

**BOARD OF EDUCATION  
OF THE BOROUGH OF INTERLAKEN  
REGULAR MEETING**

**March 1, 2022, 7:00 p.m.  
AGENDA**

**1.0 CALL TO ORDER**

Mr. Schoonover called the March 1, 2022, meeting to order at 7:00 PM.

**SUNSHINE NOTICE:**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Special Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

**ROLL CALL:**

● Dr. Abrams	Yes <u>  X  </u>	No <u>      </u>
● Ms. Barrett	Yes <u>  X  </u>	No <u>      </u>
● Mr. Cohen	Yes <u>  X  </u>	No <u>      </u>
● Mr. Ludwig	Yes <u>  X  </u>	No <u>      </u>
● Mr. Schoonover	Yes <u>  X  </u>	No <u>      </u>

**2.0 FLAG SALUTE**

**3.0 COMMUNICATIONS**

Correspondence was received indicating that Mr. Cohen resigned as Vice President effective February 24, 2022.

**4.0 OLD BUSINESS - None**

**5.0 NEW BUSINESS - None**

**6.0 ACCEPTANCE OF A RESIGNATION**

It was motioned by Ms. Barrett, seconded by Mr. Ludwig to approve the following:

Recommend Board acceptance of the resignation of Mr. Cohen as Board Vice-President.

**NOMINATIONS FOR VICE PRESIDENT FOR CALENDAR YEAR 2022**

Nominating motion: Dr. Abrams nominated by Mr. Cohen (second not required).

Closing of the nominations:

It was motioned by Mr. Cohen, seconded by Ms. Barrett to close the nominations.

All in favor? AYES: (5)      NOES: (0)      ABSTENTIONS: (0)

**Appoint Dr. Abrams as Vice President of the Interlaken Board of Education.**

- |                  |          |         |
|------------------|----------|---------|
| ● Dr. Abrams     | Yes__X__ | No_____ |
| ● Ms. Barrett    | Yes__X__ | No_____ |
| ● Mr. Cohen      | Yes__X__ | No_____ |
| ● Mr. Ludwig     | Yes__X__ | No_____ |
| ● Mr. Schoonover | Yes__X__ | No_____ |

**7.0 APPROVE MINUTES**

It was motioned by Ms. Barrett, seconded by Dr. Abrams to approve the following minutes:

- February 7, 2022
- February 7, 2022 – executive session

- |                  |          |         |
|------------------|----------|---------|
| ● Dr. Abrams     | Yes__X__ | No_____ |
| ● Ms. Barrett    | Yes__X__ | No_____ |
| ● Mr. Cohen      | Yes__X__ | No_____ |
| ● Mr. Ludwig     | Yes__X__ | No_____ |
| ● Mr. Schoonover | Yes__X__ | No_____ |

**8.0 FORMAL RESOLUTIONS****A. SHARED SERVICE AGREEMENT**

It was motioned by Mr. Cohen, seconded by Dr. Abrams to approve the following:

Resolved, that the Board hereby terminates the 2021–2022 Shared Services Agreement for Business Office Operations with The Shore Regional High School District, effective immediately, in accordance with the termination provisions set forth in the Agreement, and authorizes the School Business Administrator to issue final payments due thereunder to The Shore Regional High School District.

- |                  |          |         |
|------------------|----------|---------|
| ● Dr. Abrams     | Yes__X__ | No_____ |
| ● Ms. Barrett    | Yes__X__ | No_____ |
| ● Mr. Cohen      | Yes__X__ | No_____ |
| ● Mr. Ludwig     | Yes__X__ | No_____ |
| ● Mr. Schoonover | Yes__X__ | No_____ |

**B. APPOINTMENT OF BUSINESS ADMINISTRATOR**

It was motioned by Dr. Abrams, seconded by Mr. Ludwig to approve the following:

*Whereas*, the Board is in need of the part-time services of a School Business Administrator; and  
*Whereas*, Frank Gripp III is duly certified by the New Jersey State Board of Examiners as a School Business Administrator and is willing to provide said services; and  
*Whereas*, the Board and Mr. Gripp have agreed upon an Employment Contract to include compensation at the maximum annual salary of \$18,500 per annum, based on an 8-hour, 48-day work year, prorated for the actual number of days worked per contract year, for a term commencing on February 18, 2022 through June 30, 2022; and  
*Whereas*, the Executive County Superintendent has approved the Employment Contract;  
 Now, therefore, be it resolved that the Board approves the Employment Contract and authorizes the Board President to execute same on its behalf;  
 Be it further resolved, that the Board hereby approves the appointment of Frank Gripp III as School Business Administrator, in accordance with the terms and conditions set forth in the Employment Agreement, retroactively effective on February 18, 2022.

- Dr. Abrams                      Yes   X      No
- Ms. Barrett                    Yes   X      No
- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes   X      No
- Mr. Schoonover                Yes   X      No

### C. AUTHORIZED SIGNERS

It was motioned by Ms. Barrett, seconded by Mr. Cohen to approve the following:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

Be it further resolved, that the Board of Education approves the President of the Board of Education or in his/her absence, the Vice President of the Board of Education, and the Business Administrator be authorized to sign all legal documents, payrolls and warrants as required by law as follows:

Account Name	Authorized Signer
Interlaken General Account	President, Dean Schoonover  Vice President, Dr. Abrams Business Administrator, Frank Gripp III
Interlaken 6-month CD	President, Dean Schoonover  Vice President, Dr. Abrams Business Administrator, Frank Gripp III

- Dr. Abrams                      Yes   X      No
- Ms. Barrett                    Yes   X      No
- Mr. Cohen                      Yes   X      No
- Mr. Ludwig                    Yes   X      No
- Mr. Schoonover                Yes   X      No

## D. APPOINTMENTS

Ms. Barrett, seconded by Mr. Ludwig to approve the following the appointments:

Affirmative Action Officer

Frank Gripp III

Public Agency Compliance Officer

Frank Gripp III

- Dr. Abrams                      Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Ms. Barrett                    Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Mr. Cohen                      Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Mr. Ludwig                    Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Mr. Schoonover                Yes\_\_\_X\_\_\_ No\_\_\_\_\_

### 9.0 AUDIENCE PARTICIPATION - None

### 10.0 EXECUTIVE SESSION

It was motioned by Mr. Ludwig, seconded by Dr. Abrams to go into closed executive session to discuss contract matters:

- Dr. Abrams                      Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Ms. Barrett                    Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Mr. Cohen                      Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Mr. Ludwig                    Yes\_\_\_X\_\_\_ No\_\_\_\_\_
- Mr. Schoonover                Yes\_\_\_X\_\_\_ No\_\_\_\_\_

### 11.0 ADJOURNMENT

It was motioned by Mr. Cohen, seconded by Dr. Abrams to adjourn the meeting at 8:42 PM.

AYES: (5) NOES: (0) ABSTENTIONS: (0)