

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**APRIL 27, 2020, 7:00 p.m.  
MINUTES**

**1.0 CALL TO ORDER**

Mr. Cohen called the April 27, 2020, meeting to order at 7:02 p.m.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

• Ms. Barrett	Yes <u>  X  </u>	No <u>      </u>
• Mr. Cohen	Yes <u>  X  </u>	No <u>      </u>
• Mr. Ludwig	Yes <u>  X  </u>	No <u>      </u>
• Mrs. Montanari	Yes <u>  X  </u>	No <u>      </u>
• Mr. Schoonover	Yes <u>      </u>	No <u>  X  </u>

**2.0 FLAG SALUTE**

After the flag salute, Mr. Cohen asked for a moment of silence for the COVID-19 victims and their families.

**3.0 REPORT FROM THE BUSINESS ADMINISTRATOR**

Ms. Lowell reported that she and Mr. Schoonover had a conference call with local legislators to discuss the use of Interlaken’s capital reserve account.

**4.0 COMMUNICATIONS**

*None.*

**5.0 OLD BUSINESS**

*None.*

**6.0 NEW BUSINESS**

*None.*

## 7.0 APPROVE MINUTES

It was motioned by Mr. Ludwig, seconded by Ms. Barrett to approve the following minutes:

➤ March 2, 2020

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|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |

AYES: (4)

NOES: (0)

ABSTENTIONS: (0)

## 8.0 BILL PAYMENT

It was motioned by Ms. Barrett, seconded by Mr. Ludwig to approve the bills list in the amount of \$268,551.03.

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |

AYES: (4)

NOES: (0)

ABSTENTIONS: (0)

## 9.0 FINANCIAL REPORTS

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
  - February 29, 2020
  - March 31, 2020
- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:

**None**

- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of March 31, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

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|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |

AYES: (4)      NOES: (0)      ABSTENTIONS: (0)

## 10.0 FORMAL RESOLUTIONS

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to approve the following:

### A. Travel and Related Expense Reimbursement 2020-2021

WHEREAS, the Interlaken Board of Education recognizes Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Interlaken Board of Education established \$0 as the maximum travel amount for the current school year (2019-2020) and has expended \$0 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$500 for all board members for the 2020-2021 school year.

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|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |

AYES: (4)      NOES: (0)      ABSTENTIONS: (0)

### B. PUBLIC HEARING AND ADOPTION OF THE 2020-2021 SCHOOL YEAR BUDGET

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to accept the following:

WHEREAS, the Interlaken Board of Education adopted a tentative budget on March 2, 2020 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS the Interlaken Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible

statutory spending authority and must increase the base budget in the amount of \$22,541 for the purposes of increased tuition costs.

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 21, 2020 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 7, 2020; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 27, 2020;

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2020-2021 School Year and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

**GENERAL  
FUND**

<b>2020-21 Total Expenditures</b>	\$ 764,306
<b>Less: Anticipated Revenues</b>	<u>123,967</u>
<b>Taxes to be Raised</b>	<u>\$640,339</u>

- |                  |                  |                  |
|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |

AYES: (4)

NOES: (0)

ABSTENTIONS: (0)

**C. APPROVE SAFETY GRANT SUBMISSION FOR 2020-2021**

It was motioned by Mrs. Montanari, seconded by Mr. Ludwig to accept the following:

BE IT RESOLVED, to approve the submission of the 2020-2021 New Jersey Schools Insurance Group Safety Grant application in the amount of \$714.42.

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|------------------|------------------|------------------|
| • Ms. Barrett    | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Cohen      | Yes <u>  X  </u> | No <u>      </u> |
| • Mr. Ludwig     | Yes <u>  X  </u> | No <u>      </u> |
| • Mrs. Montanari | Yes <u>  X  </u> | No <u>      </u> |

AYES: (4)

NOES: (0)

ABSTENTIONS: (0)

**11.0 AUDIENCE PARTICIPATION**

*None*

**12.0 ADJOURNMENT**

It was motioned by Ms. Barrett, seconded by Mr. Ludwig to adjourn the meeting at 7:27p.m.

AYES: (4)

NOES: (0)

ABSTENTIONS: (0)