

**BOROUGH OF INTERLAKEN
WORKSHOP MINUTES
AUGUST 19, 2015
7:00 P.M. AT BOROUGH HALL**

The workshop meeting of the Borough of Interlaken was called to order at 7:00 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Reibrich. "The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk's office."

Present: Mayor Nohilly, Council President White, Council members: Franks, Gunn, Handerhan, Miller

Also Present: Borough Attorney Richard Shaklee, Borough Administrator/Clerk Lori Reibrich

1. **STOP & TRAFFIC LINES** – Councilman Miller stated that Councilman Franks and the Street and Roads Committee were concerned with missing traffic markers on the streets at several intersections in the Borough. Deal Police Traffic Officer Vaccaro and Chief Newman provided a report with recommendations for replacement and additions of necessary traffic markers. It was also noted that several yellow center street lines had extreme wear. Councilman Miller stated that Borough Administrator Reibrich collaborated with Borough Engineer Avakian to determine costs and receive quotes to make these updates to the street markings. Councilman Miller also stated that Borough Administrator Reibrich researched current bond ordinances to see if there was any remaining balances to aid in funding this project. Borough Administrator Reibrich found no available balances.

Mayor Nohilly noted that there were three different methods proposed, with varying costs.

Councilman Franks stated that the latex paint option would only be good for two to three years, where the thermoplastic method would last three to five years. The cost is not much more for the thermoplastic method.

Councilman Franks stated that he proposes a maintenance program be put in place to prevent having to pay for these type of projects all at once.

Councilman Franks proposed that all of the required work on the traffic markings be done in the spring of 2016.

Borough Administrator Reibrich stated that the project can be included in the 2016 Capital Plan, if Council agrees.

Council discussed the various street marking methods and costs.

Council agreed that the project be done in spring.

Councilman Franks stated that Deal Police should be thanked for their work on the survey and appreciates that it was done very quickly.

Councilman Miller suggested that there be a maintenance reserve included in the budget in the future.

Council President White stated that it is a good idea, but then you are asking tax payers to pay up front for work that may or may not be needed.

Councilman Gunn stated that a maintenance reserve is a reasonable subject for future discussion.

Mayor Nohilly stated that another way would be to have an ongoing three year plan for major capital projects.

Council President White stated that funds for capital projects are allocated each year with a five year plan in mind.

2. **WICKAPECKO SIDEWALK** – Mayor Nohilly stated that there are two properties on Wickapecko Drive that currently have no sidewalks. Once Ocean Township completes their improvements to Wickapecko Drive, they will be the only two houses without sidewalks. The Streets and Roads Committee unanimously agrees that the Borough should allow Ocean Township to install the sidewalks during the improvement project.

Councilman Gunn questioned the responsibility of the homeowner regarding sidewalks.

Mayor Nohilly stated that the cost of the sidewalks is approximately \$5,000. There has never been a sidewalk there. The sidewalk will be installed at the Borough’s cost and the homeowner will be responsible to maintain it.

Borough Attorney Shaklee asked if the homeowners were notified.

Borough Administrator Reibrich stated that notifications were forthcoming.

3. **NEW BUSINESS** – Councilman Gunn stated that he spoke to a resident who questioned the current state of the landscaping islands throughout the Borough and asked who was responsible for their maintenance.

Mayor Nohilly stated that the Shade Tree Commission is technically responsible for all Borough property and did the planting and maintenance of the islands for years. Volunteers adopted an island to plant and maintain. The Borough installed irrigation to the islands to make watering easier. Mayor Nohilly stated that volunteer maintenance of the islands ebbed and flowed. The responsibility of the islands were discussed in the past regarding Department of Public Works maintaining them fully.

Council discussed the Department of Public Works taking over the responsibility of planting and maintaining the islands, tree removal, liability of allowing volunteers to do the work and manpower needed. It was unanimously decided that DPW was to take over the maintenance of the three islands going forward.

4. **COMMENTS FROM THE PUBLIC**

Mayor Nohilly opened the floor for public comment. With no public comment, Mayor Nohilly closed the floor.

5. **ADJOURNMENT**- With no further comments, Councilman Miller made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Handerhan	Councilman Franks	Councilman Gunn	Councilwoman Horowitz
Motion to Approve			X				
Motion to Second					X		
Approved		X	X	X	X	X	
Opposed							
Abstain/ Recuse							
Absent/ Excused							X

Lori Reibrich
Borough Administrator/Clerk