

**BOROUGH OF INTERLAKEN
MINUTES
MAY 16, 2018
7:30 P.M. AT BOROUGH HALL**

The regular meeting of the Borough of Interlaken was called to order at 7:32 p.m., by Mayor Nohilly. Sunshine Statement was read by Borough Clerk Administrator Reibrich. It was followed by a salute to the flag and a moment of silence. “The notice of the requirements of the Open Public Meetings Act has been satisfied by forwarding annual notice to the Coaster and Asbury Park Press. A copy of the annual notice was posted on the Borough bulletin board and is on file in the Borough Clerk’s office.”

Present: Mayor Nohilly, Council members: Butler, Franks and Watson

Also Present: Borough Attorney Richard Shaklee, and Borough Clerk/Administrator Lori Reibrich

Absent: Council President White, Council members: Gunn, Horowitz

1. PUBLIC COMMENTS- FOR AGENDA SPECIFIC ITEMS ONLY – EXCLUSIVE OF ORDINANCES

Mayor Nohilly opened the floor for public comment. With no public comment, Mayor Nohilly closed the floor.

2. APPROVAL OF MINUTES: APRIL 25, 2018- WORKSHOP & REGULAR

With no Council comments, Councilman Franks made motion to approve minutes, seconded by Councilman Butler and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve			X				
Motion to Second						X	
Approved			X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X		X	X		

3. DISCUSSION: BOND ORDINANCE – FINAL PREPARATION FOR JUNE MEETING INTRODUCTION

Borough Clerk/Administrator Reibrich summarized the Capital Budget projects. The Streets and Roads Committee requested an increase from \$60,000 to \$70,000. There is a grant for the Raymere Avenue street project. Council must approve receipt and spending mechanism of the grant funding of \$150,000. \$50,000 was budgeted for the improvements to the Department of Public Works yard. Various Roads and Sidewalks money was budgeted. The Borough will bond \$65,000 this year and budget additional money next year so road paving can be done. The only thing that was not put into the budget was improvements to the Borough hall kitchen. There may be additional funding left over from other ordinances for Borough Hall improvements, but possibly not enough to complete the project. Borough Clerk/Administrator asked if the kitchen project should be added or done next year.

Mayor Nohilly stated that the project should be done. It is the last thing of the building that needs to be addressed. Mayor Nohilly believes the kitchen is the original kitchen from the 1950s. The only thing replaced was the faucet in the 70s. It is basically a sink and some cabinets. The roof, heating, air conditioning and ADA compliant bathrooms have all been done. It is a small project and should not be expensive.

Council had a brief discussion regarding the kitchen improvement.

Councilman Butler noted that it would be a benefit when events are held at Borough Hall. Mayor Nohilly suggested that \$15,000 be added to the Capital budget for the kitchen.

There was a brief discussion regarding the previous Court Clerk office.

Borough Administrator Reibrich stated that there have been file cabinets installed.

Mayor Nohilly stated that it had previously been discussed to have a small meeting room set up in the space.

4. **RESOLUTIONS 2018-49: BILL LIST**

**BOROUGH OF INTERLAKEN
BILL LIST REPORT FOR
BOROUGH COUNCIL APPROVAL**

DATE SPAN	TOTAL
03/28/18-04/23/18	\$113,424.93

Resolution 2018-49:

WHEREAS, law requires listing of all bills approved for payment; and

WHEREAS, certification of available funds from the Chief Municipal Finance Officer has been made; and

WHEREAS, the total bill list for the regular meeting dated April 23, 2018 is in the amount of One Hundred Thirteen Thousand Four Hundred and Twenty Four Dollars and Ninety Three Cents; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Interlaken, that the CFO is hereby authorized to pay said bill list.

5. **REPORTS/CORRESPONDENCE**

- ADMINISTRATION/FINANCE – No report
- PUBLIC SAFETY - No report.
- STREETS & ROADS - No report
- SHADE TREE COMMISSION – Mayor Nohilly stated that he attended the Arbor Day celebration that was hosted by the Commission. It was a very nice event that was well attended. Saplings were given away and there was a speaker there talking about trees and the municipal canopy.
- PLANNING BOARD - No report.
- BOARD OF EDUCATION - Borough Clerk/Administrator Reibrich stated that the A-4F report was received from the Board of Education. The Board of Education budget was reduced by \$20,000.

Councilman Butler noted last year's large budget reduction.

Borough Clerk/Administrator Reibrich noted that last year's budget was a reduction of at least \$1,200 for each house, many receiving a larger deduction.

- BOROUGH ADMINISTRATOR – No report.

6. **COMMENTS FROM THE PUBLIC** Mayor Nohilly opened the floor for public comment. With no public present, Mayor Nohilly closed the floor.
7. **ADJOURNMENT** With no further discussion Councilman Butler made a motion to adjourn, seconded by Councilman Franks and unanimously carried.

	Mayor Nohilly	Council President White	Councilman Franks	Councilman Gunn	Councilwoman Horowitz	Councilman Butler	Councilman Watson
Motion to Approve						X	
Motion to Second			X				
Approved			X			X	X
Opposed							
Abstain/ Recuse							
Absent/ Excused		X		X	X		

Lori Reibrich, RMC
Borough Administrator/Clerk