

**BOARD OF EDUCATION
OF THE BOROUGH OF INTERLAKEN
REGULAR MEETING**

**January 3, 2022, 7:00 p.m.
MINUTES**

1.0 CALL TO ORDER

Ms. Lowell called the January 3, 2022, meeting to order at 7:03 p.m.

SUNSHINE NOTICE:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Adequate notice of this meeting of the Board of Education of the Borough of Interlaken was published in the Asbury Park Press and was delivered to the Municipal Clerk, Borough of Interlaken, in accordance with PL 1975, Ch. 231A.”

ROLL CALL:

- | | | |
|------------------|-------------------|------------------|
| • Dr. Abrams | Yes <u> X </u> | No <u> </u> |
| • Ms. Barrett | Yes <u> X </u> | No <u> </u> |
| • Mr. Cohen | Yes <u> </u> | No <u> x </u> |
| • Mr. Schoonover | Yes <u> X </u> | No <u> </u> |

2.0 FLAG SALUTE

3.0 CERTIFIED ELECTION RESULTS

Full Term

Linda Abrams
Ryan Ludwig

Oath of Office

The Business Administrator/Board Secretary administered the oath of office to Mr. Ludwig. (Dr. Abrams was sworn in earlier in the day.)

4.0 NOMINATIONS FOR PRESIDENT FOR CALENDAR YEAR 2022

Nominating motion: Mr. Schoonover was nominated by Ms. Barrett.

It was motioned by Mr. Ludwig, second by Ms. Barrett to close the nominations.

AYES: (4) NOES: (0) ABSTENTIONS: (0)

Appoint Mr. Shoonover as President of the Interlaken Board of Education.

- | | | |
|--------------|------------------|------------------|
| • Dr. Abrams | Yes <u> X </u> | No <u> </u> |
|--------------|------------------|------------------|

- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

5.0 NOMINATIONS FOR VICE PRESIDENT FOR CALENDAR YEAR 2022

Nominating motion: Mr. Cohen nominated by Mr. Shoonover.

It was motioned by Dr. Abrams, second by Mr. Ludwig to close the nominations.

AYES: (4) NOES: (0) ABSTENTIONS: (0)

Appoint Mr. Cohen as Vice President of the Interlaken Board of Education.

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

6.0 DEPOSITORY

It was motioned by Dr. Abrams, second by Mr. Ludwig to approve the following resolution:

BE IT RESOLVED, that Investors Bank is hereby designated as depository for funds of the Board of Education, Borough of Interlaken, for the ensuing year, and

Be it further resolved, that the Board of Education approves the President of the Board of Education or in his/her absence, the Vice President of the Board of Education, and the Business Administrator be authorized to sign all legal documents, payrolls and warrants as required by law as follows:

Account Name	Authorized Signer
Interlaken General Account	President, Mr. Schoonover Vice President, Mr. Cohen Business Administrator, Corey Lowell
Interlaken 6 month CD	President, Mr. Schoonover Vice President, Mr. Cohen Business Administrator, Corey Lowell

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

7.0 OFFICIAL NEWSPAPER

Motion by Ms. Barrett, second by Mr. Ludwig to approve the Asbury Park Press as the official newspaper for the Interlaken Board of Education:

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

8.0 MEETING SCHEDULE

Motion by Mr. Ludwig, second by Ms. Barrett to approve the following motion:

BE IT RESOLVED by the Board of Education of the Borough of Interlaken that the regular monthly meeting shall be held on the following Mondays at 7:00 p.m. in Borough Hall as listed below:

- March 14, 2022
- April 25, 2022 (public hearing on the budget)
- June 20, 2022
- August 22, 2022
- October 17, 2022
- December 12, 2022
- January 2, 2023

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

9.0 APPOINTMENTS

Motion by Ms. Barrett, second by Mr. Schoonover to approve the following the appointments:

Representative to NJSBA and Monmouth County SBA	Dr. Abrams
Affirmative Action Officer	Corey Lowell
Public Agency Compliance Officer	Corey Lowell

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

10.0 REPORT FROM THE BUSINESS ADMINISTRATOR

Ms. Lowell reported that the 2022-2023 budget is substantially complete.

11.0 COMMUNICATIONS

None

12.0 OLD BUSINESS*None***13.0 NEW BUSINESS***None***14.0 APPROVE MINUTES**

Motion by Mr. Ludwig, second by Ms. Barrett to approve the following minutes:

➤ December 13, 2021

- | | | | |
|------------------|------------------|----------|-----------|
| • Dr. Abrams | Yes _____ | No _____ | Abstained |
| • Ms. Barrett | Yes <u> X </u> | No _____ | |
| • Mr. Ludwig | Yes <u> X </u> | No _____ | |
| • Mr. Schoonover | Yes <u> X </u> | No _____ | |

15.0 BILL PAYMENT

It was motioned by Dr. Abrams, second by Mr. Ludwig to pay bills for January 3, 2022, approve the bills list, in the amount of \$21,470.96.

- | | | |
|------------------|------------------|----------|
| • Dr. Abrams | Yes <u> X </u> | No _____ |
| • Ms. Barrett | Yes <u> X </u> | No _____ |
| • Mr. Ludwig | Yes <u> X </u> | No _____ |
| • Mr. Schoonover | Yes <u> X </u> | No _____ |

16.0 FINANCIAL REPORTS

It was motioned by Ms. Barrett, second by Mr. Ludwig to accept the following financial report:

- Report of the Board Secretary/Treasurer Dated:
 - December 31, 2021
- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

December – see attachment

- Monthly Budgetary Line-Item Status Certification:

Be it resolved that the Board Secretary for the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of November 30, 2021, that no line-item account has encumbrances and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

Be it further resolved, that the Board of Education of the Borough of Interlaken certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial

report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

17.0 FORMAL RESOLUTIONS

Allen Schechter, CPA will present the 2020-2021 Annual Comprehensive Financial Report.

It was motioned by Mr. Ludwig, second Ms. Barrett to accept the audit. The audit report is included in section 2, the financial section, of the Annual Comprehensive Financial Report. There are no audit findings or recommendations.

- Dr. Abrams Yes X No
- Ms. Barrett Yes X No
- Mr. Ludwig Yes X No
- Mr. Schoonover Yes X No

18.0 AUDIENCE PARTICIPATION

None

19.0 ADJOURNMENT

It was motioned by Ms. Barrett seconded by Dr. Abrams to adjourn the meeting at 7:38 p.m.