

**BOROUGH OF INTERLAKEN
MINUTES
DECEMBER 20, 2023
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order 7:30 p.m. by Mayor Nohilly. The Sunshine Statement was read by Mayor Nohilly. It was followed by a salute to the flag and a moment of silence. “The notice requirements of the Open Public Meetings Act have been satisfied by forwarding annual notice to the coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is in file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council President Butler, Councilmembers Delia, Franks, DeSarno

Also Present: Borough Administrator/Clerk Reibrich, Borough Attorney Richard Shaklee, Esq.

Absent: Councilwoman Horowitz and Councilman Blasucci

1. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. He noted that no public was present and closed the floor.

2. APPROVAL OF THE MINUTES:

- **WORKSHOP & REGULAR MEETING NOVEMBER 15, 2023**
- **SPECIAL MEETING DECEMBER 6, 2023**

Councilman DeSarno made a motion to adopt, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second					X		
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

3. **RESOLUTION 2023-96: APPROVING TRANSFER RESOLUTION**

**YEAR END TRANSFERS
BOROUGH OF INTERLAKEN
COUNTY OF MONMOUTH
TRANSFER RESOLUTION 2023-96**

WHEREAS, there appears to be insufficient funds in the following accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the Current Year for 2023 Budget Appropriations, viz:

Appropriation	Amount
Current Fund Appropriations	
OE Mayor and Council	20,000.00
SW Sub-Code Plumbing	500.00
Total Current Insufficiencies	\$20,500.00

WHEREAS, there appears to be a surplus in the following accounts (excepting the appropriation for Contingent Expenses, Down Payments or Capital Improvement Fund) over and above the demand deemed to be necessary for the balance of the Current Year for 2023 Budget Appropriations, viz:

Appropriation	Amount
Current Fund Appropriations	
OE Employee Group Insurance	17,500.00
OE Recycling	3,000.00
Total Current Fund Appropriations	\$20,500.00

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of the full membership thereof affirmatively concurring) that in accordance with the provision of N.J.S.A. 40A:4-59, part of the surplus in the account heretofore mentioned by and the same hereby transferred to the accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby authorized and directed to make the transfers:

TO		FROM	
Account	Amount	Account	Amount
Current Fund Appropriations			
OE Mayor and Council	20,000.00	OE Employee Group Insurance	17,500.00
SW Plumbing Sub-Code	500.00	OE Recycling	3,000.00
Total	\$20,500.00		\$20,500.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution are to be filed with the Director of the Division of Local Government Services and that a copy of the within resolution be forwarded to the following:

1. Chief Financial Officer
2. Borough Auditor

I, Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 20, 2023.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments, Councilman Delia made a motion to approve, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second						X	
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

Animal Control Account	-\$15.00
Payroll Account	\$208.80
Payroll Agency	\$245.09
Payroll Agency	\$5396.06
Payroll Agency	\$ 40.18
Payroll Agency	\$.08

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following:

1. Chief Financial Officer/Tax Collector
2. Borough Auditor

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 20, 2023

Lori Reibrich, RMC/CMR
Borough Administrator/Clerk

With no comments, Council President Butler made a motion to approve, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/Recuse							
Absent/Excused			X				X

5. **RESOLUTION 2023-98: APPROVIGN BOROUGH PROPERTY USE FOR MARDI GRAS**

RESOLUTION APPROVING BOROUGH PROPERTY USE

WHEREAS, Ms. Jennifer Kapp, of 510 Bridlemere Avenue, has submitted an application to utilize the Borough roadways located at Bridlemere Avenue, Buttermere

Avenue, Woodmere Road and Rona Street, on Saturday February 10, 2023 from 4 p.m. to 6 p.m. for a Mardi Gras style second line parade event; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities and properties for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council; and

WHEREAS, Ms. Kapp has submitted the required Certificate of Insurance documents, Hold Harmless Agreement and has complied with all the safety and traffic requirements dictated by the Deal Police Department to hold such an event.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Borough Property Use Agreement on behalf of the Borough of Interlaken, granting permission to Ms. Jennifer Kapp to utilize the Borough roadways as laid out in the Interlaken Traffic Event Memo provided by the Deal Police Department on dates and times listed on the Borough Property Use application attached.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Sgt. Nick Vaccarro, Deal Police
4. Jennifer Kapp, Applicant

I , Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 20, 2023.

Lori Reibrich,
Borough Administrator/Clerk

With no comments, Councilman DeSarno made a motion to approve, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve						X	
Motion to Second		X					
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

6. **RESOLUTION 2023-99: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
11/21/23-12/14/23	\$102,398.68

RESOLUTION 2023-99

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated December 20, 2023 is in the amount of One Hundred Two Thousand Three Hundred Ninety-Eight Thousand Dollars and Sixty-Eight Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

I, Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on December 20, 2023

Lori Reibrich, RMC
Borough Administrator/Clerk

Council President Butler made a motion to approve, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve		X					
Motion to Second				X			
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

7. REPORTS AND CORRESPONDENCE

Administration/Finance – No Report

Public Safety – No Report

Streets and Roads – No Report

Planning Board – No Report

Board of Education – No Report

Borough Administrator – BA Reibrich informed Council that in January she is working with the Tax Assessor to go out to be for another 5-year assessment inspection contract for the tax assessment program requirements.

8. COMMENTS FROM THE PUBLIC

Mayor Nohilly opened the floor for public comment.

Noting there were no members of the public present, Mayor Nohilly closed the floor.

9. ADJOURNMENT

With no further comments Councilman Delia made a motion to adjourn, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Councilman Blasucci
Motion to Approve				X			
Motion to Second						X	
Approved		X		X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X				X

Lori Reibrich, RMC/CMR