

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN**

**BUDGET HEARING
FOLLOWED BY
REGULAR MEETING**

April 28, 2014, 7:00 p.m.

MINUTES

1.0 CALL TO ORDER

Mrs. Wong called the April 28, 2014, meeting to order at 7:04 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this April 28, 2014, Budget Hearing and Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

• Mrs. Abrams	Yes <u> X </u>	No <u> </u>
• Mrs. Handerhan	Yes <u> X </u>	No <u> </u>
• Mrs. Watt	Yes <u> </u>	No <u> X </u>
• Mrs. Weeden	Yes <u> X </u>	No <u> </u>
• Mrs. Wong	Yes <u> X </u>	No <u> </u>

2.0 FLAG SALUTE

3.0 PUBLIC HEARING ON THE BUDGET - Mrs. O’Halloran

4.0 PUBLIC COMMENTS ON RECOMMENDATIONS

- No comments.

5.0 APPROVAL OF THE PROPOSED 2014-2015 BUDGET

It was motioned by Mrs. Weeden, seconded by Mrs. Abrams to approve the proposed 2014-2015 school district budget as follows:

A. BE IT RESOLVED that the Interlaken Borough Board of Education approve the proposed 2014-2015 School District Budget for submission to the voters as follows:

Revenue:

Tax Levy:	\$835,397
Banked Cap:	0
Interest on Capital Reserve	100
State Aid:	<u>61,636</u>
Total General Fund Revenue:	\$897,133

Appropriations:

General Fund:	<u>\$897,133</u>
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Total Base Budget:	<u>\$897,133</u>
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BE IT RESOLVED that the 2014-2015 School District Budget will result in a General Fund Tax Levy of \$835,397.

BE IT FURTHER RESOLVED that in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2014-2015 school year for all staff and Board Members is \$500.

- Mrs. Abrams Yes X No
- Mrs. Handerhan Yes X No
- Mrs. Watt Yes No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Motion carried.

6.0 REPORT FROM THE BUSINESS ADMINISTRATOR

- None.

7.0 COMMUNICATIONS

- None.

8.0 OLD BUSINESS

- Please see comments in New Business.

9.0 NEW BUSINESS

The School Board Attorney, Anthony P. Sciarrillo, Esq., read the April 21, 2014 Decision received from the Commissioner of Education concerning the petition by the Interlaken Board of Education regarding its send-receive relationship with Asbury Park Board of Education.

Please see the announcement below from Mr. Sciarrillo that was read at the meeting regarding procedures and the time limit for any interested parties to submit written comments to the Commissioner:

**Board of Education of the Borough of Interlaken
April 28, 2014 Board Meeting
Public Announcement**

The Board of Education of the Borough of Interlaken recently received a Decision from the Commissioner of Education on the matter *Board of Education of the Borough of Interlaken, Monmouth County v. Board of Education of the City of Asbury Park, Monmouth County, et. als.; and M.L. o/b/o minor children, et. als., v. Board of Education of the Borough of Interlaken, Monmouth County, et. als.*, consolidated docket numbers OAL DKT. NO. EDU 5340-12 and 11302-12. Pursuant to the Commissioner's direction and the requirements of N.J.A.C. 6A:3-6.1, the record before the Commissioner on the matter referenced herein shall remain open for a period of 20 days from today, April 28, 2014. The purpose of the this 20 day period is to provide interested parties or entities with the opportunity, if they choose, to submit written comments to the Commissioner of Education on the proposed severance of the sending-receiving relationship between Interlaken and the Board of Education of the City of Asbury Park. If interested parties wish to submit comments to the Commissioner, such comments must be submitted as set forth in N.J.A.C. 6A:3-6.1 and shall further indicate the nature and purpose of such comments.

If comments are submitted the requirements are as follows:

1. Comments shall not exceed 10 pages in length;
2. Comments, and any supporting papers, shall be served on all parties to the action;
3. Comments shall include proof of such service when filed with the Commissioner; and
4. Comments shall specifically address the following statutory standard for the Commissioner's review:

Whether the proposed severance of the sending-receiving relationship between Interlaken and Asbury Park will result in a substantial negative impact in any of the affected districts in one or more of the following areas:

- a. Educational and financial implications;
- b. Quality of education received by students; and
- c. Racial composition of the student populations.

Each party to the application for change shall have 20 days to reply to any comments at the close of the designated comment period, and any reply shall be served on all other parties to the application.

Proof of service shall be filed in one of the following forms:

1. An acknowledgment of service signed by the attorney or the attorney's designee or signed and acknowledged by the person or entity filing the Comment indicating the address at which each party was served;
2. An affidavit of the person making service, sworn or affirmed to be true in the presence of a notary public or other person authorized to administer an oath or affirmation, indicating the address at which each party was served;
3. A certification meeting the requirements of New Jersey Court Rules at R. 1:4-4(b) and indicating the address at which each party was served and the date and manner of such service; or
4. A copy of the person or entity filing the Comment's receipt for certified mailing or delivery by messenger to each respondent. The return receipt card ("green card") is not required for proof of service by certified mailing.

Comments, conforming to the aforementioned requirements, shall be sent to the following address:

Commissioner
 c/o Director, Bureau of Controversies and Disputes
 New Jersey State Department of Education
 100 River View Plaza
 PO Box 500
 Trenton, New Jersey 08625-0500

10.0 APPROVE MINUTES

It was motioned by Mrs. Handerhan, seconded by Mrs. Weeden to approve the following minutes:

➤ March 24, 2014

- | | | |
|------------------|-------------------|------------------|
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mrs. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mrs. Wong | Yes <u> X </u> | No <u> </u> |

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Motion carried.

11.0 BILL PAYMENT

It was motioned by Mrs. Weeden, seconded by Mrs. Abrams, to pay bills for March 24, 2014, as presented.

- Mrs. Abrams Yes X No
- Mrs. Handerhan Yes X No
- Mrs. Watt Yes No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Motion carried.

12.0 FINANCIAL REPORTS

It was motioned by Mrs. Abrams, seconded by Mrs. Handerhan, to accept the following financial report and the following transfers:

- Report of the Board Secretary/Treasurer Dated:
 - March 31, 2014
- That the listed transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

<u>Date Effective</u>	<u>Transfer #4</u>	<u>To</u>	<u>From</u>
3/31/2014			
1) 11-000-230-331	Legal Services	\$3,144.00	
2) 11-000-270-518	Student Transport Svc (Sp Ed)		\$3,144.00

-To reclassify funds

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of March 31, 2014, that no line item account has encumbrances and expenditures, which in total exceed the line item

appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Mrs. Abrams Yes X No
- Mrs. Handerhan Yes X No
- Mrs. Watt Yes No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Motion carried.

13.0 FORMAL RESOLUTIONS

A. APPROVE TUITION STUDENTS

It was motioned by Mrs. Wong, seconded by Mrs. Abrams, to approve the following:

BE IT RESOLVED, that the Board of Education approve the following Interlaken students to attend Shore Regional High School for the 2013-2014 school year:

Student	School	Tuition	Effective Date
A	SRHS	\$10,000	9/9/2013 (<i>Retroactive</i>)
B	SRHS	\$ 3,000	3/19/2014 (<i>Retroactive</i>)
C	SRHS	\$ 3,000	3/19/2014 (<i>Retroactive</i>)

- Mrs. Abrams Yes X No
- Mrs. Handerhan Yes X No
- Mrs. Watt Yes No
- Mrs. Weeden Yes X No
- Mrs. Wong Yes X No

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Motion carried.

14.0 AUDIENCE PARTICIPATION

The following resident offered public comments:

- Keith Miller

15.0 EXECUTIVE SESSION

It was motioned by Mrs. Weeden, seconded by Mrs. Abrams, the Board moved into closed executive session at 7:40 p.m. to discuss matters of attorney client privilege and personnel by the following roll call vote:

- | | | |
|------------------|-------------------|------------------|
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mrs. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mrs. Wong | Yes <u> X </u> | No <u> </u> |

AYES: (4) Mrs. Abrams, Mrs. Handerhan, Mrs. Weeden, Mrs. Wong

NOES: (0) ABSTENTIONS: (0)

Motion carried.

On motion by Mrs. Weeden, seconded by Mrs. Abrams, the Board closed executive session and reconvened into regular session at 7:48 p.m.

16.0 ADJOURNMENT

It was motioned by Mrs. Wong, seconded by Mrs. Weeden to adjourn the meeting at 7:49 p.m.
Motion carried.

Respectfully Submitted,

Susanne M. O'Halloran

Business Administrator/Board Secretary