

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REORGANIZATION MEETING**

JANUARY 5, 2015, 7:00 p.m.

MINUTES

1.0 CALL TO ORDER

Dr. Handerhan called the January 5, 2015, reorganization meeting to order at 7:01 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this January 5, 2015, Reorganization Meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

• Dr. Handerhan	Yes <u> X </u>	No <u> </u>
• Mrs. Watt	Yes <u> X </u>	No <u> </u>
• Mrs. Weeden	Yes <u> X </u>	No <u> </u>
• Mrs. Abrams	Yes <u> X </u>	No <u> </u>

2.0 FLAG SALUTE

3.0 RESULTS OF ELECTION

The annual election of the Interlaken Board of Education was held on Tuesday, November 4th, 2014, at the Interlaken Borough Hall. Mrs. Linda Whalen Abrams and Mr. Dean Schoonover were duly elected members of the Interlaken Board of Education, Full Term.

It was motioned by Mrs. Weeden, seconded by Mrs. Watt, to accept the results of the election as stated above for entry into the minutes of the reorganization meeting.

• Dr. Handerhan	Yes <u> X </u>	No <u> </u>
• Mrs. Watt	Yes <u> X </u>	No <u> </u>
• Mrs. Weeden	Yes <u> X </u>	No <u> </u>
• Mrs. Abrams	Yes <u> </u>	No <u> </u>

AYES: (3) Dr. Handerhan, Mrs. Watt, Mrs. Weeden

NOES: (0)

ABSTENTIONS: (1) Mrs. Abrams

Motion carried.

4.0 ADMINISTER OATH OF OFFICE

Board Secretary administered the oath of office to:

- Mrs. Abrams
- Mr. Schoonover

5.0 NOMINATIONS FOR PRESIDENT

Mrs. Weeden was nominated by Mrs. Watt and seconded by Mrs. Abrams for President.

- | | | |
|------------------|-------------------|------------------|
| • Dr. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> X </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> </u> | No <u> </u> |
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |

AYES: (4) Dr. Handerhan, Mrs. Watt, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (1) Mrs. Weeden

Motion carried.

6.0 NOMINATIONS FOR VICE PRESIDENT

Mrs. Watt was nominated by Dr. Handerhan and seconded by Mrs. Abrams for Vice President.

- | | | |
|------------------|-------------------|------------------|
| • Dr. Handerhan | Yes <u> X </u> | No <u> </u> |
| • Mrs. Watt | Yes <u> </u> | No <u> </u> |
| • Mrs. Weeden | Yes <u> X </u> | No <u> </u> |
| • Mrs. Abrams | Yes <u> X </u> | No <u> </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |

AYES: (4) Dr. Handerhan, Mrs. Weeden, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (1) Mrs. Watt

Motion carried.

7.0 PRESENTATION

Allen Shechter, CPA presented the Board with the 2013-2014 Comprehensive Annual Financial Report.

REPORT OF ANNUAL AUDIT

It was motioned by Mrs. Weeden, seconded by Mrs. Watt, to approve the following resolution:

WHEREAS, the annual audit examination has been conducted by the independent firm of Alvino and Shechter, LLC of the fiscal operations of the Interlaken Board of Education for the period July 1, 2013 through June 30, 2014; and

WHEREAS, the Board of Education has, in regular public session, reviewed the Report of Audit and acknowledges all recommendations for corrective action;

NOW, THEREFORE, BE IT RESOLVED, that the Interlaken Board of Education accepts the comprehensive annual financial report for the 2013-2014 school year as presented.

- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes No

AYES: (4) Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Abrams

NOES: (0) ABSTENTIONS: (1) Mr. Schoonover

Motion carried.

8.0 APPOINTMENTS

It was motioned by Mrs. Abrams, seconded by Mrs. Weeden, to approve the following:

RESOLUTION: WHEREAS, there exists a need for a Board of Education Attorney and Insurance Agent; and

WHEREAS, funds are available for this purpose, and the Local Public Schools Contract Law authorizes the contracting of such professional services without competitive bidding; now, therefore,

BE IT RESOLVED, by the Board of Education of the Borough of Interlaken, that the Board of Education hereby authorizes the engagement of the following professional services:

- Mr. Anthony Sciarrillo, Esq., as Board Attorney with no retainer fee;
- The insurance services of the New Jersey School Boards Association Insurance Group as Insurance Agent.

These appointments, in place until the 2016 reorganization meeting, are made without competitive bidding as exempt under the Public School Contracts Law and are contingent on receipt of newly-required Political Contribution Disclosure information.

- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

9.0 DEPOSITORY

It was motioned by Mrs. Weeden, seconded by Mrs. Abrams, to approve the following:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

BE IT FURTHER RESOLVED, that accounts in the name of the Board of Education of the Borough of Interlaken be maintained at said bank for Board of Education deposits, and that the bank is hereby authorized to make payments from the notes and acceptances of the General Fund of the Board of Education of the Borough of Interlaken, as signed by the Board President or Vice President and Board Secretary.

- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

10.0 MEETING SCHEDULE

It was motioned by Mrs. Weeden, seconded by Mrs. Watt, to approve the following:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on Mondays at 5:30 p.m. (amended from 7:00 p.m.) in the Borough Hall as listed below:

- January 26, 2015
- February 23, 2015
- March 23, 2015 (Tentative Budget Hearing)
- April 27, 2015
- May 18, 2015
- June 22, 2015
- July 27, 2015
- August 24, 2015
- September 28, 2015
- October 26, 2015
- November 23, 2015
- December 21, 2015

Circumstances may require rescheduling of meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried as amended.

11.0 OFFICIAL NEWSPAPERS

It was motioned by Mrs. Weeden, seconded by Mrs. Watt, to approve the Asbury Park Press as the official newspaper.

- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes X No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Dr. Handerhan, Mrs. Watt, Mrs. Weeden, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (0)

Motion carried.

12.0 APPOINTMENTS

It was motioned by Mrs. Abrams, seconded by Mrs. Watt, to make the following appointments:

Representative to NJ and Monmouth County SBA	Mrs. Joann Weeden
Affirmative Action Officer	SBA – Mrs. Susanne O’Halloran
Public Agency Compliance Officer	SBA – Mrs. Susanne O’Halloran

- Dr. Handerhan Yes X No
- Mrs. Watt Yes X No
- Mrs. Weeden Yes No
- Mrs. Abrams Yes X No
- Mr. Schoonover Yes X No

AYES: (5) Dr. Handerhan, Mrs. Watt, Mrs. Abrams, Mr. Schoonover

NOES: (0) ABSTENTIONS: (1) Mrs. Weeden

Motion carried.

13.0 EXECUTIVE SESSION

- Executive session was not warranted at this time.

14.0 ADJOURNMENT

It was motioned by Mrs. Weeden, seconded by Mrs. Abrams to adjourn the meeting at 7:24 p.m.

Motion carried.

Respectfully submitted,

Susanne M. O’Halloran
Business Administrator/Board Secretary