

**BOROUGH OF INTERLAKEN
MINUTES
NOVEMBER 9, 2022
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order 7:30 p.m., by Mayor Nohilly. The Sunshine Statement was read by Borough Clerk/Administrator Lori Reibrich. It was followed by a salute to the flag and a moment of silence. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President Butler, Councilmembers Franks, DeSarno

Absent: Councilmembers Horowitz and Delia

Also Present: Borough Administrator/Clerk Lori Reibrich, Borough Attorney Richard Shaklee

1. **PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES**

Mayor Nohilly opened the floor for public comment. Mayor Nohilly noted there were no members of the public present and closed the floor.

2. **PROCLAMATION: HONORING NATALE BORRIELO**

**MAYOR'S PROCLAMATION
HONORING NATALE BORRIELO**

WHEREAS, Natale Borrielo was highly recommended by both the Principal and Photography Advisor of Shore Regional High School as an outstanding youth photographer; and

WHEREAS, Natale Borrielo utilized his stellar photography talent to skillfully photograph the monumental Interlaken Centennial Celebration; and

WHEREAS, Natale Borrielo is deserving of much appreciation for his kindness to the community while capturing timeless images of this very special Borough event.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Borough Council of the Borough of Interlaken hereby thanks and commends Natale Borrielo for his photography talent. His outstanding photographs will provide the residents of the Borough of Interlaken with beautiful images that will serve as life-long memories commemorating the 100 Year Celebration of the creation of the Borough of Interlaken.

DATED: November 9, 2022

PROCLAMATION BY:

Michael J. Nohilly,
Mayor

ATTEST:

Lori Reibrich, RMC
Borough Administrator/Clerk

3. **ORDINANCE 2022-8: AN ORDINANCE OF THE BOROUGH OF INTERLAKEN AMENDING AND SUPPLEMENTING CHAPTER XII (12), ENTITLED BUSINESS REGISTRATION**

BOROUGH OF INTERLAKEN

ORDINANCE NO. 2022-8

AN ORDINANCE OF THE BOROUGH OF INTERLAKEN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH OF INTERLAKEN, TO ADD THERETO A NEW CHAPTER XII, ENTITLED “BUSINESS INSURANCE REGISTRATION.”

WHEREAS, P.L. 2022, c. 92 recently enacted by the New Jersey Legislature and signed by the Governor into law requires the owners of certain businesses and rental units to maintain certain minimum liability insurance coverages; and

WHEREAS, the aforesaid statute requires such owners to annually file with the municipality in which the business is located certificates of insurance evidencing the required coverages;

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Interlaken, in the County of Monmouth, State of New Jersey, as follows:

SECTION ONE. The Code of the Borough of Interlaken be and the same is hereby amended and supplemented by the addition thereto of a new Chapter to read, in full, as follows:

“CHAPTER XII

BUSINESS INSURANCE REGISTRATION

§12-1 Intent.

It is the intention of this Chapter to comply with the requirements imposed upon the Borough by P.L. 2022, c. 92, which provides for the annual registration of certificates of insurance by business owners and the owners of rental units located in the Borough.

§12-2 Insurance Requirements.

A. As required by the aforesaid statute and except as provided in subsection B. of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of not less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

B. The owner of a multifamily home which contains four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of not less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

§12-3 Registration Requirements.

A. The owner of a business, the owner of a rental unit or units, and the owner of a multi-family home of four or fewer units, one of which is owner occupied, shall annually file a copy of a certificate of insurance demonstrating compliance with P.L. 2022, c. 92 with the Borough Clerk.

B. The copy of the certificate of insurance shall be filed with the Borough Clerk no later than thirty (30) days after the issuance or renewal of the policy or policies of insurance required to be maintained by said owner.

C. Upon filing of an insurance certificate, the Borough Clerk shall issue a certificate of registration to the owner stating the amount of coverage and the policy period of the insurance policy or policies evidenced by the certificate of insurance.

§12-4 Registration Fee.

The filing fee to be paid for each certificate of insurance filed with the Borough Clerk shall be the sum of \$100.00.”

SECTION TWO. All other sections and subsections of the Borough Code will remain unaltered.

SECTION THREE. If any section, subsection, paragraph, sentence or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION FOUR. All ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby replaced to the extent of such inconsistencies.

SECTION FIVE. This Ordinance shall take effect immediately upon its final passage and publication according to law.

APPROVED:

MICHAEL NOHILLY

Mayor

ATTEST:

LORI REIBRICH, Borough Clerk

ORDINANCE READING	DATE
1 ST READING BY TITLE:	November 9, 2022
2 ND READING BY TITLE:	

I , Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on November 9, 2022.

Lori Reibrich, RMC

Borough Administrator/Clerk

With no comments, Councilman Franks made a motion to introduce the ordinance, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Vacancy
Motion to Approve					X		
Motion to Second						X	
Approved		X				X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X	X			

Mayor Nohilly set the public hearing for December 21, 2022.

4. **RESOLUTION 2022-75: BEST PRACTICES CHECKLIST**

**RESOLUTION CERTIFYING REVIEW OF THE 2022
BEST PRACTICES CHECK LIST**

WHEREAS, the Borough of Interlaken is required by statute to complete the Best Practices Check List as instituted by the Division of Local Government Services; and

WHEREAS, the Best Practices Check List is a constructive way to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency; and

WHEREAS, the Check List has been certified by the Chief Financial Officer and a copy thereof has been received by each member of the Governing Body; and

WHEREAS, the members of the Governing Body have personally reviewed the Local Government Best Practices Check List;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Interlaken, hereby certifies that they have reviewed and discussed the checklist at a public meeting held on November 9, 2022.

BE IT FURTHER RESOLVED that certified copies of this resolution are to be provided to the following:

1. Division of Local Government Services
2. Lori Reibrich, Administrator/Clerk
3. Joseph Zanga, Chief Financial Officer

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on November 9, 2022 .

Lori Reibrich
Borough Administrator/Clerk

With no comments, Council President Butler made a motion to approve, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Vacancy
Motion to Approve				X			
Motion to Second						X	
Approved		X			X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X	X			

5. **RESOLUTION 2022-76: CHAPTER 159 NJUCF STEWARDSHIP GRANT**

**CHAPTER 159 RESOLUTION
NJUCF STEWARDSHIP GRANT**

WHEREAS, N.J.S.A.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for any equal amount, and

WHEREAS, the Borough of Interlaken received \$42,150.00 from the State of New Jersey for the Fiscal Year 2022 NJUCF Stewardship Grant- Reforestation and Tree Planting.

NOW, THEREFORE BE IT RESOLVED that the Borough of Interlaken, County of Monmouth hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget year 2022 the sum \$42,150.00 which is now available as revenue from the State of New Jersey.

BE IT FURTHER RESOLVED that a like sum is hereby appropriated under the caption of:

NJUCF Stewardship Grant 2022
 Other Expenses.....\$: 42,150.00

BE IT FURTHER RESOLVED that two copies of this resolution be forwarded to the following

1. DLGS, via electronic mail only
2. Director of Public Works
3. Director of Finance
4. Borough Auditor

I, Lori Reibrich, Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on November 9, 2022.

Lori Reibrich, RMC
 Borough Administrator/Clerk

With no comments, Councilman DeSarno made a motion to approve, seconded by Council President Butler and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Vacancy
Motion to Approve						X	
Motion to Second		X					
Approved		X			X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X	X			

6. **RESOLUTION 2022-77: REFUND REQUEST FOR PRIOR TO EVENT: CENTENNIAL EVENT**

AUTHORIZING REFUNDS- CENTENNIAL EVENT

WHEREAS, resident, Cynthia Watson, prior to the event requested a refund of one of their pre-purchased 2022 Centennial Event tickets as one ticket holder was unable to attend; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Interlaken hereby authorize refunds as stated below.

Cynthia Watson	600 Bendermere Avenue	<i>Purchased three (3) tickets requested refund of one (1) ticket</i>	1 x \$100 Refund \$100.00
----------------	-----------------------	---	---------------------------

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the following:

1. Joseph Zanga, CFO

I , Lori Reibrich, Municipal Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on November 9, 2022.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments, Councilman Franks made a motion to approve, seconded by Councilman Delia and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Vacancy
Motion to Approve					X		
Motion to Second		X					
Approved		X			X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X	X			

7. **RESOLUTION 2022-78: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
10/18/22-11/07/2022	\$161,774.21

RESOLUTION 2022-78

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated November 9, 2022 is in the amount of One Hundred Sixty-One Thousand, Seven Hundred Seventy-Four Dollars and Twenty-One Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

I , Lori Reibrich Clerk of the Borough of Interlaken, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Interlaken at a regular meeting held on November 9, 2022.

Lori Reibrich, RMC
Borough Administrator/Clerk

With no comments, Council President Butler made a motion to approve, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Vacancy
Motion to Approve		X					
Motion to Second					X		
Approved		X			X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X	X			

8. **REPORTS/CORRESPONDENCE:**

- **Administration/Finance:** BA Reibrich provided information about possible switching of the health insurance to a private carrier because of the impending large state health benefit plan.

- **Public Safety:** No Report
- **Streets & Roads:** Mayor Nohilly provided an update on the park regarding layout and colors of the gazebo.
- **Shade Tree Commission:** No Report
- **Planning Board:** No Report
- **Board of Education:** No Report
- **Borough Administrator:** BA Reibrich provided the excellent feedback she received from all the attendees of the Centennial. The residents expressed how much fun and beautiful the event was.

9. **COMMENTS FROM THE PUBLIC:** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.

10. **ADJOURNMENT:** With no further comments, Councilman Franks made a motion to adjourn, seconded by Councilman DeSarno and unanimously carried.

	Mayor Nohilly	Council President Butler	Councilwoman Horowitz	Councilman Delia	Councilman Franks	Councilman DeSarno	Vacancy
Motion to Approve					X		
Motion to Second						X	
Approved		X			X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused			X	X			

Lori Reibrich, RMC
Borough Administrator/Clerk