__ No_____

AYES: (4) Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried, as amended.

B. TRANSPORTATION SERVICES

It was motioned by Mrs. Watt, seconded by Mr. Schoonover, to approve the following:

Approve the Joint Transportation Agreement with Red Bank Regional to transport one resident student to Red Bank Regional High School for the 2015-2016 school year at costs as follows;

Route 0020 – 1 student - \$1,019.00

- Mrs. Abrams Yes_____ No_____
- Dr. Handerhan Yes__X__ No_____
- Mrs. Watt Yes__X__ No_____
- Mrs. Weeden Yes__X__ No_____
- Mr. Schoonover Yes__X__ No_____

AYES: (4) Dr. Handerhan, Mrs. Weeden, Mrs. Watt, Mr. Schoonover

NOES: (0)

ABSTENTIONS: (0)

Motion carried.

11.0 AUDIENCE PARTICIPATION

- None.

12.0 EXECUTIVE SESSION

- Not warranted at this time.

13.0 ADJOURNMENT

It was motioned by Dr. Handerhan, seconded by Mr. Schoonover to adjourn the meeting at 6:05 p.m.

Motion carried.

Respectfully submitted,

Susanne O'Halloran
Board Secretary/Business Administrator