

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

**December 9, 2019, 7:00 p.m.
MINUTES**

1.0 CALL TO ORDER

Mr. Schoonover called the December 9, 2019, meeting to order at 7:00 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:
“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this Regular Monthly Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

• Ms. Barrett	Yes <u> X </u>	No <u> </u>
• Mr. Cohen	Yes <u> X </u>	No <u> </u>
• Mr. Ludwig	Yes <u> </u>	No <u> X </u>
• Mrs. Montanari	Yes <u> X </u>	No <u> </u>
• Mr. Schoonover	Yes <u> X </u>	No <u> </u>

2.0 FLAG SALUTE

3.0 REPORT FROM THE BUSINESS ADMINISTRATOR

Ms. Lowell contacted the County Office of the NJ Department of Education to request a revised letter regarding standards for representation on the Shore Regional and West Long Branch Boards of Education as the letter for West Long Branch indicated incorrect enrollment figures and grade configuration.

4.0 COMMUNICATIONS

None.

5.0 OLD BUSINESS

None.

6.0 NEW BUSINESS

None.

7.0 APPROVE MINUTES

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to approve the following minutes:

- November 25, 2019
- November 25, 2019 – executive session

- Ms. Barrett Yes X No
- Mr. Cohen Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

8.0 BILL PAYMENT

It was motioned by Ms. Barrett, seconded by Mr. Cohen, to pay bills for December 9, 2019, approve the bills list, in the amount of \$150,094.68.

- Ms. Barrett Yes X No
- Mr. Cohen Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

9.0 FINANCIAL REPORTS

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - November 30, 2019
- That the listed budget transfer(s) be authorized in accordance with NJSA 18A:22-8.1:
 - None
- Monthly Budgetary Line Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of November 30, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary’s monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

- Ms. Barrett Yes X No
- Mr. Cohen Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

10.0 FORMAL RESOLUTION

A. APPOINT BOARD ATTORNEY

It was motioned by Mrs. Montanari, seconded by Ms. Barrett to approve the following:

Resolved that the Interlaken Board of Education appoint Busch Law Group as board counsel for the 2019-2020 school year at an hourly rate of \$165.

- Ms. Barrett Yes X No
- Mr. Cohen Yes No X
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

B. ACCEPT AUDIT REPORT

Allen Schechter, CPA presented the 2018-2019 Comprehensive Annual Financial Report.

It was motioned by Ms. Barrett, seconded by Mrs. Montanari to accept the audit. The audit report is included in section 2, the financial section, of the Comprehensive Annual Financial Report. There are no audit findings or recommendations.

- Ms. Barrett Yes X No
- Mr. Cohen Yes X No
- Mrs. Montanari Yes X No
- Mr. Schoonover Yes X No

11.0 AUDIENCE PARTICIPATION

None.

12.0 ADJOURNMENT

It was motioned by Mr. Cohen, seconded by Mrs. Montanari to adjourn the meeting at 7:30p.m.