

**BOROUGH OF INTERLAKEN
MINUTES
JUNE 18, 2014
7:30 P.M. AT BOROUGH HALL**

The meeting of the Borough of Interlaken was called to order at 7:38 p.m., by Council President White. It was followed by a salute to the flag and a moment of silence. The following statement was read by Borough Administrator Reibrich. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice is posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Council President White, Council members Cohen, Handerhan, Morley, Napoli

Also Present: Borough Administrator Lori Reibrich, Borough Attorney Richard Shaklee

Absent: Mayor Nohilly. Councilman Miller

1. PUBLIC HEARING – FY 2015 COMMUNITY BLOCK GRANT APPLICATION

Borough Administrator Reibrich discussed the citizen participation group meeting held at 6 p.m. prior to the Council Meeting. Borough Administrator Reibrich and Councilman Jonathan Cohen met with Borough Engineer Avakian to discuss applying for funding for a 2015 Community Block Grant (CBDG) application. It was discussed that the Borough would look to acquire grant money to improve handicapped accessibilities. The Borough would like to apply for a grant to have the bathrooms and the counter updated so that they are handicapped accessible. Also, provide for ADA accessible curb cuts outside the municipal building for proper handicap access.

Borough Administrator Reibrich explained that the application goes into a pool with other applicants and the project could be awarded in full or with partial funding.

Councilman Cohen stated that the Borough had an obligation to make the facilities handicapped accessible. The building was built in the fifties. The bathrooms the Borough Hall and court counters are not compliant with ADA requirements. Updating the curbing in front of the building would be included in the application.

Council President White explained to the public in attendance that grant money has been used for this purpose in the past. The municipal building’s doorway has been made handicapped accessible. Roadways have handicapped accessible curbing.

Councilman Handerhan MOTIONED to open the public hearing, seconded by Councilman Cohen and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve							X
Motion to Second						X	
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

Council President White opened the floor for public comment.

Mr. Oliver Holmes, 710 Raymere Avenue, stated that he believes the Handicapped Act went into effect in 1990 and asked if the Borough was being fined for non-compliance.

Borough Administrator Reibrich stated that the Borough was not being fined. The items that are non compliant are grandfathered, if they are not touched. The Borough wants to go the extra step, as the building is a polling place for voting and also used for other activities.

Councilman White stated the Borough counter is not accessible. In the past the Borough has received

some funding for ADA accessibility. Borough Administrator Reibrich stated that the Borough budgeted funds to complete the Administrative/Clerk’s office counter update, regardless of whether or not the grant is received.

Council President White stated that Council has discussed updating the bathrooms over the years, but it is costly.

Council President White closed the floor for public comment.

With no further comments, Councilman Cohen made a motion to close the public hearing, seconded by Councilman Handerhan and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve						X	
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

2. PUBLIC COMMENTS – FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Council President White opened the floor for public comment for agenda specific items only. With no public comment, Council President White closed the floor.

3. PRESENTATION: EAGLE SCOUT EVAN CASE

Eagle Scout Evan Case updated Council on the progress of his scout project in the areas around the lake and made inquiry regarding placement and type of benches and trash cans the Borough would require.

Council President White stated that Council had a discussion regarding the benches and the trash cans. The trash cans would have to be maintained by DPW and the bench may involve liability to the Borough. Council needed to look into these issues.

Council briefly discussed the benches and trash cans.

Borough Attorney Shaklee stated that he did not see a liability issue, but asked that Borough Administrator Reibrich check with the Joint Insurance Fund.

The Board advised Mr. Case to bring his plans for the bench back to the Board and the Board would look into liability issues.

Councilman Cohen and the rest of the Council thanked Mr. Case for his efforts.

4. APPROVAL OF MINUTES: MAY 21, 2014- REGULAR & WORKSHOP

Councilman Cohen MOTIONED to approve the minutes, seconded by Councilman Morley and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve						X	
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

5. APPROVAL OF MINUTES: MAY 21, 2014- EXECUTIVE SESSION

Councilman Napoli MOTIONED to approve the executive minutes, seconded by Councilman Handerhan and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve					X		
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

6. RESOLUTION 2014-87: APPROVAL OF THE FY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

**APPROVAL OF THE FY 2015
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the Borough of Interlaken is desirous of participating in the FY 2015 Community Development Block Grant Program; and

WHEREAS, the Borough of Interlaken’s Citizen Participation Group Meeting conducted a meeting on Wednesday, June 18, 2014 and made recommendations to the Borough Council of the Borough of Interlaken; and

WHEREAS, the Borough has fulfilled the notice requirements of the required meetings and conducted the required public hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Interlaken hereby authorizes submission of the project entitled:

“ADA Improvements to Borough Hall, in the Borough of Interlaken, Monmouth County, NJ.”

for funding under the 2015 Community Development Block Grant Program.

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the following:

1. Lori Reibrich, Borough Administrator/CD Representative
2. Peter Avakian, P.E., LS Avakian, Inc.
3. Owen Redmond, Program Director, Community Development

Councilman Morley MOTIONED to approve the resolution, seconded by Councilman Cohen and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve				X			
Motion to Second						X	
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

7. RESOLUTION 2014-88: CONTRACT RENEWAL WITH HORIZON HEALTHCARE DENTAL/ PUBLIC EMPLOYER TRUST THROUGH JUNE 30, 2016

APPROVAL OF CONTRACT RENEWAL WITH HORIZON HEALTHCARE DENTAL/ PUBLIC EMPLOYER TRUST THROUGH JUNE 30, 2016

WHEREAS, the Borough of Interlaken holds an agreement with Horizon Healthcare Dental/Public Employer Trust for the purpose of providing dental benefits to the full-time employees of the Borough of Interlaken; and

WHEREAS, said agreement is scheduled to expire on July 1, 2014; and

WHEREAS, the Borough Council of the Borough of Interlaken desires to renew said contract through June 30, 2016;

NOW, THEREFORE, be it resolved as follows:

1. The Borough of Interlaken agrees to renew its contract with Horizon Healthcare Dental/Public Employer Trust for the purpose of providing dental benefits to the full-time employees of the Borough of Interlaken; and
2. The Borough of Interlaken agrees to the attached rate schedule for the next two years (July 1, 2014 – June 30, 2016).
3. The Borough Administrator is hereby authorized to execute the renewal of said agreement.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1) Ted Wardell, Senior Vice President, Brown & Brown Benefit Advisors
- 2) Lori Reibrich, Borough Administrator
- 3) Bill Coy, Finance/Personnel Clerk
- 4) Stephen Gallagher, CFO

Councilman Morley MOTIONED to approve the minutes, seconded by Councilman Cohen and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve				X			
Motion to Second						X	
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

8. RESOLUTION 2014-89: CHAPTER 159- ACCEPTING 2014 CLEAN COMMUNITIES GRANT

**CHAPTER 159 RESOLUTION
CLEAN COMMUNITIES GRANT**

WHEREAS, N.J.S.A.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for any equal amount, and

WHEREAS, the Borough of Interlaken received \$4,000.00 from the New Jersey Department of Environmental Protection for the Fiscal Year 2014 Clean Communities Program,

NOW, THEREFORE BE IT RESOLVED that the Borough of Interlaken, County of Monmouth hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget year 2014 the sum \$4,000.00 which is now available as revenue from the State of New Jersey Department of Environmental Protection.

BE IT FURTHER RESOLVED that a like sum is hereby appropriated under the caption of:

Clean Communities Grant 2014
 Other Expenses.....\$: 4,000.00

- BE IT FURTHER RESOLVED** that two copies of this resolution be forwarded to the following
1. Director, Division of Local Government Services
 PO Box 803, Trenton NJ 08625-0803
 2. Director of Public Works
 3. Director of Finance
 4. Township Auditor

Councilman Napoli MOTIONED to approve the minutes, seconded by Councilman Miller and unanimously carried.

Councilman Napoli questioned the disbursement of the Clean Communities Grant.

Councilman Cohen stated the purchase of the dog waste receptacles should go back to be discussed at a workshop meeting.

Councilman Handerhan believed that it was already decided that two receptacles would be ordered to try out.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve					X		
Motion to Second							X
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

9. RESOLUTION 2014-90: AUTHORIZING PARK USE AGREEMENT AND APPLICATION-SYBC

RESOLUTION AUTHORIZING PARK USE AGREEMENT AND APPLICATION

WHEREAS, the Sephardic Youth Boys Camp (S.Y.B.C.) has submitted an application to utilize the Borough of Interlaken Ball field located at 715 Bridlemere Avenue, from June 26 through August 18, 2014, Monday through Friday, from 11 am to 1 pm; and

WHEREAS, pursuant to the Borough of Interlaken Code, Chapter XIV, Chapter 1.5, all residents, associations, entities and other persons desirous of using and/or enjoying the park areas, recreational areas and Borough facilities for the purpose of conducting, maintaining and/or operating an organized activity, shall obtain express prior written consent of the Borough Council.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Interlaken, County of Monmouth that it does hereby authorize the Borough Administrator to execute the Park Use Agreement on behalf of the Borough of Interlaken, granting permission to the S.Y.B.C. to utilize the ball field on dates and times listed on the application submitted.

BE IT FURTHER RESOLVED, that the applicant must provide the Borough Administrator with a certificate of insurance naming the Borough of Interlaken as additional insured prior to execution of the Park Use Agreement.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to:

1. Lori Reibrich, Borough Administrator
2. Chief Ronen Neuman, Deal Police
3. Isaac Escava, S.Y.B.C.

Councilman Handerhan MOTIONED to approve the minutes, seconded by Councilman Morley and unanimously carried.

Councilman Cohen questioned whether this group has used the park in the past.

Borough Administrator Reibrich confirmed that they had.

Council President White asked about the state of the ball field.

Borough Administrator Reibrich stated that DPW is scheduled to roto-till the field this week and put clay down next week.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve							X
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

10. RESOLUTION 2014-91: PAYMENT OF THE BILLS

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
05/28/14-06/16/14	\$67,560.66

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated June 18, 2014 is in the amount of Sixty Seven Thousand, Five Hundred- Sixty Dollars and Sixty-Six Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

Councilman Cohen stated that he reviewed the bills and all is in order.

Councilman Cohen MOTIONED to approve the minutes, seconded by Councilman Napoli and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve						X	
Motion to Second					X		
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

11. REPORTS/CORRESPONDENCE

- ADMINISTRATION/FINANCE - No report.
- PUBLIC SAFETY - Councilman Napoli stated that everyone received a copy of the report from the Deal Police with the amount of calls. There were several break-ins and one arrest.
- STREETS & ROADS - Councilman Napoli stated that DPW has many tasks and has no time for sewer studies with the camera truck at this time. Councilman Napoli has advised Asbury Park.
- RECREATION ADVISORY COMMITTEE - Council discussed the picnic.

Councilman White contacted Falco's catering. Falco's gave the same price as last year, with the same menu and services. Falco's has the date available.

Councilman Morley stated that he was continuing to do research on acquiring an obstacle course.

Council discussed reordering merchandise to sell at the picnic.

Arrangements for the portable toilets will be made by the Borough Hall office.

Council discussed setting up tents.

Councilman Handerhan asked about the bake contest and stated a shady area would be needed for that event.

Council is moving forward with acquiring a DJ.

Council President White asked about putting picnic tables as permanent additions near the tennis courts. Council discussed the number, what type and placement of the picnic tables at the tennis courts.

Borough Administrator Reibrich stated that she would get pricing on tables.

Council President White and Councilman Handerhan made suggestions regarding the parking signage at the courts. There is some confusion between the tennis court parking area and the lot that is for Borough vehicles only. Council discussed various ways the signs could be arranged to clarify the areas so that residents could park at the tennis courts without getting in the way of the Borough vehicles.

Borough Administrator Reibrich advised Council that she would inform Police Chief Neuman that vehicles are permitted in the tennis court lot.

- SHADE TREE COMMISSION – No report.
- PLANNING BOARD - Councilman Napoli stated that he was asked by Councilman Miller to attend the Planning Board meeting, but he was not able to make it to the meeting. Councilman Napoli requested the audio file of the meeting, but did not receive it in time to review it before the Council meeting.
- BOARD OF EDUCATION - Councilman Morley stated that the Board is still waiting for the Director to make the decision. Anyone wanting to know more can go to the next Board of Education meeting and ask the Board Attorney questions regarding the status of the decision.

Councilman Cohen stated that the next Board of Education meeting would be June 30th at 7pm.

- **BOROUGH ADMINISTRATOR** – Borough Administrator Reibrich reported that the Borough Historian, Robert Waite, was starting a new project. Mr. Waite is making a catalog of information regarding homes in the Borough. He is reaching out to residents to submit any information they may have about their homes or other homes in the Borough. He has been interviewing several long time and older residents of the Borough. It is a subject the Borough offices often receive questions about. Mr. Waite's email is: historian@interlakenboro.com. Information regarding this project will be posted on the website and also be included in the next newsletter.

Borough Administrator asked Council for any contributions they may have for the upcoming newsletter. The newsletter will be distributed via email for review.

12. COMMENTS FROM COUNCIL

Councilman Napoli stated that a call had been put in to their secretary, but there has been no response to the letter sent to the Deal Lake Commission regarding the requested changes to the contract. The Deal Lake Commission has a meeting at Borough Hall on June 19, 2014 that Councilman Napoli plans to attend.

13. COMMENTS FROM THE PUBLIC

Mr. Stan Kolojeski, 201 Buttermere Avenue, asked questions regarding the police report asking if there was anything serious in the report.

Councilman Napoli asked Mr. Kolodjeski if he had signed up for NIXLE notification. Councilman Napoli stated that a copy of the police report could be acquired through an OPRA request and then shared details of the report. There were a total of 171 calls. There were two break ins. One was on Barra Street and the other on Buttermere Avenue where they found an individual in the yard with jewelry. Councilman Napoli stated that the break in on Barra Street was Councilman Handerhan's residence.

Councilman Cohen urged residents to please sign up for NIXLE. You can go to the Deal Police website to sign up to get notices from the department. NIXLE messages are used to keep residents informed of events that are going on in town. Alerts go out for even small matters. Recently residents were notified of the temporary road closing at Crawford's Circle. If resident's need help signing up for NIXLE, they can call Borough Hall for assistance.

Council answered Mr. Kolodjeski's questions regarding the reverse 911 system and gave additional direction regarding the NIXLE network.

Mr. Robert Cancellari, 714 Bridlemere Avenue, stated that new signs were needed at the tennis courts. Mr. Cancellari stated that people who use the tennis courts leave a mess of water bottles and empty out their ashtrays.

Councilman Handerhan stated that there needs to be a trash can at that location.

Mr. Cancellari stated that there are cars speeding down his block. Mr. Cancellari stated that he has made a report to the police and has still not seen a police presence.

Councilman Napoli stated that there have been 55 traffic stops this month and asked Borough Administrator Reibrich to send a memo to the Deal Police regarding the speeding in that area.

Mr. Cancellari asked questions regarding the purchase and placement of dog waste receptacles.

Councilman Cohen explained that the purchase of the receptacles would be made with grant money. People in town with dogs have come to him with requests. They would be self contained waste units with waste bags available on the side.

Mrs. Jodi Heinz, 512 Bridlemere Avenue, stated that the islands in the Borough used to be well maintained and they are not looking very good now. Mrs. Heinz found out that a resident named Howard was maintaining the islands and he is not in good health recently. Mr. Heinz did do some work on the island near her home and asked if the island could be mulched and the sprinkler to the island be turned on.

Borough Administrator Reibrich stated that one of the sprinklers is broken and one of the timers is leaking. Norm Cottrell, DPW Supervisor, is working to get parts to repair the sprinklers.

Council President White said that in the past private residents maintained the islands.

Borough Administrator Reibrich stated that the Garden Club is asking to take them over and DPW Supervisor Cottrell has also expressed interest in the islands.

Ms. Heinz suggested that the Borough put together a Clean Up Day. Ms. Heinz stated that she would get some volunteers together.

Borough Administrator Reibrich stated that Ms. Toni McCudden is the Clean Communities Coordinator who organizes a Deal Lake clean up each fall. She would be glad to contact Ms. McCudden to see if they could work something out together.

Ms. Heinz stated that her family could take over maintenance of one island, but not all three in town.

Council discussed the planting and maintenance of the Borough Islands.

Councilman Handerhan stated that this is an example of how the times have changed and people do not have as much time to donate for these types of things.

Borough Administrator Reibrich stated that a lot of the plantings have been done by volunteers. DPW can mow and tend to the islands, but they would not be doing the planting on them.

Ms. Heinz suggested choosing a date for a Beautification Day where kids can get involved.

Councilman Handerhan stated that he could maybe get some children together for the project.

Borough Administrator Reibrich stated that this is a possible subject for the newsletter. There are a lot of new residents.

Ms. Heinz asked when the sprinklers on the islands would be fixed, when the Borough gates will be power washed and when the lights on the gate will be repaired.

Borough Administrator Reibrich will look into fixing the sprinklers and the lights.

Council President White asked for further public comment. With no further public comment, Council President White closed the floor.

14. RESOLUTION 2014-92: AUTHORIZING EXECUTIVE SESSION

*Contract Negotiations: TOSA
No Formal Action Will Be Taken Upon Return to Open Session*

EXECUTIVE SESSION

WHEREAS, the “Open Public Meeting Act” permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Interlaken has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by Borough Council, as follows:

1. That the next portion of this meeting be held in Private Session.
2. That the general nature of the matter(s) to be discussed relates to:

Contract Negotiations/pending litigations

3. That official action may be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
4. That after the conclusion of the private portion of this meeting, the meeting will resume in public session.
5. It is anticipated the discussion conducted in closed session can be disclosed to the public as such time the matters are resolved.

Councilman Handerhan MOTIONED to approve executive session, seconded by Councilman Cohen and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve							X
Motion to Second						X	
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

15. RETURN TO OPEN SESSION

Councilman Cohen MOTIONED to return to open session, seconded by Councilman Morley and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve						X	
Motion to Second				X			
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

16. COMMENTS FROM MEMBERS OF COUNCIL

Council President White opened the floor for Council comment. With no Council comment, Council President White closed the floor.

17. ADJOURNMENT

Councilman Napoli MOTIONED to approve the minutes, seconded by Councilman Cohen and unanimously carried. No Council comment.

	Mayor Nohilly	Council President White	Councilman Miller	Councilman Morley	Councilman Napoli	Councilman Cohen	Councilman Handerhan
Motion to Approve					X		
Motion to Second						X	
Approved		X	X	X	X	X	X
Opposed							
Abstain/Recuse							
Absent/Excused	X						

 Lori Reibrich
 Borough Administrator/Clerk
 Date Approved: _____